

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, FEBRUARY 2, 2022 – 7:00 P.M.**

Members Present: Pretz, Malay, Kessler, Smunt, Rice,

Members Absent: Dickerson, Norris

Also Present: Russell Colby, Director of Comm. Development
Rachel Hitzemann, Planner

1. Call to Order

Chairman Malay called the meeting to order at 7:00 p.m.

2. Roll Call

Ms. Hitzemann called roll with five members present. There was a quorum.

3. Approval of Agenda

Ms. Hitzemann added item 11.b Lamp Factory

A motion was made by Mr. Pretz and seconded by Mr. Kessler with a unanimous voice vote to approve the agenda.

4. Presentation of minutes of the January 19th, 2022 Meeting

A motion was made by Dr. Smunt and seconded by Ms. Rice with a unanimous voice vote to approve the Minutes of the January 19th, 2022 Meeting.

5. Certificate of Appropriateness (COA) applications

a. 131 S 1st St.

Applicant proposed to install a new PVC Plastic non-illuminated wall sign and small window graphics

A motion was made by Mr. Kessler and seconded by Dr. Smunt with a unanimous voice vote to approve the COA as presented for 131 S 1st Street.

b. 103 S 4th St.

Applicant, Quentin Bull, proposed to remove and replace the existing damaged overhang on the side of the house. He plans to use cedar posts and soffit and will match the style and color of the front porch. The Commission noted that you wouldn't even really be able to see the new posts due to the location and had no objections.

A motion was made by Mr. Kessler and seconded by Mr. Pretz with a unanimous voice vote to approve the COA as presented for 103 S 4th Street.

6. Grant Applications

a. 214 Chestnut Ave.

Owner, Thomas Pretz, has applied for a residential facade grant totaling \$2,522.50. The scope of work includes replacing damaged clapboard.

A motion was made by Dr. Smunt and seconded by Ms. Rice to recommend approval of the façade grant to the Planning and Development Committee because the project scope provides restoration of a locally landmarked historic building and because the project will follow historic preservation guidelines

7. Landmark Applications

None

8. Preliminary Reviews- Open forum for questions or presentation of preliminary concepts to the Commission for feedback

9. Other Commission Business

a. Façade Grant Discussion

Ms. Hitzemann presented the updated Façade Grant description to the Commission. The Commission were pleased with changes and gave approval to City Staff to present the changes to the Planning and Development Committee.

10. Public Comment

None.

11. Additional Business and Observations from Commissioners or Staff

a. 203 W Main St.

Ms. Hitzemann and Mr. Colby updated the Commission on the actions the City has been taking to address the damaged building.

b. Lamp Factory

Mr. Colby provided the Commission with an update regarding the property and possible directions the owners/City might take to reduce the current issues.

12. Meeting Announcements: Historic Preservation Commission meeting Wednesday, February 16th, 2022 at 7:00 P.M.

13. Adjournment

With no further business to discuss, the meeting adjourned at 8:10 p.m.