

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 5.F
	Title:	Recommendation to Approve a Resolution Authorizing the Purchase of Vehicles and Equipment Budgeted in FY24 and the Sale or Trade of Corresponding Vehicles to be Replaced	
	Presenter:	AJ Reineking, Public Works Manager – Public Services	
Meeting: Government Services Committee		Date: May 22, 2023	
Proposed Cost: \$ 3,272,882		Budgeted Amount: \$3,272,882	Not Budgeted: <input type="checkbox"/>
TIF District: None			
Executive Summary (if not budgeted, please explain):			
<p>The Public Services Division coordinates vehicle and equipment purchases for all departments in the General fund as well as the Electric, Water and Wastewater funds.</p> <p>In the last two years, the ability to purchase vehicles became significantly more challenging due to supply chain issues. Prior to FY23, it had been the City’s practice to place orders utilizing joint purchasing agreements or directly from dealerships; however, in the last two years these channels have not had adequate stock available and several vehicles scheduled for replacement could not be purchased through these traditional means.</p> <p>Initially, inventory shortages resulted in 12 to18 month lead times before delivery of the vehicle. This situation has since transitioned into vehicle lead times in excess of 36 months or simply not being available at all. Further, dealerships that do have inventory are not willing to work within the City’s traditional procurement timeline, which can take three or more weeks depending on Committee/Council meeting schedules.</p> <p>In FY23, the Council authorized staff to purchase the budgeted vehicles and equipment in a single motion which allowed the Public Services team the ability to shop for the vehicles and equipment needed and quickly make a purchase when the right deal was available. There were items that could not be purchased due to lack of availability or insufficient funds; however overall, this exercise proved to be extremely valuable and staff was able to procure vehicles and equipment that would otherwise have been sold or otherwise committed.</p> <p>Because circumstances have not improved, staff anticipates that it will continue to be difficult to purchase replacement vehicles. Therefore, staff is seeking authorization to again waive the requirement of obtaining council approval prior to issuing a purchase order for the vehicles and equipment included in the FY24 budget. This will allow the City to purchase vehicles as they become available without delay. Reducing the procurement timeline will enable staff to be more competitive with others in the market.</p> <p>Staff is further seeking approval to authorize the sale or trade of the corresponding vehicle that is to be replaced. This will allow staff to leverage the best possible deal for the City.</p>			
Attachments (please list):			
* Vehicle & Equipment Budget List			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve a Resolution authorizing the purchase of vehicles and equipment budgeted in FY24 and to authorize the sale or trade of corresponding vehicles to be replaced.			

City of St. Charles
Capital Improvement Program by Fund
FY 2023-2024 Budget

Accounting Unit	Account	Description	FY 2023-2024 Budget
Electric Operating	56001	Replacement of 2003 E350 Van	48,000
Electric Operating	56001	Replacement of 2011 F350 Truck	46,000
Electric Operating	56001	Replacement of 2011 F550 Dump Truck	65,000
Electric Operating	56001	Replacement of 2010 IHC Aerial Truck	250,000
Electric Operating	56001	Replacement of 2007 Digger Derrick	370,000
Electric Operating	56001	Replacement of 2009 Bucket Truck	330,000

City of St. Charles
Capital Improvement Program by Fund
FY 2023-2024 Budget

Accounting Unit	Account	Description	FY 2023-2024 Budget
Water Operations	56001	Replacement of 2015 F550	270,000
Water Operations	56001	Replacement of F250	85,000
Water Operations	56001	Replacement of 2012 Imperial Trailer	20,000

City of St. Charles
Capital Improvement Program by Fund
FY 2023-2024 Budget

Accounting Unit	Account	Description	FY 2023-2024 Budget
Wastewater Plant Operations	56001	Replacement of 2012 F-150	60,000
Wastewater Collections	56001	Replacement of Sewer Jetter	295,000
Wastewater Collections	56001	Replacement of 2009 F550	65,000
Wastewater Collections	56001	Replacement of 2001 Godwin Pump	50,000
Wastewater Collections	56001	Replacement of 1991 Pace Trailer	15,000
Special Services - Public Services	56002	Pull on V-Box Upfitting - Truck 1794	35,000
Motor Vehicle - Police	56001	Replacement of 2018 Ford Explorer	60,000
Motor Vehicle - Police	56001	Replacement of 2018 Ford Explorer	60,000
Motor Vehicle - Police	56001	Replacement of 2018 Ford Explorer	60,000
Motor Vehicle - Police	56001	Replacement of 2016 Ford Explorer	60,000
Motor Vehicle - Fire	56001	Replacement of 2014 Chevy Tahoe	80,000
Motor Vehicle - Fire	56001	Replacement of 2014 Chevy Tahoe	80,000
Motor Vehicle - Public Services	56001	Replacement of 2011 F550	150,000
Motor Vehicle - Public Services	56001	Replacement of 2011 Kubota Green Machine	70,000
Motor Vehicle - Public Services	56001	Replacement of 2012 Street Sweeper	340,000
Motor Vehicle - Public Services	56001	Replacement of 2008 IHC 74000	205,000
Motor Vehicle - Community Dev	56001	Replacement of 2013 Ford Escape	46,000
Motor Vehicle - Community Dev	56001	Replacement of 2014 Ford Escape	46,000
Motor Vehicle - Community Dev	56001	Replacement of 2010 Ford Escape <i>*Roll Forward from FY23</i>	11,882
TOTAL			3,272,882