AGENDA ITEM EXECUTIVE SUMMARY Title: Plan Commission recommendation to approve a Final Plat of Subdivision for Schulze Resubdivision, 1021 Howard St. Ellen Johnson Presenter: Please check appropriate box: **Government Operations** Government Services X Planning & Development – 7/11/16 City Council **Public Hearing Estimated Cost:** N/A Budgeted: YES NO If NO, please explain how item will be funded: **Executive Summary:** The subject property, 1012 Howard St., is a 1.1 acre parcel containing a single-family home. Steven Schulze, property owner, is seeking approval of a Final Plat of Subdivision to divide the property into two lots. Lot 1 would encompass the existing house and garage and Lot 2 would be established as a buildable lot for a single-family home. Staff has a number of relatively minor comments listed in the staff report that will need to be addressed prior to City Council approval. **Plan Commission Review** The Plan Commission reviewed the application on 6/21/16 and voted 5-0 to recommend approval of the Final Plat of Subdivision upon resolution of outstanding staff comments. **Attachments:** (please \overline{list}) Plan Commission Resolution, Staff Report, Application for Final of Subdivision, Final Plat

Plan Commission recommendation to approve a Final Plat of Subdivision for Schulze Resubdivision,

1021 Howard St., contingent upon resolution of staff comments prior to City Council action.

Agenda Item Number: 3a

Recommendation / Suggested Action (briefly explain):

For office use only:

City of St. Charles, Illinois Plan Commission Resolution No. <u>8-2016</u>

A Resolution Recommending Approval of a Final Plat of Subdivision for Schulze Resubdivision (1021 Howard St.)

Passed by Plan Commission on June 21, 2016

WHEREAS, it is the responsibility of the St. Charles Plan Commission to review Final Plats of Subdivision; and

WHEREAS, the Plan Commission has reviewed the Final Plat of Subdivision for Schulze Resubdivision (1021 Howard St.) received 6/9/2016; and

WHEREAS, the Plan Commission finds the Final Plat of Subdivision to be in conformance with the requirements of Title 16 of the City Code entitled, "Subdivisions and Land Improvement".

NOW, THEREFORE, be it resolved by the St. Charles Plan Commission to recommend to the City Council approval of the Final Plat of Subdivision for Schulze Resubdivision (1021 Howard St.) received 6/9/2016; contingent upon the resolution of all staff comments prior to City Council action.

Voice Vote:

Ayes: Wallace, Holderfield, Schuetz, Doyle, Pretz

Nays: None

Absent: Kessler, Frio, Spruth, Macklin-Purdy

Motion Carried 5-0

PASSED, this 21st day of June, 2016.

 Chairmai
St. Charles Plan Commission

Community & Economic Development Planning Division

Phone: (630) 377-4443 Fax: (630) 377-4062



Staff Report

TO: Chairman Todd Bancroft

And the Members of the Planning and Development Committee

FROM: Ellen Johnson, Planner

RE: Schulze Resubdivision, 1021 Howard St. – Final Plat of Subdivision

DATE: July 5, 2016

I. APPLICATION INFORMATION:

Project Name: Schulze Resubdivision – 1021 Howard St.

Applicant: Steven Schulze

Purpose: Final Plat of Subdivision approval

General	Informa	tion:

Site Information		
Location	1021 Howard St.	
Acres	1.1 acres	

Applications:	Final Plat of Subdivision (Minor Subdivision)
Applicable City Code Sections	Title 16, Subdivisions and Land Improvement

Existing Conditions		
Land Use	Single-Family Residential	
Zoning RS-3 Suburban Single-Family Residential		

Zoning Summary			
North	RS-3 Suburban Single-Family Residential	Single-Family homes	
East	RS-3 Suburban Single-Family Residential	Single-Family homes	
South	RS-3 Suburban Single-Family Residential	Single-Family homes	
West	RS-3 Suburban Single-Family Residential	Single-Family homes	

Comprehensive Plan Designation	
Single Family Detached Residential	

Aerial



Zoning



II. OVERVIEW

The subject property, 1021 Howard St., is a 1.1 acre parcel containing a single-family home. The property was first subdivided in 1985 as part of the Grunwald Division. The existing house was constructed later that year.

Steven Schulze, property owner, is seeking approval of a Final Plat of Subdivision to divide the property into two lots. Lot 1 would encompass the existing house and garage and Lot 2, west of Lot 1, would be established as a buildable lot for a single-family home, with access from Howard St.

III. ANALYSIS

A. **ZONING REVIEW**

The table below compares the bulk requirements of the RS-3 zoning district with the proposed lots. Both lots meet zoning requirements pertaining to lot size and yard setbacks. No building is being proposed on Lot 2 at this time; building height and coverage will be reviewed as part of the building permit process at a later date.

	RS-3 District	Lot 1 (with existing house)	Lot 2 (new buildable lot)
Min. Lot Area	8,400 sf	32,352 sf	15,035 sf
Min. Lot Width	60 ft.	217 ft.	83 ft.
Max. Building Coverage		12%	N/A
Max. Building Height	35 ft. or 2 stories, whichever is less	1.5 stories	N/A
Min. Front Yard	30 ft.	32 ft. (Howard St.)	30 ft.
Min. Side Yard Combined width of 16 ft., neither less than 6 ft.		103 ft. (east side) ~70 ft. (west side)	6 ft. (east side) 10 ft. (west side)
Min. Rear Yard	40 ft.	31 ft. (existing non- conformity)	40 ft.

B. PLAT REVIEW

Staff has a number of relatively minor comments that will need to be addressed on the Final Plat prior to City Council action:

- 1. Dimensions of the north and south lot lines of Lot 1 are needed.
- 2. A 10 ft. wide public utility easement is needed along the common property line between Lots 1 and 2. The easement should be 5 ft. wide on each lot, for a total width of 10 ft.
- 3. The utility easement should be labeled *public* utility easement.
- 4. The public utility easement provisions should be worded exactly as provided in Appendix B of Title 16 (Subdivision Code).

- 5. The current zoning classification (RS-3) should be added as a note.
- 6. The language of each certificate should be exactly as provided in Appendix B of Title 16 (Subdivision Code).
- 7. Two Notary certificates are provided; one should be removed.
- 8. The Director of Public Works certificate should be changed to Director of Community Development.
- 9. The Special Floor Hazard Area certificate is needed, separate from the Surveyor's certificate.
- 10. Iron pipes should be added at the northeast and southeast corners of Lot 2.

IV. PLAN COMMISSION RECOMMENDATION

The Plan Commission reviewed the Final Plat of Subdivision and recommended approval on 6/21/16 by a vote of 5-0, subject to resolution of staff comments prior to City Council action.

V. ATTACHMENTS

• Application for Final Plat, received 6/9/16

CITY OF ST. CHARLES

TWO EAST MAIN STREET ST. CHARLES, ILLINOIS 60174-1984



COMMUNITY & ECONOMIC DEV./PLANNING DIVISION

PHONE: (630) 377-4443 FAX: (630) 377-4062

MINOR SUBDIVISION – FINAL PLAT APPLICATION

For City Use

Project Name:

Schulze Resubdivision

Project Number:

2016 -PR-005

Application Number: 2016 -AP-015

RERECTIVE Date
St. Charles, IL

JUN 0 9 2016

CDD

Planning Division

Per City Code Section 16.04.04, a Minor Subdivision must meet the following criteria:

1) Compliance with subdivision design standards in the City Code; 2) No more than 4 lots; 3) No public utility extensions or new streets are required to serve the subdivision; 4) no stormwater detention is required to serve the subdivision; 5) all lots meet minimum zoning standards.

Complete this application and submit it with all required attachments to the Planning Division. When this application is complete and the plans are substantially in compliance with requirements, the Final Plat will be placed on a Plan Commission agenda for review.

The information you provide must be complete and accurate. If you have any questions, please call the Planning Division and we will be happy to assist you.

1. Property	Location:	(- : 711
Information:	1021 HOWARD ST. ST. CHARLES	TL. 60174
	Parcel Number (s):	
	09-33-258-009	
	Proposed Subdivision Name:	CITY OF ST.
	Proposed Subdivision Name: SCHUZE RESUBDIVISION OF LOT 1 GRUN Name	IWALD DIV. CHARLES, KANE C
2. Applicant Information:	Name STEVEN J. SCHULZE	Phone (630) 300-8410
	Address 1021 HOWARD ST.	Fax
	ST. CHARLES, IL.	Email STEVENT SCHUZE @ YAHOO, COM
3. Record Owner	Name (SAME)	Phone
Information:	Address	Fax
		Email

Attachment Checklist:

If multiple zoning or subdivision applications are being submitted concurrently, do not submit duplicate checklist items or plans. Fee must be paid for each application.

□ APPLICATION FEE:

Application fee in accordance with Appendix A of the Subdivision Code. (\$300)

□ REIMBURSEMENT OF FEES AGREEMENT:

An original, executed Reimbursement of Fees Agreement and deposit of funds in escrow with the City, as provided by Appendix B of the Zoning Ordinance.

□ REIMBURSEMENT OF FEES INITIAL DEPOSIT:

Deposit of funds in escrow with the City. Required deposit is based on review items (number of applications filed) and the size of the site:

Number of Review Items	Under 5 Acres	5-15 Acres	16-75 Acres	Over 75 Acres
1	\$1,000	\$2,000	\$3,000	\$4,000
2 or 3	\$2,000	\$4,000	\$5,000	\$7,000
4 or more	\$3,000	\$5,000	\$7,000	\$10,000

□ PROOF OF OWNERSHIP:

Submit one of the following:

- a) A current title policy report; or
- b) A deed and a current title search.

If the owner is not the applicant, an original letter of authorization from the owner permitting the applicant to act on his/her behalf is required. If the owner or applicant is a Trust, a disclosure of all beneficiaries; if the owner or applicant is a Partnership, a disclosure of all partners; if the owner or applicant is a Corporation, a disclosure of all owners with an interest of at least ten percent (10%).

NOTE: Private covenants and deed restrictions can limit private property rights with respect to the use of land even though the City's Zoning Ordinance may authorize the use or a less restrictive use. We strongly advise that you perform a title search on the property to determine if there any private covenants containing use restrictions or other deed restrictions. As those private covenants and deed restrictions may conflict with the City's Zoning Ordinance, it is further recommended that you consult with an attorney to obtain an opinion with respect to whether your intended use is compatible with those restrictions.

□ PLANS:

All required plans shall be drawn on sheets no larger than 24" x 36", unless the Director of Community Development permits a larger size when necessary to show a more comprehensive view of the project. All required plans shall show north arrow and scale, and shall be drawn at the same scale (except that a different scale may be used to show details or specific features). All plans shall include the name of the project, developer or owner of site, person or firm preparing the plan, and the date of plan preparation and all revisions.

Copies of Plans:

Ten (10) full size copies, Three (3) 11" by 17", and a PDF electronic file (On a CD-ROM or may be emailed to the Project Manager). For subsequent submittals, please contact the Project Manager to determine how many copies are required.

□ SUBDIVISION PLAT – DRAWING REQUIREMENTS/CHECKLIST:

Complete the attached checklist and ensure that all required information is included on the plat.

□ WORKSHEETS (Residential Development only)

- PARK AND SCHOOL LAND/CASH WORKSHEETS: For residential developments, Park and School land/cash worksheets in accordance with Title 16 of the St. Charles Municipal Code with population projections establishing anticipated population and student yields.
- INCLUSIONARY HOUSING WORKSHEET

□ COPIES OF THIRD PARTY PERMIT/APPROVALS

• Kane County DOT and/or IDOT signature on Final Plat (if applicable)

I (we) certify that this application and the documents submitted with it are true and correct to the best of my (our) knowledge and belief.

5 5	6/7/2016
Record Owner	Date
Applicant or Authorized Agent	Date

PARK LAND/CASH WORKSHEET

City of St. Charles, Illinois

Name of Development Date Submitted: Prepared by: Schulze Resub. of Lot 1
6/9/16
E. Johnson



*Prepared based on hypothetical development of newly created lot; fees may need to be recalculated at time of building permit based on size of dwelling to be built.

Type of Dwelling	# Dwelling Units (DU)	Population Generation per Unit	Estimated Population		
Detached Single Family	Omis (DO)	per om			
≥ 3 Bedroom	1	DU x 2.899	= 2.899		
> 4 Bedroom		DU x 3.764			
> 5 Bedroom	e i e e e e e e e e e e e e e e e e e e	DU x 3.770			
Attached Single Family	h i wasani .	- ·- ·			
> 1 Bedroom	100000000000000000000000000000000000000	DU x 1.193			
> 2 Bedroom		DU x 1.990	=		
> 3 Bedroom		DU x 2.392			
> 4 Bedroom		DU x 3.145	=		
Apartments					
> Efficiency		DU x 1.294	=		
> 1 Bedroom		DU x 1.758	=		
> 2 Bedroom		DU x 1.914			
> 3 Bedroom		DU x 3.053			
T-4-1-	4		2,000		
Totals	Total Dwelling U	nito	2.899 Estimated Total Population		
	Total Dwelling O	IIIIS	Estimated Total Population		
Park Site Requirements					
Estimated Total Population 2.899 x .010 Acres per capita = 0.02899 Acres					
Cash in lieu of requirements -					
Total Site Acres 0.02899 x \$240,500 (Fair Market Value per Improved Land) = \$ 6,972.10					

SCHOOL LAND/CASH WORKSHEET

City of St. Charles, Illinois

Name of Development Date Submitted: Prepared by: Schulze Resub. of Lot 1 6/9/16 E. Johnson



Estimated Student Yield by Grades

Type of Dwelling	# of dwelling Units (DU)	Elementa (Grades K t	•		Middle des 6 to 8)		High es 9 to 12)
Detached Single Fami	lly						
> 3 Bedroom	1	$DU \times .369 =$.369	DU x .173	= .173	DU x .184	= .184
> 4 Bedroom		$DU \times .530 =$		DU x .298	-	DU x .360	· . =
➤ 5 Bedroom		$DU \times .345 =$		DU x .248		DU x .300	=
Attached Single Fami	ly	* 1 1 100 100 100 100		Mark E Mr			
> 1 Bedroom	*	DU x .000 =	w	DU x .000		DU x .000	<u> </u>
➤ 2 Bedroom		$DU \times .088 =$		DU x .048	=	DU x .038	
➤ 3 Bedroom		$DU \times .234 =$		DU x .058	. =	DU x .059	. ==
4 Bedroom		$DU \times .322 =$		DU x .154	=	DU x .173	<u> </u>
Apartments	With the second to the second			•	*		
> Efficiency		$DU \times .000 =$	5000 · · · · · · · · · · · · · · · · · ·	DU x .000	=	DU x .000	· · · · · · · · · · · · · · · · · · ·
➤ 1 Bedroom		$DU \times .002 =$		DU x .001		DU x .001	=
2 Bedroom	y type on y a second	$DU \times .086 =$. 0 th shift	DU x .042	-	DU x .046	· =
> 3 Bedroom		DU x .234 =		DU x .123	=	DU x .118	=
Totals	1TDU		369TE	E	173	TM	184TH

School Site Requirements

Туре	# of students	Acres per student		e Acres
Elementary (TE)	.369	x .025	=	0.009225
Middle (TM)	.173	x .0389	=	0.0067297
High (TH)	.184	x .072		0.013248

Total Site Acres 0.0292027

Cash in lieu of requirements -

0.0292027 (Total Site Acres) x \$240,500 (Fair Market Value per Improved Land) = \$ 7,023.25

^{*}Prepared based on hypothetical development of newly created lot; fees may need to be recalculated at time of building permit based on size of dwelling to be built.

INCLUSIONARY HOUSING SUMMARY

Name of Development
Date Submitted:

Prepared by:

Schulze Resub. of Lot 1
6/9/16
E. Johnson



Background:

St. Charles Municipal Code Title 19 "Inclusionary Housing", requires developers of new residential developments to provide a proportionate share of affordable housing units within the development, or to pay a fee in-lieu of providing affordable housing units. Developers may also provide a mix of affordable housing units and fee in-lieu.

Affordable housing is defined as housing that has a sales price or rental amount that is within the means of a household with income at or below 80% Area Median Income (AMI) for for-sale units and at or below 60% AMI for rental units, adjusted for household size. See Title 19 for complete definitions.

The maximum price of affordable for-sale units and affordable rental units required by Title 19 shall be no greater than the affordable purchase price and affordable rent established annually by the Illinois Housing Development Authority (IHDA). Contact the Planning Division for the most recent affordable prices from IHDA.

Submission Requirements:

Submit information describing how the residential development will comply with the requirements of Title 19, "Inclusionary Housing". <u>Use this worksheet</u> to calculate the number of required affordable units to be incorporated within the residential development, or the required fee in-lieu payment.

If the development will include affordable units, submit the following additional information:

- The number of market-rate and affordable for-sale and rental units to be constructed, including type of dwelling, number of bedrooms per unit, proposed pricing, and construction schedule, including anticipated timing of issuance of building permits and occupancy certificates.
- Documentation and plans regarding locations of affordable units and market-rate units, and their exterior appearance, materials, and finishes.

Affordable Unit Requirement Calculation

Unit Count Range	# of Units Proposed in Development		% of Affordable Units Required		# of Affordable Units Required
1 to 15 Units	1	X	5%	=	0.05
More than 15 Units		X	10%	=	

Fee In-Lieu Payment Calculation

# of Affordable Units Required	# of Affordable Units Proposed to Pay the Fee-In- Lieu		Fee-In-Lieu Amount Per Unit		Total Fee-In-Lieu Amount
0.05	0.05	X	\$72,819.50	=	\$3,640.98

Graphic Scale

Legend indicates concrete moment indicates iron state Meas. Indicates measured data (60') Indicates record data indicates proceed data indicates proceed data indicates proceed the indicates proceed the

Schulze Resubdivision of Lot 1 Grunwald Division City of St. Charles, Kane County, Illinois

Lot Number Source Feetons

1 32,352
15.035

Note: Calculated square scotage of lot is for informational purposes only and is not to be

Graphic Scale 0 15' 30' 60' Indicates 90' ongle. 1 inch = 30 feet	
Surveyor's Notes Gruneedd Division recarded September 20, 1965 as Document Number 1739116. This plat is not velid eithout the Surveyor's original signature and Imprezend seot. Protective coverants shall be recarded separately from this instrument.	Black 4 Lot 1 Lot 9 St. Charles Lot 1 Block 3 Lot 9
rotective coverions statu or recorded exporting from the instrument. Johnman Address: 1021 Hoseard Street, St. Charles Illhale Jordal Identification Number; 09-33-258-009	Howard Street
	H 89°05'57" E — (299.99")
State of Binois) Jan This is to certify that I, Carol Sevet-Johnson, on Binois Professional Land Jounty of Kans) Surveyor of Johnson-Western Surveying, L.L.C. (Binois Professional Design Firm No. 184-005518), here surveyed, subdivided and pictual that part of Lat 1 of Francisci's Addition in the City of St. Charles, Kone County, Binois and contribing not acree as them on the pict hereon drawn which is a convext representation of sold survey and subdivider. Arther cardly that the Revegoing described brack is located within the corporate lattic of the Review of the Common that the Common that is a convext representation of sold survey and subdivider. Arther cardly that the Revegoing described brack is located within the corporate lattic of the lattice of the Common that SOO-year locations are the late, Prese 252 at 410, Common the Pearle Humber 170590082821 dated luguest 3, 2009. At distances are given in feet and decimal parts thereof.	COO DOLL ST ALERON SHOWN LINE AND A LOT 2 TO SHOW SHOW LINE AND A LOT 2 TO SHOW SHOW LINE AND A LOT 2 TO SHOW LINE AND A
Dated at Geneva, Minole, November xyx, 2015.	S S O I I
Bhobs Professional Land Surveyor No. 3342 License Expiration Date: Nevember 30, 2016 State of Binols) Lee This to certify that	17 d 2 d 2 d 2 d 2 d 2 d 2 d 2 d 2 d 2 d
nounty of Kane) the fund described in the foregoing surveyor's certificate and has caused the same the fund described in the fundamental surveyor's certificate and has caused the same and purposes therein set forth as officeed and protected or shown by the plot hereon drawn, for the and it hereby administration of a fundamental surveyor of the same and the same and the affect of the fundamental surveyor occurred within Community Unit School District No. 303.	Lof 7 Lof 6
Dated at St. Charles, Bitrolis, this stay of, 2015.	
9; Atlast: Omer Owner	
State of illinois) [County of Kana) State afferestid hereby certify thet County of Kana) State afferestid hereby certify thet peresonally known to me to be the same peresons whose names are subscribed to in the foregoing owner's certificate, appeared before me this day in person and acknowledged the execution of the owneed plat and accompanying instrument as their here and voluntary act and the free and voluntary act of the corporation. Given under my hand and Material Seal, this day of, 2015.	A parmonent, non-exclusive excernent is hereby reserved for and granted to the City of St. Charles (hereinafter "City"), and to all public utility componies of any shad operating under franchise agreement gracking them coasement rights from the City of St. Charles, including but not limite to St. Ch. A. T. it is all the Company) Conscart Cooks and to their accessors and assigns freezing therefore utilities, and an enterprise processing and maintaining electrical, cash letters and the communication, gas, telephone or other utility lines or appartamences, another years and maintaining electrical, cash letters and the charlest communication, gas, telephone or other utility lines or appartamences, another years are achieved any externe extended or retainting, and any and all manipoles, hydrographs, electrical cash and any cash of the standard and years and whose sease and electrical cash communication, gas, telephone or other utility lines or appartamences, another years and extended and any cash of the standard and years and years are all the control of the communication and years and years are all the control of the standard processor of the stan

Given under my hand and Notartal Seal, this _____ day of ___ My Commission Expires ___ Dated at St. Charles, Bilhole, this _____ day of ____ County Clark Collector of Special Assessments Approved by the Director of Public Works for the City of St. Charles on Approved and accepted by the Mayor and city council of the City of St. Charles at a meeting held the _____ day of _______, 2015.

File Harrier 2015—240 Subd - Grown by: HTZ - Directory Projects/2015—240 - Jub Hou 2015—240

Ordered by & Prepared for: Stave Schulze