

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 5.F
	Title:	Recommendation to Waive the Formal Bid Procedure and Approve a Resolution Authorizing a Construction Contract for the Public Works Facility Parking Lot Paving Improvement	
	Presenter:	Chris Gottlieb	
Meeting: Government Services Committee		Date: November 27, 2023	
Proposed Cost: \$ <i>114,000</i>		Budgeted Amount: \$137,500	Not Budgeted: <input type="checkbox"/>
TIF District: None			
Executive Summary (if not budgeted, please explain):			
<p>The fiscal year 2024 budget includes removal and replacement of a portion of the Public Works Facility’s parking lot. The primary focus area will be on the south and east sides of the building. This area provides parking for employees and construction equipment as well as material storage.</p> <p>Staff propose waiving the bid procedure and utilizing extended unit prices from the recent Street Rehabilitation bid and awarding the contract to Geneva Construction Company of Aurora, IL.</p>			
Attachments (please list):			
*Bid Waiver			
Recommendation/Suggested Action (briefly explain):			
Recommendation to Waive the Formal Bid Procedure and approve a Resolution Authorizing a Construction Contract with Geneva Construction Company for the Public Works Facility Parking Lot Paving Improvement in the amount of \$114,000.			



Bid Waiver One Time Today through _____

Description: _____

Requested Vendor: _____

Requested By: _____ Date: _____

Approval: _____

Department Head

Signature

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

- 1. This procurement is valued at \$_____ for this one-time order, and/or \$_____ for a 12-month period.
- 2. This good/service has been competitively solicited within the past 24 months. YES NO
 If Yes, Was the solicitation published on the city website? YES NO

3. Justification for Bid Waiver:

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warrantied item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programming** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

These goods/services were purchased through a **Cooperative Purchasing Agreement.** _____

Other: _____

