

**MINUTES  
CITY OF ST. CHARLES  
HISTORIC PRESERVATION COMMISSION  
WEDNESDAY, OCTOBER 21, 2020  
Zoom/ Council Committee Room**

**Members Present:** Norris, Kessler, Mann, Pretz, Smunt, Malay

**Members Absent:** None.

**Also Present:** Rachel Hitzemann, Planner

**1. Call to order**

Chairman Norris called the meeting to order at 7:00 p.m.

**2. Roll call**

**3. Approval of Agenda**

Item 9a. Library sign and 10a. Sears House was added to the agenda.

**A motion was made by Mr. Kessler and seconded by Mr. Pretz with a unanimous voice vote to modify the agenda.**

**4. Presentation of the minutes of the October 7<sup>th</sup>, 2020 meeting**

**A motion was made by Dr. Smunt and seconded by Mr. Kessler with a unanimous voice vote to approve the minutes of the October 7<sup>th</sup>, 2020 meeting. Ms. Malay abstained.**

**5. Landmark Applications**

None.

**6. Certificate of Appropriateness (COA) applications**

**a. 50 S. First St.**

Proposed is to install two signs. This item was tabled from the last meeting due to the Commission requesting the builder come to a meeting to speak on the sign placement. Ms. Hitzemann suggested that the Commission table the item again since the builder was not present.

**A motion was made by Ms. Malay and seconded by Ms. Mann with a unanimous voice vote to table the COA.**

**b. 610 Cedar St.**

Proposed is install a 6ft cedar dog eared style fence around the property. Ms. Malay asked for clarification on the Code requirement for height.

**A motion was made by Ms. Malay and seconded by Dr. Smunt with a unanimous voice vote to approve the COA as presented.**

**7. Grant Applications**

None.

**8. Other Commission Business**

**9. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback**

**a. Library Sign**

Edith Craig came before the Commission to discuss a new monument sign for the library at the new entrance on 5<sup>th</sup> Ave and Walnut Ave. The Commission gave their suggestions on the location for the sign. They had no issues with the design of the sign.

**10. Additional Business and Observations from Commissioners or Staff**

**a. Sears House**

Dr. Smunt met with a homeowner on Cedar Ave. to discuss restoring the home to a more natural look. Dr. Smunt said that the home was a Sears Catalogue home and the owner had some historic information. He said he would keep the Commission updated on the progress.

**11. Meeting Announcements: Historic Preservation Commission meeting November 4<sup>th</sup>, 2020 at 7:00 P.M.**

**12. Public Comment**

**13. Adjournment**

With no further business to discuss, the meeting adjourned at 7:16 p.m.