

**CITY OF ST. CHARLES
HISTORIC PRESERVATION COMMISSION
WEDNESDAY, MARCH 6th, 2024 – 7:00 P.M.**

Members Present: Rice, Smunt, Kessler, Malay, Pretz

Members Absent: Dickerson

Also Present: Rachel Hitzemann, Planner

1. Call to Order

Ms. Malay called the meeting to order at 7:00 P.M.

2. Roll Call

Ms. Hitzemann called roll with 5 members present. There was a quorum

3. Approval of Agenda

A motion was made by Mr. Kessler and seconded by Dr. Smunt with a unanimous voice vote to approve the agenda.

4. Presentation of minutes of the February 22nd, 2024 meeting

A motion was made by Dr. Smunt and seconded by Mr. Kessler with a unanimous voice vote to approve the Minutes. Ms. Rice abstained.

6. Certificate of Appropriateness (COA) applications

a. 101 S 2nd St.

Dan Marshall presented COA to repair stairs and install new railings.

The Commission had discussion on what stairs will be removed and the material to be used on the project. Discussion on round or squared spindles on the railings.

A motion was made by Mr. Kessler and seconded by Mr. Pretz to approve with a preference for square spindles and rails, top, bottom, middle and post with a unanimous voice vote to approve the repair of the stairs and installation of new railings.

b. 201 E Main St.

Rachel Hitzemann, City of St. Charles Planner, presented COA to construct a covered pergola at 201 E. Main Street.

The Commission discussed the style of the pergola presented. Dr. Smunt commented it is not a historical structure. Mr. Pressler commented he liked the reuse of material on the pergola.

A motion was made by Mr. Kessler to approve and seconded by Dr. Smunt with a unanimous voice vote to approve based on the pergola being built as presented.

c. 300 S 2nd St.

Larry Yurko, Legacy Sign Group, presented COA to installation of new freestanding sign.

Mr. Kessler abstained from discussion.

Commission discussed the sign location and height of sign.

A motion was made by Ms. Rice and seconded by Dr. Smunt with a unanimous voice vote to approve the sign. Mr. Kessler abstained.

d. 720 Prairie St.

Amy Petrek, Homeowner, presented COA to replace siding boards with cedar boards.

Dr. Smunt voiced concern there was more than just siding replacement, possibly some sills.

Mike Howell, contractor, advised his company does have experience in removing and replacing boards on historic homes and if needed will replace sills with clear cedar wood.

A motion was made by Dr. Smunt and seconded by Ms. Rice with a unanimous voice vote to approve the replacement of siding boards with cedar boards with conservation in mind and only replacement of those boards needing replacement.

7. Grant Applications

a. 720 Prairie St.

Amy Petrek, Homeowner, presented request for grant to be used to replace the siding boards on home at 720 Prairie Street.

A motion was made by Dr. Smunt to recommend approval to the Planning and Development Committee of a grant to maximum amount of \$5,000 because the applicant was replacing original siding materials with like in kind materials. Seconded by Mr. Pretz

8. Landmark Applications

None.

9. Preliminary Reviews- Open forum for questions or presentation of preliminary concepts to the Commission for feedback

None.

10. Other Commission Business

a. Rules Discussion

Ms. Hitzemann, City Planner, opened the floor for discussion on the proposed guidelines for the Historic Commission.

It was decided the Commission will review and finalize the guidelines at the next meeting.

11. Public Comment

None.

12. Additional Business and Observations from Commissioners or Staff

Ms. Hitzemann, City Planner, shared with the Historic Commission the Whole Foods Market building elevation changes and sign ideas.

13. Meeting Announcements: Historic Preservation Commission meeting Wednesday, March 20th, 2024 at 7:00 P.M.

14. Adjournment

With no further business to discuss, the meeting adjourned at 8:12 P.M.