

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		Agenda Item number: 5.B
	Title:	<b>Recommendation to Approve a Resolution Authorizing a Professional Service Agreement for Well # 8 Expansion and Rehabilitation</b>	
	Presenter:	<b>Tim Wilson</b>	
<b>Meeting:</b> Government Services Committee		<b>Date:</b> November 27, 2023	
<b>Proposed Cost:</b> \$ 924,800		<b>Budgeted Amount:</b> \$1,300,000	<b>Not Budgeted:</b> <input type="checkbox"/>
<b>TIF District:</b> None			
<b>Executive Summary</b> (if not budgeted, please explain):			
<p>The proposed Well # 8 treatment and well expansion was the second project identified in the City Water Master Plan after the Well #7 &amp; #13 combination project which is expected to be completed in Spring 2024. The design portion of the Water Treatment project is budgeted for this year. Well # 8 is located in the Eastern Industrial Park off of Ohio Ave. This project includes exploration of drilling a new water well to increase the capacity at Well #8. Additional work will include filter and softener media replacement, interior pipping, electrical changes, exterior site piping, building roofs, HVAC, and exterior repairs.</p> <p>The funding source of this project is the Water Infrastructure Loan Program and requires a two-step process for Engineering Procurement based on the qualification’s selection. The first step of this process is to issue a Request for Qualifications (RFQ). On October 20, 2023 the City received two (2) RFQ submissions. City staff evaluated the RFQ submittals and ranked the firms based on the standard criteria.</p> <p>The second step of the process is negotiating the contract and scope of work. The City started the negotiating phase in November 2023. The proposed engineering contract for the project includes Design Services, IEPA loan application, bid process, contractor negotiations and construction phase oversight; budgeting for this project extends over the next three years. Staff recommends to approve and award the design and bidding engineering contract in its entirety to Trotter and Associates with final funding approved annually as part of the budget approval process.</p>			
<b>Attachments</b> (please list):			
None			
<b>Recommendation/Suggested Action</b> (briefly explain):			
Recommendation to Approve Professional Service Agreement for Well # 8 Expansion and Rehabilitation Design and Bidding to Trotter and Associates in the amount of \$924,800.			