

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, DECEMBER 19, 2018
COMMITTEE ROOM**

Members Present: Norris, Mann, Smunt, Kessler

Members Absent: Pretz, Malay, Krahenbuhl

Also Present: Russell Colby, Community Development Division Manager
Rachel Hitzemann, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

Ms. Hitzemann called roll with four members present. There was a quorum.

3. Approval of Agenda

The following item was added to the agenda.

9a. May 2019 Historic Preservation Month

4. Presentation of minutes of the December 5th, 2018 meeting

A motion was made by Dr. Smunt and seconded by Ms. Mann with a unanimous voice vote to approve the minutes of the December 5th, 2018 meeting.

5. Preliminary Reviews – Open forum for questions or presentation of preliminary concepts to the Commission for feedback

a. 100-106 S. Riverside Ave.

Conrad Hurst, the developer, presented information regarding the potential renovations he would like to make to the exterior of the building. The columns, railings and accent pieces will be a copper color and the brick will be painted gray. The north and west elevations will include new storefront and overhead doors, but this may change based on future tenant requirements.

The Commissioners were in favor of the concept presented. Chairman Norris asked about the murals on the parking lot side of the building. Mr. Hurst said their intent is to keep the paintings

unless a future tenant requests otherwise. Mr. Colby said it might be possible to relocate the paintings if they receive a request to remove them.

6. Certificate of Appropriateness (COA) applications

a. 101 E. Main St. (Sign)

The proposal is to add the words “& Café” to an existing sign that reads “Gordy’s Quickmart”. The materials and style will match the “Quickmart” portion of the sign.

A motion was made by Mr. Kessler and seconded by Dr. Smunt with a unanimous voice vote to approve the COA as presented.

b. 117 N. 5th Ave. (Multiple Projects)

Frank Florizoone, the homeowner, said he would like to change the dormer windows by taking two inches from the existing windows to be able to add two more small fixed windows and a French casement window in the center of those two. These would be in the same style as the existing windows and would allow them to comply with egress requirements. The first floor window replacements will consist of exterior clad windows with wood interiors. Two kitchen windows will be replaced with a sliding door. A new wood deck will be added. Porch windows and door will be removed to create an open porch.

A motion was made by Dr. Smunt and seconded by Ms. Mann with a unanimous voice vote to approve the COA as presented.

7. Landmark Applications

None

8. Grant Applications

None

9. Additional Business and Observation from Commissioners or Staff

a. St. Charles History Museum – Preservation Month 2019

Dr. Smunt provided an update on a meeting he and Mr. Kessler and Mr. Krahenbuhl attended with library and park district representatives where they discussed what they might do for historic preservation month. The following options were considered:

- Bus tour during the Fine Art Show
- Interior house/walking tour – 3rd weekend in May
- Library presentation given by Dr. Smunt

Dr. Smunt noted his presentation might include how Preservation Partners, the History Museum, the Historic Preservation Commission and the library collaborate; the different plaquing programs and what it means to have one; and a case study of his home.

Dr. Smunt also suggested the commissioners review the historic preservation portion of the City's website to see how user friendly it is. He also felt they need to have a statement of significance for each of the historic districts readily available and published, and that all landmark ordinances should be included in the historic preservation section of the website.

10. Meeting Announcements: Historic Preservation Commission meeting Wednesday, January 2, 2019 at 7:00 P.M. in the Committee Room.

11. Public Comment

None

12. Adjournment

With no further business to discuss, the meeting adjourned at 8:07 p.m.