	AGEND	A ITEM EXECUTIVE SUMMARY	Agenda Item number: 3a		
	Title:	Recommendation to approve a Minor Change to PUD Preliminary Plan for First Street Building #3- Sterling Bank.			
SINCE 1834	Presenter:	Russell Colby			
Meeting: Planning & Development Committee Date: February 13, 2017					

Proposed	Cost:	N/A				Bud	lgete	d Amount:	: N/A	Not Budgeted:	
T	a		(1	1	1 1					_

Executive Summary (*if not budgeted please explain*):

In September 2016, the City Council approved Ordinance No. 2016-Z-18, approving a PUD Preliminary Plan for First Street Building #3. The southern portion of the building adjacent to Illinois Street is planned as bank and office uses.

Sterling Bank, now owner of this section of the building, has submitted a Minor Change application. Sterling Bank's section of the building had been previously planned as 4 floors, with the upper floor having a two-story ceiling height. This section of the building is now planned as 5 floors. The height of the building is unchanged.

The revised portions of the exterior building elevations are "bubbled" on the attached plans. The east, south and west elevations have been modified due to changes to the interior configuration.

The revised elevations were reviewed by the Historic Preservation Commission on 2/2/17 and the Commission approved a Certificate of Appropriateness for the updated design. The Commission offered positive comments regarding the exterior changes.

In addition to revised building elevations, the Minor Change would also update the Development Data information attached to the PUD ordinance to reflect the new square footages within the building.

Redevelopment Agreement:

The property is subject to a Redevelopment Agreement between the City and First Street Development II, LLC. An amendment to this agreement will be necessary to document the Minor Change approval.

In response to the Minor Change proposal from Sterling Bank, First Street Development II, LLC has requested that the City consider amending the redevelopment agreement to incorporate time restrictions for the new parking deck. The intent of the restrictions would be to prevent residents and office tenants from adjacent buildings from parking within the new parking deck for the duration of the day while retail businesses are open.

Staff is seeking direction from the Committee as to whether there is support for memorializing such parking time restrictions within the redevelopment agreement amendment.

Attachments (please list):

Application for Minor Change, 2016 Approved Plans, 2017 Proposed Plans, Letter from First Street Development II, LLC

Recommendation/Suggested Action (*briefly explain*):

Recommendation to approve a Minor Change to PUD Preliminary Plan for First Street Building #3-Sterling Bank, and direct staff to bring forward an amendment to the Redevelopment Agreement ("First Amendment to City of St. Charles Central Downtown Tax Increment Financing Redevelopment Agreement (First Street Project)")

CITY OF ST. CHARLES

TWO EAST MAIN STREET ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY & ECONOMIC DEV./PLANNING DIVISION PHONE: (630) 377-4443 FAX: (630) 377-4062

MINOR CHANGE TO PUD APPLICATION

For City Use Project Name:	Sterling Bank First Street Redevelopment-Building #3	Received Pate St. Charles, IL
Project Number: Application No.	2017PR-003 2017AP-005	FEB 0 7 2017
		CDD Planning Division

Instructions:

A Minor Change to PUD is one that modifies an approved PUD Preliminary Plan in a manner that complies with all standards of the Special Use for PUD Ordinance applicable to the property and meets the definition of a Minor Change as contained either in Section 17.04.430 of the Zoning Ordinance or the Special Use for PUD Ordinance.

To request approval of a Minor Change, complete this application and submit it with all required attachments to the Planning Division. When the application is complete, City staff will schedule a review by the Planning and Development Committee of the City Council. The Committee's recommendation will be forwarded to the City Council for final action.

The information you provide must be complete and accurate. If you have a question please call the Planning Division and we will be happy to assist you.

1.	Property	Location:						
	Information:	First Street Building #3- 10 Illinois St Portion owned by Sterling Bank						
		Parcel Number (s):						
		09-34-217-012- Floors one and above in the southern 79 ft. of Lot 3						
		PUD Name:						
		First Street Redvelopment						
2.	Applicant Information:	Name STERLING BANK	Phone 630 549 0887					
		Address 360 S. ST STREET	Fax 630 584 1589					
		360 S. (ST STREET ST CHARLES IL 60174	Email Hoomas. Russe@Sterbank.com					
3.	Record Owner Information:	Name STERLING BANK	Phone SAMG					
		Address	Fax					
		SAME	Email					

Information for proposed Minor Change:

Name of PUD:	First Street Redevelopment		
PUD Ordinance Number:		2006-Z-29 and 2016-Z-18	
Ord. or Resolution(s) that	approved the current plans:	2016-Z-18	
Identify Specific PUD Plans Site/Engineering I Landscape Plan Architectural Elev Signs	Plan vations		
\square Other plans: $\square \square \square \square$	elopment Data for Building #3		

Description of Proposed Changes:

Modify approved Building #3 plans to include a full 5th floor for the southern bank/office portion of the building.

Revise building elevations and development data to reflect the changes.

Attachment Checklist:

If multiple zoning or subdivision applications are being submitted concurrently, do not submit duplicate checklist items or plans. Fee must be paid for each application.

APPLICATION FEE: Application fee in accordance with Appendix B of the Zoning Ordinance (\$200)

T REIMBURSEMENT OF FEES AGREEMENT:

An original, executed Reimbursement of Fees Agreement and deposit of funds in escrow with the City, as provided by Appendix B of the Zoning Ordinance.

☞ REIMBURSEMENT OF FEES INITIAL DEPOSIT:

Deposit of funds in escrow with the City. Required deposit is based on review items (number of applications filed) and the size of the site:

Number of Review Items	Under 5 Acres	5-15 Acres	16-75 Acres	Over 75 Acres
1	(\$1,000)	\$2,000	\$3,000	\$4,000
2 or 3	\$2,000	\$4,000	\$5,000	\$7,000
4 or more	\$3,000	\$5,000	\$7,000	\$10,000

PROOF OF OWNERSHIP and DISCLOSURE:

- a) a current title policy report; or
- b) a deed and a current title search.

If the owner is not the applicant, an original letter of authorization from the owner permitting the applicant to act on his/her behalf is required. If the owner or applicant is a Trust, a disclosure of all beneficiaries; if the owner or applicant is a Partnership, a disclosure of all partners; if the owner or applicant is a Corporation, a disclosure of all owners with an interest of at least ten percent (10%).

EXAMPLE CAL DESCRIPTION: For entire subject property, on 8 ¹/₂ x 11 inch paper

✓ PLAT OF SURVEY:

A current plat of survey for the Subject Realty showing all existing improvements on the property, prepared by a registered Illinois Professional Land Surveyor.

COVER LETTER: Letter describing the proposed minor change requested, why it is necessary, and how it is different from the currently approved plan.

PLANS:

All required plans shall be drawn on sheets no larger than 24" x 36", unless the Director of Community Development permits a larger size when necessary to show a more comprehensive view of the project. All required plans shall show north arrow and scale, and shall be drawn at the same scale (except that a different scale may be used to show details or specific features). All plans shall include the name of the project, developer or owner of site, person or firm preparing the plan, and the date of plan preparation and all revisions.

Copies of Plans:

Please contact the Planning Division to determine if full size copies of plans are needed. For simple applications, provide one full scale plan set, three (3) 11" x 17" copies (in color if applicable), and a PDF file on CD-ROM or emailed to the Project Manager.

Plans shall include the following, depending on the scope of the proposed Minor Change:

- Site Plan indicating location of proposed change.
- For changes to site/engineering plans, show existing/approved and proposed site/engineering plan changes.
- For changes to architectural elevations, show existing/approved and proposed building design, color and materials.
- For changes to landscaping, show approved and proposed plans, indicate species and quantities of plant material to replace existing/approved materials.
- Additional information may be necessary depending on the specific change proposed. ۰

I (we) certify that this application and the documents submitted with it are true and correct to the best of my (our) knowledge and belief.

2/6/2017 Date 2/6/2017 BANK STERLING Record Owner \leq

Applicant or Authorized Agent

City of St. Charles Minor Change Application

STERLING BANK

February 6, 2017

City of St. Charles Two East Main Street St. Charles, IL 60174

Attn: Community & Economic Development/Planning Division

Dear Sir/Madam

Sterling Bank is requesting approval of a Minor Change to PUD Preliminary Plan for First Street Building #3 (10 Illinois Street).

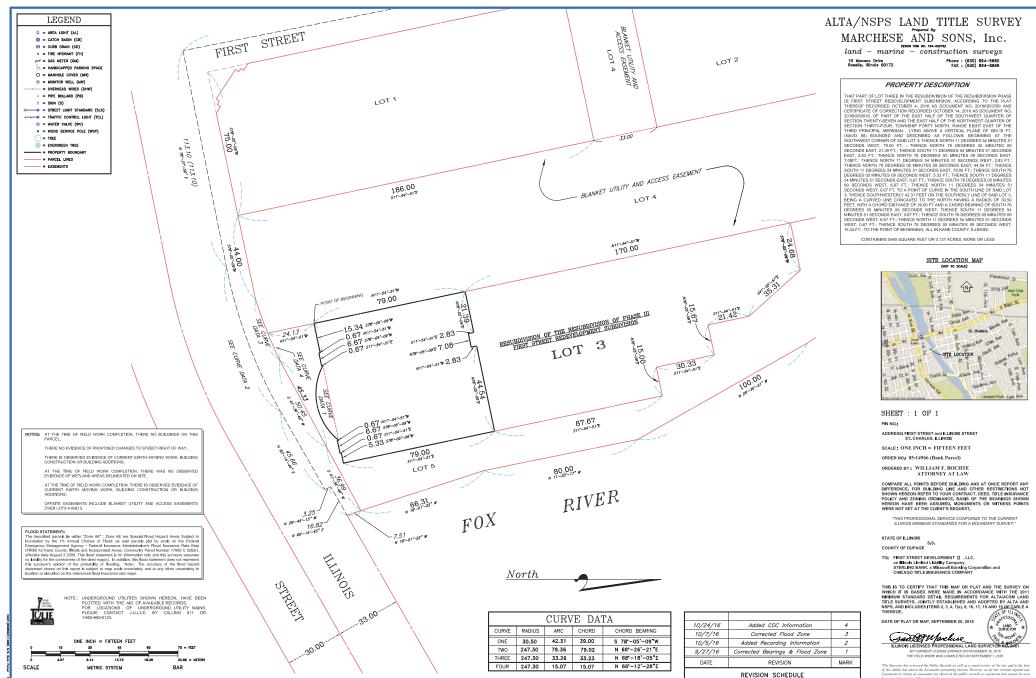
The proposed minor change is to take the Sterling Bank portion of Building #3 from 5 floors of Bank to 2 floors of Bank (floors 1 & 2) and the remaining 3 floors of leasable office space.

Upon review of the preliminary plans by Sterling Bank's Board of Directors, ownership has made the decision to occupy floors 1 & 2 with the option to expand into additional space as the Bank's requirements change over time with the Bank's growth.

Respectfully submitted.

Thomas R Russe Senior Vice President Sterling Bank

www.sterbank.com Phone (630) 549-7065 360 South 1st Street St. Charles, IL 60174



OWNERSHIP DISCLOSURE FORM CORPORATION

STATE OF ILLINOIS)) SS. KANE COUNTY)

I, THOMAS R. R. R. Stere, being first duly sworn on oath depose and say that I am the Source Vice Pres. of Sterewoo Eank, an (Illinois) (Missouri) Corporation and that the following persons are all of the shareholders

of 7% or more of the common stock of said Corporation:

BY: TITLE: SENIOR VICE PRESIDENT Subscribed and Sworn before me this ______6Th day of FEF-RUARY , 20 17. Kotary Public **OFFICIAL SEAL JENNIFER L GUERRI** NOTARY PUBLIC, STATE OF ILLINOIS My Commission Expires May 16, 2020

STERLING BANK

February 6, 2017

City of St. Charles Two East Main Street St. Charles, IL 60174

Attn: Community & Economic Development/Planning Division

Dear Sir/Madam

Regarding the Ownership Disclosure Form/Corporation, as part of the Minor Change to PUD Application: To the best of my knowledge, no shareholder of 7% or more of the common stock of Sterling Bank, has any official role in the governance of the City of St. Charles, IL.

Respectfully submitted.

Thomas R Russe Senior Vice President Sterling Bank

www.sterbank.com Phone (630) 549-7065 360 South 1st Street St. Charles, IL 60174

FIRST STREET PHASE 3 DEVELOPMENT DATA PROPOSED – 7/29/16 2/7/17

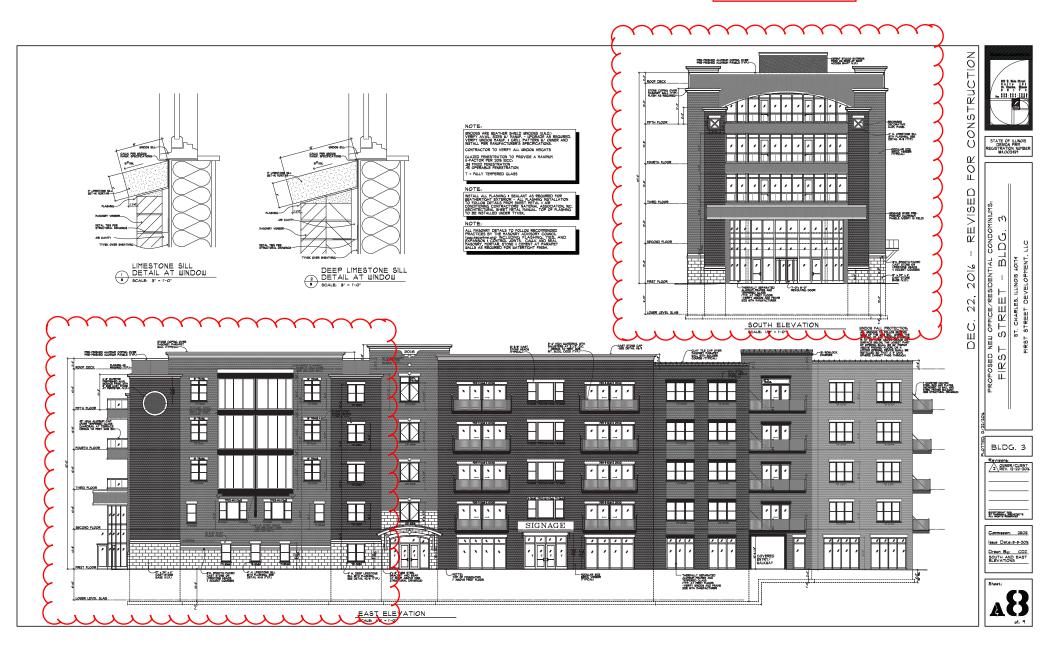
<u>Building No.</u>	Туре	Floor Level	Area/Units
Building 1	Parking Retail/Commercial Office Office Office <i>Total Office</i>	Basement 1 st level 2 nd level 3 rd level 4 th level	29 spaces 11,865 sf 11,865 sf 11,865 sf 11,865 sf <i>35,595</i>
	Total Building area		47,460 sf
Parking Dec	k Parking Parking <u>Total Parking Count</u>	1 st level 2 nd level	57 spaces 53 spaces 110 spaces
Building 2	Parking Retail/Commercial Residential Residential Residential Total Residential (12 Studio, 12 1-Bedroom, 12 2-Be	Basement 1^{st} level 2^{nd} level 3^{rd} level 4^{th} level droom)	27 spaces 11,898 sf 12,000 sf 12,000 sf 12,000 sf 36 units
	Total Building area		47,898 sf
Building 3	Parking Bank/office Bank/residential Bank/residential Bank/residential Residential	Basement 1^{st} level 2^{nd} level 3^{rd} level 4^{th} level 5^{th} level	28 spaces 13,092 sf 11,573<u>12,542</u> sf <u>12,602<u>13,245</u>-sf <u>12,602<u>13,245</u>-sf <u>8,343<u>13,245</u> sf</u></u></u>
	Total Residential (Bedroom Count TBD)		12 to 20 units
	Total Building area		58,212 65,369 sf



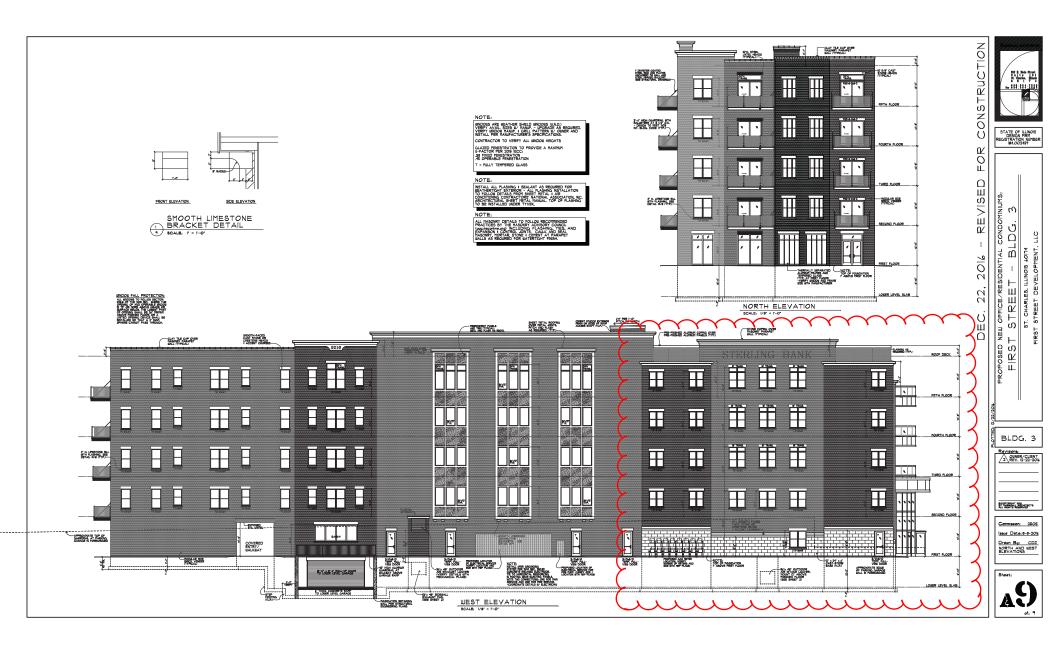


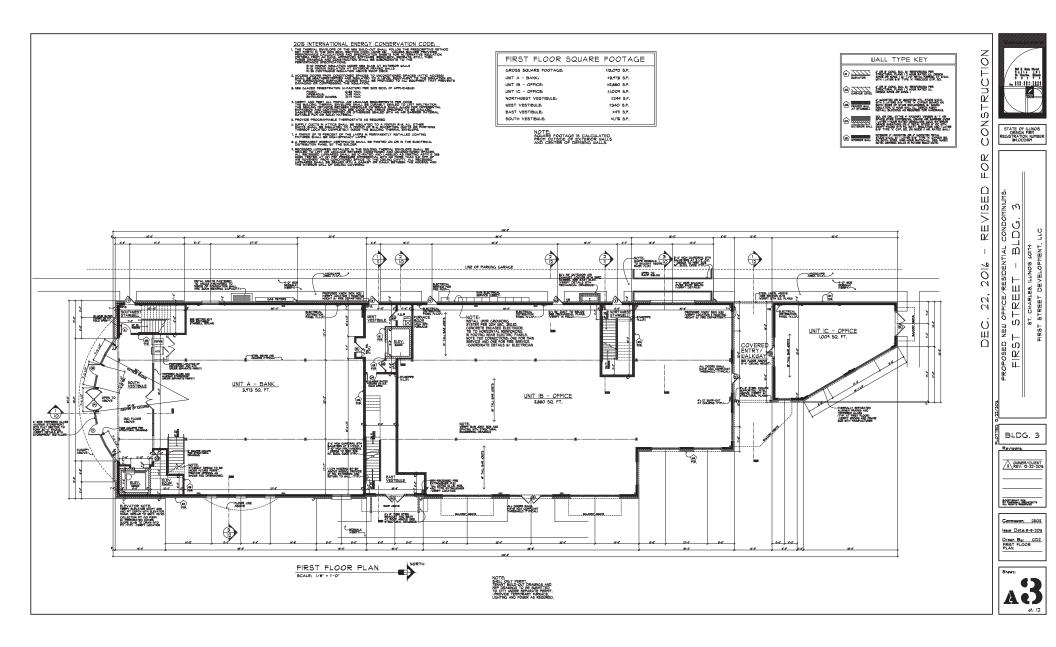


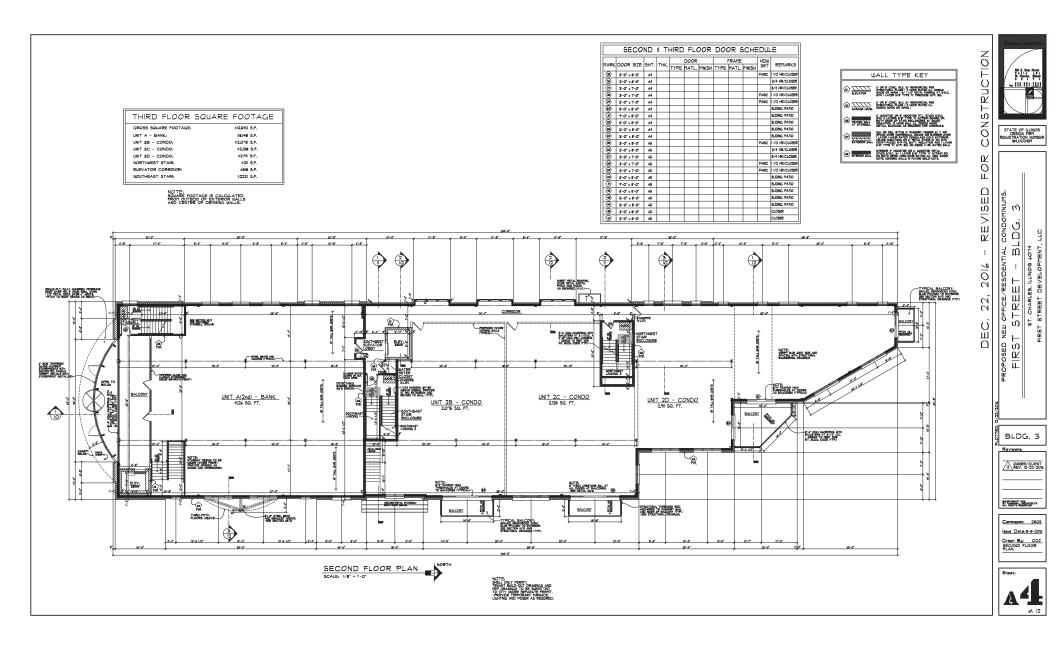
2017 Proposed Minor Change

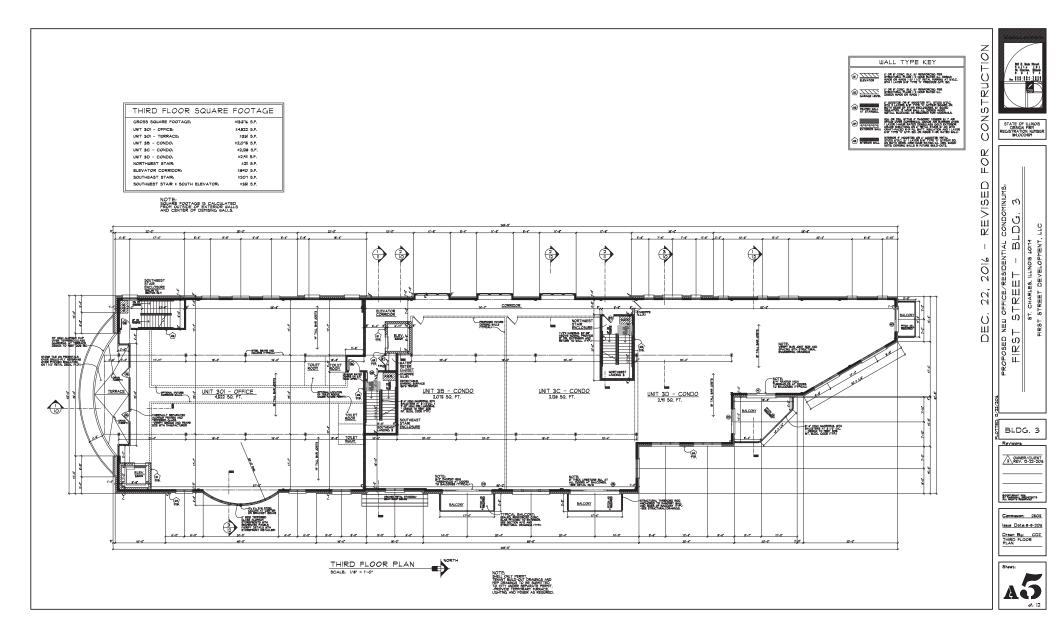


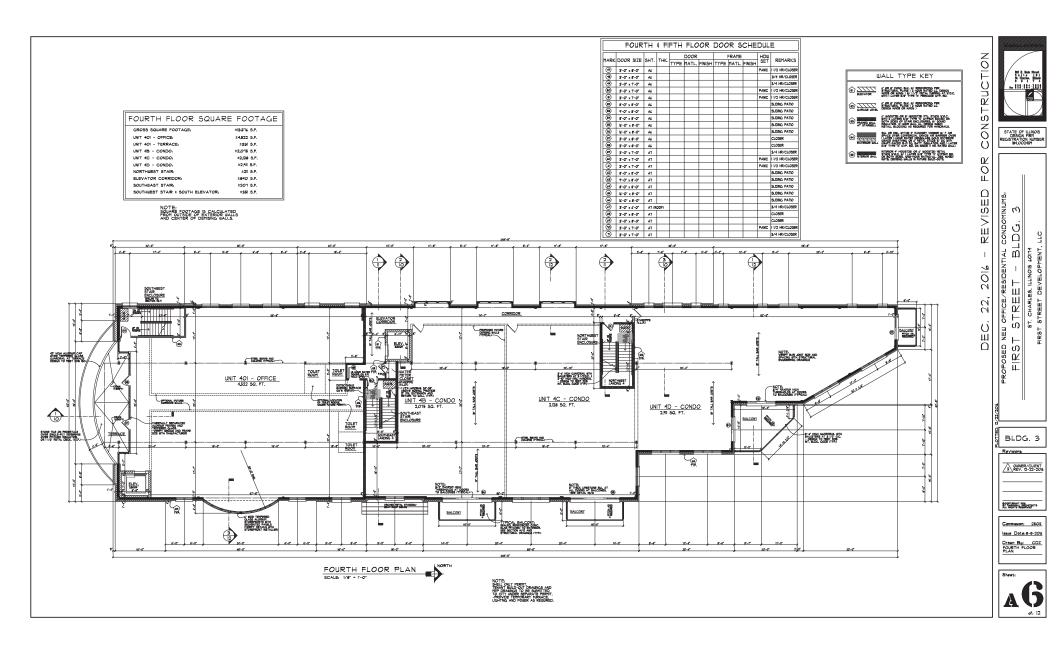
2017 Proposed Minor Change

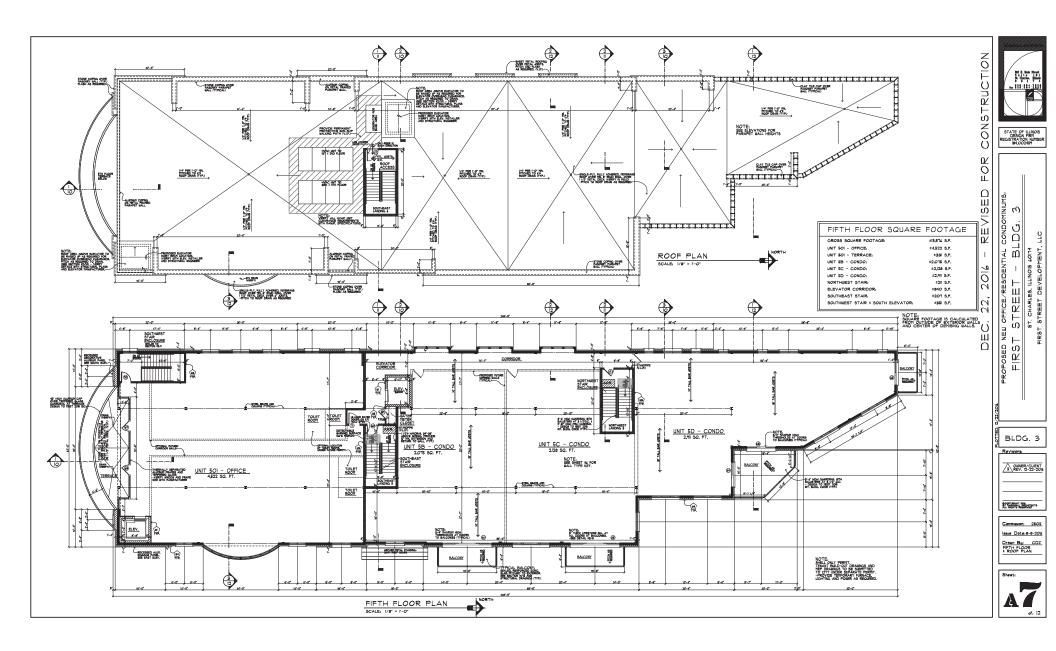












Law Offices of Levalo & Kotche

1060 LAKE STREET • SUITE 200 • HANOVER PARK, ILLINOIS 60133 (630) 736-0300 • FAX: (630) 736-0400

Edward N. Levato Keith J. Kotche

February 3, 2017

Ms. Rita Tungare City of St. Charles 2 East Main Street St. Charles, Illinois 60174

Re: First Street RDA Amendment

Dear Ms. Tungare:

Pursuant to our recent meetings with you and Russ Colby please accept this letter as a request by First Street Development to seek the City of St. Charles Council's approval of an amendment to the RDA Agreement to restrict parking during daytime hours in the Phase III parking deck.

As discussed the concern is with office employees, other business employees, and residential users parking vehicles in the Phase III deck for prolonged periods of time thereby limiting parking for retail customers. We believe it is imperative to the success of the First Street and other downtown retail businesses that customers have convenient accessible parking.

We would be happy to entertain further discussions regarding the limitations.

Thank you in advance for your consideration.

Very truly yours,

KEITH J. KOTCHE

KJK:mks