

**MINUTES
CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, FEBRUARY 17th, 2021
Zoom/ Council Committee Room**

Members Present: Norris, Kessler, Mann, Smunt, Malay, Pretz

Members Absent:

Also Present: Rachel Hitzemann, Planner

1. Call to order

Chairman Norris called the meeting to order at 7:00 p.m.

2. Roll call

Ms. Hitzemann called roll with six members present. There was a quorum.

3. Approval of Agenda

Item 10.b 612 W Main St. was added to the agenda.

A motion was made by Ms. Malay and seconded by Dr. Smunt with a unanimous voice vote to approve the agenda modification.

4. Presentation of the minutes of the February 3rd, 2021 meeting

A motion was made by Ms. Malay and seconded by Dr. Smunt with a unanimous voice vote to approve the minutes of the February 3rd, 2021 meeting.

5. Landmark Applications

6. Certificate of Appropriateness (COA) applications

a. 1 S 6th Ave.

Proposed is to remove faux wood panels from the original front door of the Carnegie Library building. The applicant noted that the original doors has glass panels, so this change is more in accordance with the original structure. Mr. Pretz noted that he would prefer the original glass and asked if the Library still had it. The applicant noted that the original glass was no longer in the Library's possession and that a thicker shatter proof glass was needed for safety reasons.

A motion was made by Dr. Smunt and seconded by Ms. Malay with a unanimous voice vote to approve the COA as presented.

b. 100 S. First St. (X-Sport Fitness)

The applicant is proposing to two internally illuminated wall signs. One sign will be facing a parking lot and the other will face the Plaza. Mr. Pretz was concerned with the location of the Plaza sign noting that the location about the clock and on the highest point of the town draws too much attention. Dr. Smunt, Ms. Malay and Mr. Kessler noted that to access their building, people would need to go into the tower area to access the elevator and stairs, so they had no issues with the location.

A motion was made by Ms. Malay and seconded by dr. Smunt with a unanimous voice vote to approve the COA as presented.

7. Grant Applications

None.

8. Other Commission Business

9. Preliminary Reviews-Open forum for questions or presentation of preliminary concepts to the Commission for feedback

10. Additional Business and Observations from Commissioners or Staff

a. Architectural Surveys

Ms. Mann brought up the need to review all of the Architectural surveys and that the Commission should update them accordingly. After discussion, it was determined that the Commission will review roughly 5 surveys a month during scheduled meetings, starting with the Central Historic District, until all surveys have been reviewed and updated.

b. 612 W Main St.

Mr. Pretz asked for a follow up regarding the “Real Estate” signs located on the gables at 612 W. Main St. Ms. Hitzemann informed the Commission that City staff determined that the signs do meet Code, so they will be back before the Commission for review. Ms. Hitzemann noted a timeframe for COA submission was given to the owner and if they did not comply notices of violation would be sent.

11. Meeting Announcements: Historic Preservation Commission meeting March 3rd, 2021 at 7:00 P.M.

12. Public Comment

None.

13. Adjournment

With no further business to discuss, the meeting adjourned at 7:45 p.m.