

**MINUTES  
CITY OF ST. CHARLES  
LIQUOR CONTROL COMMISSION MEETING  
TUESDAY, JANUARY 19, 2021**

**1. Call to Order.**

The meeting was called to order by Liquor Commissioner Rogina at 4:30 pm.

**2. Roll Call.**

Present: Ms. Zollers, Mr. Gehm, Ald. Pietryla, Ald. Stellato

**3. Motion to accept and place on file minutes of the Liquor Control Commission meeting held on November 16, 2020.**

Motion by Ald. Stellato, second by Mr. Gehm accept and place on file minutes of the Liquor Control Commission meeting held on November 16, 2020.

**Roll Call Vote:** Ayes: Ald. Pietryla, Ms. Zollers, Mr. Gehm; Ald. Stellato Nays: None. Liquor Commissioner Rogina did not vote as Commissioner. **Motion Carried**

**4. Recommendation to approve an Ordinance Amending Title 5 “Business Licenses and Regulations”; Chapter 5.08 “Alcoholic Beverages”; Sections 5.08.090 “License Classifications”, 5.08.100 “License Fees; and 5.08.130 “License – Hours of Sale”, of the St. Charles Municipal Code. (H-1 Caterer Liquor License)**

Chief Keegan explained that there is a D-9 license currently in place for small event venues. The code modification being presented will differentiate the size of event venues. Locations housing fewer than 75 people are considered a small event venue; more than 75 people would be classified as a large event venue. The types of licenses that can host an event are B, C and H (caterer license). The BYOB component is still allowed; and the alcohol would be taken and dispensed by the venue.

Chief Keegan detailed the H1 and H2 Caterer Licenses being added. An establishment located in St. Charles would apply for an H-1 license (\$500), and an establishment located outside St. Charles would apply for an H-2 license (\$1000). A requirement of the H-1 and H-2 license is that food would be served in conjunction with alcohol. The hours of operation are 7am – 12am, and Dram Shop Insurance is required. Both H-1 and H-2 license holders would be required to obtain a catering license from the State.

Ms. Zollers asked if a Late-Night Permit is allowed with the H licenses. Chief Keegan answered that the H-1 and H-2 licenses do not qualify for a Late Night Permit.

Liquor Commissioner Rogina verified with Chief Keegan that multiple H-1 licenses are allowed.

Motion by Ald. Pietryla, second by Ms. Zollers to recommend the approval of an Ordinance Amending Title 5 “Business Licenses and Regulations”; Chapter 5.08 “Alcoholic Beverages”;

Sections 5.08.090 “License Classifications”, 5.08.100 “License Fees; and 5.08.130 “License – Hours of Sale”, of the St. Charles Municipal Code. (H-1 Caterer Liquor License)

**Roll Call Vote:** Ayes: Ms. Zollers, Mr. Gehm, Ald. Pietryla, Ald. Stellato; Nays: None. Liquor Commissioner Rogina did not vote as Commissioner. **Motion Carried**

**5. Recommendation to approve a Proposal for a D-9 Liquor License Application for Cedar Fox Located at 316 Cedar St., St. Charles.**

Chief Keegan stated that this will be the second location for Lance and Karen Ramella. They purchased the Johnson Statuary property on Cedar Street. The stone house on the East side of the property is where event venue will be located. The building and patio is outside the 100 ft. buffer required by the Illinois Liquor Code. The D-9 license allows for a caterer with an H-1 or H-2 license or for a BYOB event. They are hoping to do 50- 100 events annually. Their hours of operations are 11am – 11pm, alcohol service and music would cease by 10:30pm. There is a patio to the north of the property.

Liquor Commissioner Rogina commended them on their professionalism and said he’s very excited about the venue they are creating downtown St. Charles.

Ms. Zollers asked if the Patio will be used. Lance Ramella stated that the patio will be used as an overflow cocktail space and ceremony space, and it’s fenced in. Chief Keegan stated that the patio space will need to be included in the site plan if alcohol will be carried out or served in the patio area. Mr. Gehm asked if someone can leave the patio area with alcohol. Mr. Ramella answered that the area is gated and there will be signage. Ald. Pietryla asked what type of fencing is being installed. Lance Ramella answered that there is currently a green wrought iron fence and they will be adding a black fence with landscaping.

Chief Keegan noted that anyone that holds and H-license can be brought in for catering at this location.

Motion by Mr. Gehm, second by Ald. Pietryla to recommend the approval of a Proposal for a D-9 Liquor License Application for Cedar Fox Located at 316 Cedar St., St. Charles.

**Roll Call Vote:** Ayes: Ms. Zollers, Mr. Gehm, Ald. Pietryla, Ald. Stellato; Nays: None. Liquor Commissioner Rogina did not vote as Commissioner. **Motion Carried**

**6. Recommendation to approve a Proposal for an H-1 Liquor License Application for McNally’s Located at 109 W. Main St., St. Charles.**

*Ald. Stellato abstained from the vote on this item.*

Chief Keegan stated that this license will allow McNally’s to serve alcohol outside of their location at special event venues in St. Charles. They need to get licensed by the City and then the State. McNally’s is hoping for at least 50 events in the first year as the exclusive caterer for Cedar Fox. McNally’s went through a vetting process including, BASSETT certifications and Dram

Shop Insurance.

Liquor Commissioner Rogina confirmed that anyone holding a catering license can contract with a venue to supply catering, or provide catering for private parties. Chief Keegan agreed.

Mr. Gehm asked who holds the BASETT certification. Chief explained that BYOB is the responsibility of the venue, and any caterer would be responsible for being BASETT certified to serve and dispense alcohol.

Motion by Ms. Zollers, second by Ald. Pietryla to recommend the approval of an H-1 Liquor License Application for McNally's Located at 109 W. Main St., St. Charles.

**Roll Call Vote:** Ayes: Ms. Zollers, Mr. Gehm, Ald. Pietryla; Abstain: Ald. Stellato; Nays: None. Liquor Commissioner Rogina did not vote as Commissioner. **Motion Carried**

**7. Recommendation to approve a Proposal for a Massage License Application for Massage Therapy to be located at 546 S Randall Road, Unit C, St. Charles (Annie Nail Spa).**

Liquor Commissioner Rogina explained that this item has been withdrawn from the agenda. The applicant has decided not to pursue a massage license.

**8. Recommendation to approve a Proposal for a B-1 Liquor License Application and 2:00 a.m. Late Night Permit for Shakou, located at 312 W. Main St., St. Charles.**

Chief Keegan noted that the applicant previously held a liquor license in St. Charles for several years prior to temporarily closing the establishment in 2019. They would like to reopen the establishment operating similarly to how they operated in the past. The only difference is they are asking for a 2am late night permit.

Motion by Ald. Pietryla, second by Ald. Stellato to recommend the approval of a Proposal for a B-1 Liquor License Application and 2:00 a.m. Late Night Permit for Shakou, located at 312 W. Main St., St. Charles.

**Roll Call Vote:** Ayes: Ms. Zollers, Mr. Gehm, Ald. Pietryla, Ald. Stellato; Nays: None. Liquor Commissioner Rogina did not vote as Commissioner. **Motion Carried**

*Chief Keegan added for the record that he received the site plan including the patio for Cedar Fox. It's the same patio plan he saw when he visited the site and he's comfortable with the plan.*

9. Public Comment.

10. Executive Session (5 ILCS 120/2 (c)(4)).

11. Adjournment.

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Motion by Mr. Gehm, second by Ms. Zollers to adjourn the meeting at 4:33pm.

**Roll Call Vote:** Ayes: Ald. Pietryla, Ms. Zollers, Mr. Gehm; Ald. Stellato Nays: None.  
Commissioner Rogina did not vote as Commissioner. **Motion Carried**

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