



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: *5.F

Title:

Recommendation to Approve a Construction Engineering Agreement for the Production Drive Base Reclamation Project

Presenter:

Ken Jay

Meeting: Government Services Committee

Date: April 26, 2021

Proposed Cost: \$69,778

Budgeted Amount: \$75,000

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

The Production Drive Base Reclamation Project includes consultant services for Construction Engineering, as engineering staff are overseeing other concurrent construction projects.

Staff utilized a multi-step process to select the most qualified consultant for the project, first requesting Statements of Interest (SOI) from consulting firms prior to short-listing firms to submit full Statements of Qualifications (SOQ). In large part due to the qualification requirement that the consultant firm must provide staff that have previously inspected a base reclamation process, only two firms submitted SOIs, and one firm was shortlisted. Staff reviewed SOIs and ranked the firms based on project team experience, firm experience on similar projects, consultant's recognition of project objectives and problems, and approach plan and schedule.

The most qualified consultant is HR Green, Inc. of McHenry, IL. Hourly rates provided by HR Green were consistent with similar construction engineering contracts the City has administered in the past, and project man-hours were negotiated by staff.

HR Green has successfully completed several construction engineering services contracts for the City, including the 2nd and Delnor Avenues Improvement Project, Ohio Avenue Base Reclamation Project, Patricia Lane Base Reclamation Project and the Rita and Nicholas Sanitary Sewer and Street Reconstruction Project. HR Green's staff have the required base reclamation experience on their team and have a strong understanding of the City's customer service and communication standards.

Staff recommends approving a construction engineering services contract for the Production Drive Base Reclamation Project to the most qualified consultant, HR Green, Inc. of McHenry, IL, in an amount not to exceed \$69,778.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Approve Construction Engineering Agreement with HR Green for the Production Drive Base Reclamation Project in the amount of \$69,778.