



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: *5.O

Title:

Recommendation to Waive the Formal Bid Procedure and Accept the Blanket Quote from Federal Pacific for Stock Switchgear for Fiscal Year 2021/2022

Presenter:

AJ Reineking

Meeting: Government Services Committee

Date: April 26, 2021

Proposed Cost: \$ 80,000

Budgeted Amount: \$ 80,000

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Staff is seeking approval to waive the bid procedure, and to accept the agreement to purchase switchgears for FY 21/22 for Inventory stock only.

This agreement is from Federal Pacific, through Power One Systems, the primary distributor. The price that Federal Pacific quoted St. Charles remains flat with zero increase from their FY20/21 price schedule. Prices will be honored through April of 2022.

The Electric Division has had great reliability with Federal Pacific Switchgear and this is the preferred Switchgear for the utility.

Attachments *(please list):*

*Federal Pacific Price Schedule *Bid Waiver Form

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Waive the Formal Bid Procedure and Accept the Blanket Quote from Federal Pacific for Stock Switchgear for Fiscal Year 2021/2022.



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FP QUOTATION

TO: Jim Chaggaris – Power One
COPY: Tracy Bledsoe – Federal Pacific
DATE: April 8, 2020
SUBJECT: RFQ for St. Charles
FP Quotation – 537891-2020

TOTAL NUMBER OF PAGES 3 (including this sheet)

<u>Item</u>	<u>Qty</u>	<u>Description</u>
1	TBD	PSE-9-44222-F4-LBI-T399-T799-99 15KV, 95KV BIL, Dead Front, Air Insulated, UL Listed, Pad Mounted Switchgear with two (2) 3-pole 600 amp group operated Auto-jet switches and two (2) 3-phase set(s) of fuse mountings for SMU-20 fuses. Included are: F4 - 304 Stainless steel enclosure (exterior cabinet only) LBI - Load Break Insert (fuse compartments only / Customer installed) T399 - Cable guides in each switch compartment T799 - All switch compartments shall include three (3) – 5/8” holes located in the sill for future installation of fault indicators. The holes shall be in a horizontal pattern and centered in the sill below the compartment. Holes shall be covered by a tamper-proof cover 99 - Hardware shall be stainless steel except for switch and fuse live parts 6 - FP Fuse end fittings Flatbed Shipment Price.....\$ 14,676.00 each

<u>Item</u>	<u>Qty</u>	<u>Description</u>
2	TBD	PSE-10-44400-F4-T399-T799-99 15KV, 95KV BIL, Dead Front, Air Insulated, Pad Mounted Switchgear with four (4) 3-pole 600 amp group operated Auto-jet switches. Included are: F4 - 304 Stainless steel enclosure (exterior cabinet only) T399 - Cable guides in each switch compartment T799 - All switch compartments shall include three (3) – 5/8” holes located in the sill for future installation of fault indicators. The holes shall be in a horizontal pattern and centered in the sill below the compartment. Holes shall be covered by a tamper-proof cover 99 - Hardware shall be stainless steel except for switch and fuse live parts Flatbed Shipment Price.....\$ 16,169.00 each

<u>Item</u>	<u>Qty</u>	<u>Description</u>
3	TBD	PSE-11-44312-F4-LBI-T399-T799-99 15KV, 95KV BIL, Dead Front, Air Insulated, Pad Mounted Switchgear with three (3) 3-pole 600 amp group operated Auto-jet switches and one (1) 3-phase set(s) of fuse mountings for SMU-20 fuses. Included are: F4 - 304 Stainless steel enclosure (exterior cabinet only) LBI - Load Break Insert (fuse compartments only / Customer installed) T399 - Cable guides in each switch compartment T799 - All switch compartments shall include three (3) – 5/8” holes located in the sill for future installation of fault indicators. The holes shall be in a horizontal pattern and centered in the sill below the compartment. Holes shall be covered by a tamper-proof cover 99 - Hardware shall be stainless steel except for switch and fuse live parts 3 - FP Fuse end fittings Flatbed Shipment Price.....\$ 15,519.00 each

Net Adders (If Required):

1.	AS3	12” Stainless steel, base spacer for Item #1 Price.....\$ 800.00 net adder per unit*
2.	AS3	12” Stainless steel, base spacer for Items #2 and #3 Price.....\$ 818.00 net adder per unit*
3.	AS399	12” Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-9 configuration. Applicable to Item #1 only Price.....\$ 992.00 net adder per unit*
4.	AS399	12” Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-10 and PSE-11 configurations. Applicable to Items #2 and #3 only. Price.....\$ 1,319.00 net adder per unit*
5.	AS299	6” Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-9 configuration. Applicable to Item #1 only Price.....\$ 922.00 net adder per unit*
6.	AS299	6” Stainless steel, adapter base spacer for conversion from live-front pad to dead-front gear for the PSE-10 and PSE-11 configurations. Applicable to Items #2 and #3 only. Price.....\$ 1,195.00 net adder per unit*

***Note: Adapter base pricing is valid only if shipped as an integral part of the switchgear. Otherwise, units will ship with freight prepaid and added to the invoice.**

Comments & Clarifications:

1. Elbows are not included as part of our proposal. Inserts are provided where noted.
2. A – C: Units shall be supplied with 600 amp bushings in each switch compartment and 200 amp bushing wells in each fuse compartment.
3. A – C: The Concast box pad numbers as listed are for live-front switchgear. The pad mounted switchgear in our quotation will fit on the box pads as noted below:

Unit Type	Unit Dimensions	Shallow Box	Deep Box
PSE-9	66 ¾ X 75	FC-74-76-20	FC-74-76-36
PSE-10	72 ¾ X 75	FC-74-76-20	FC-74-76-36
PSE-11	72 ¾ X 75	FC-74-76-20	FC-74-76-36

4. A – C: A ground rod of 3/8" copper shall extend across the full width of each door opening for grounding. Ground studs are not applicable to dead-front switchgear.
5. A – C: Cable guide provisions are provided in each switch and fuse compartment.

Prices are firm from April 8, 2020 through April 1, 2021

Shipments can begin to be made in approximately **8-10 weeks** (excluding holidays) after receipt of your formal purchase order, complete with all technical details and data required to release the equipment for manufacture. If a better shipping schedule is required, please consult the factory for review of current manufacturing schedule. When drawing approval is required, the above shipping estimates must be increased by the time necessary for the drawing approval process. Approval drawings (if required) will be submitted 3-4 weeks after receipt of an order. The shipping estimates are subject to change at time of order based on current production backlog.

Freight Terms

- (1) **Freight will be EXW Factory with seller paying freight.**
- (2) The seller will determine the method of transportation and the routing of the shipment. Where the purchaser requires shipment by a method of transportation or routing other than that of the seller's selection, any additional transportation and/or packing expense is to be borne by the purchaser.

All transactions are subject to EMC's Sales Terms and Conditions found at:

<https://www.electro-mechanical.com/sales-terms-and-conditions/>

Please contact your customer service representative if you are unable to access the site listed above.



BID WAIVER One Time Today through 4/30/22

Description: Federal Pacific Stock Switchgear

Requested Vendor: Power One Systems

Requested by: AJ Reineking

Date: 4/26/21

Approvals: Peter Suhr
Department Head

Joan Schouten
Procurement

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$ _____ for this one time order, and/or
\$ 80,000 for a 12 month period.

2. This good/service has been competitively solicited within the past 24 months. Yes No
If yes: Was the solicitation published on the city website? Yes No

3. Justification for Bid Waiver

- Emergency** i.e. declared by the Mayor and applicable to EOC/FEMA procedures.
- Urgent** i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.
- Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**
- A responsible **contractor was on site** performing a related repair, and, based on professional judgement; it was prudent to request this service/repair from said contractor.
- These goods are replacement parts for a **warranted item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.
- These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.
- These goods utilize a **proprietary, patent, trademark, or customized programing** resulting in lack of competition.
- These goods are **standardized** for operational safety and efficiency.
- These goods are only available through the provider's **local distribution** channels.
- Other: