

	AGENDA ITEM EXECUTIVE SUMMARY						
	Title:	Corridor Improvement Commission Recommendation to Approve a Corridor Improvement Grant for 307 W. Main Street (Shell Gasoline Station)					
	Presenter:	Matthew O'Rourke, Economic Development Division Manager					
Please check appropriate box:							
	Government Operations				Government Services		
X	Planning & Development (5/9/16)				City Council		
	Public Hearing						
Estimated Cost:	Not to Exceed \$3,000.00		Budgeted:	YES	X	NO	
If NO, please explain how item will be funded:							
Executive Summary:							
<p>Henna Patel, owner of the property located at 307 W. Main Street, has applied for a Corridor Improvement Grant for landscape improvements for their property. The applicant is proposing to install new landscape features along Rt. 64 around their new freestanding monument sign and to place permanent decorative potted plants along the frontage of their property. These planters will contain annual flowers to add visual interest to the property. The Corridor Commission has recommended that the grant assistance only be used for the planters, but not the plant materials since these need to be replaced on a seasonal basis.</p> <p>The Corridor Improvement Commission reviewed the design at their 5/4/2016 meeting and recommended approval of the grant proposal. The total cost of the improvements is \$6,000.00 and the City's share of the total project cost will be a maximum of \$3,000.</p>							
Attachments: (please list)							
Draft Corridor Improvement Agreement. CIC Resolution 1-2016							
Recommendation / Suggested Action (briefly explain):							
Recommendation to approve a Corridor Improvement Grant for 307 W. Main Street (Henna Patel – Downtown Shell Gas Station).							
For office use only:		Agenda Item Number: 3h					

City of St. Charles
CORRIDOR IMPROVEMENT AGREEMENT

307 W. Main Street
Henna Patel (Downtown Shell Gas Station)

THIS AGREEMENT, entered into this 16th day of May, 2016, between the City of St. Charles, Illinois (hereinafter referred to as "CITY") and the following designated APPLICANT, to wit:

APPLICANT Name: **Henna Patel**

Address of Property to be Improved: **307 W. Main Street**

PIN Number(s): **09-27-363-001**

Property Owner's Name: **Henna Patel**

WITNESSETH:

WHEREAS, the CITY has established a **Corridor Improvement Program** to provide matching grants for landscaping and related improvements within the Randall Road, Main Street, Kirk Road, Lincoln Hwy, and Special Service Tax District SSA-1B corridors of the CITY; and

WHEREAS, Henna Patel, APPLICANT(S), desires to install landscaping and related improvements to the above-described property that are eligible for reimbursement under the Corridor Improvement Program; and

WHEREAS, said Corridor Improvement Program is administered by the CITY with the advice of the Corridor Improvement Commission and is funded from the general fund for the purposes of improving the aesthetics of the commercial corridors of the CITY and preventing blight and deterioration; and

WHEREAS, the above-described property for which the APPLICANT seeks a grant is located within the area eligible for participation in the Corridor Improvement Program.

NOW, THEREFORE, in consideration of the mutual covenants and agreements obtained herein, the CITY and the APPLICANT do hereby agree as follows:

SECTION 1: The APPLICANT understands and agrees that only the cost of eligible

improvements located east of the right-of-way on parcels with the following PIN(s) 09-27-363-001 and landscape design fees associated with those improvements, shall be considered reimbursable as shown in Exhibit II and Exhibit III. The CITY will reimburse the APPLICANT up to 75% of the cost for landscape design services and up to 50% of the cost of labor, materials and equipment necessary to install landscaping and related improvements in accordance with the approved plans, specifications and cost estimates attached hereto as Exhibit "I" (the "Improvements"), but in no event more than the maximum amounts as defined below:

Landscape improvements cost: \$6,000.00	City's Share @ 50% up to a maximum of \$3,000.00
Total Project Cost: \$6,000.00	City's Share up to a maximum of \$3,000.00

Labor by the APPLICANT ("sweat equity") is not a reimbursable expense. All Improvements shall be installed in accordance with Exhibit I, subject to minor revisions as may be approved by a representative of the Corridor Improvement Commission due to availability of landscape plants, field conditions not known at the time of design, and similar circumstances beyond the APPLICANT's control.

SECTION 2: The Director of Community & Economic Development, or designee, shall inspect the Improvements installed pursuant to this Agreement. Such inspection shall not replace any required permit inspections by the CITY. All work that is not in conformance with the approved plans and specifications shall be remedied by the APPLICANT and deficient or improper work shall be replaced and made to comply with the approved plans and specifications and the terms of this Agreement.

SECTION 3: Upon completion of the Improvements and upon their final inspection and approval by the Director of Community & Economic Development, or designee, the APPLICANT shall submit to the CITY a properly executed and notarized contractor statement showing the full cost of the Improvements as well as each separate component amount due to the contractor and each and every subcontractor involved in furnishing labor, materials or equipment in the work. In addition, the APPLICANT shall submit to the CITY proof of payment of the contract cost pursuant

to the contractor's statement and final lien waivers from all contractors and subcontractors. The CITY shall, within thirty (30) days of receipt of the contractor's statement, proof of payment and lien waivers, the landscape architect's statement, and “before” and “after” pictures of the property, reimburse the APPLICANT for the 50% of the actual construction and materials cost or the maximum amount specified in this Agreement, whichever is less, and for 75% of the landscape designer’s fee or the maximum amount specified in this Agreement, whichever is less.

At its sole discretion, CITY may reimburse APPLICANT in two payments. The first reimbursement may be made only

- 1) upon completion of Improvements representing 40% or more of the maximum reimbursement specified in Section 1 hereof and,
- 2) upon receipt by CITY of the landscape designer’s invoices, contractor's statements, proof of payment and notarized final lien waivers for the completed Improvements and,
- 3) upon a determination by the Director of Community & Economic Development, or designee, that the remainder of the Improvements are expected to be delayed for thirty days or more following completion of the initial work due to weather, availability of materials, or other circumstances beyond the control of the APPLICANT. The second, final reimbursement payment shall be made by CITY only upon submittal of all necessary documents as described herein.

SECTION 4: All Improvements must be completed within 270 days after the approval of this Agreement by the City Council, unless otherwise authorized by the CITY. Extensions may be approved by the Director of Community Development, prior to the expiration of the said 270 days. Projects which have not received an extension and have not been completed within 270 days will not receive funding.

SECTION 5: If the APPLICANT or his contractor fails to complete the Improvements provided for herein in conformity with the approved plans and specifications and the terms of this Agreement, then upon written notice being given by the Director of Community & Economic Development to the APPLICANT, by certified mail to the address listed above, this Agreement shall terminate and the financial obligation on the part of the CITY shall cease and become null and void.

SECTION 6: Upon completion of the Improvements pursuant to this Agreement and for a period of five (5) years thereafter, the APPLICANT shall be responsible for properly maintaining such Improvements in finished form and without change or alteration thereto, as provided in this Agreement, and for the said period of five (5) years following completion of the construction thereof, the APPLICANT shall not enter into any Agreement or contract or take any other steps to alter, change or remove such Improvements, or the approved design thereof, nor shall APPLICANT undertake any other changes, by contract or otherwise, to the Improvements provided for in this Agreement unless such changes are first approved by the Corridor Improvement Commission. Such approval shall not be unreasonably withheld if the proposed changes do not substantially alter the original design concept of the Improvements as specified in the plans, design drawings and specifications approved pursuant to this Agreement.

If within the 5-year maintenance period plant materials are damaged by automobiles, wildlife, acts of nature, or stolen or any other cause, the APPLICANT shall install and pay for replacements.

OWNER agrees to provide regular maintenance of the property for a minimum of five years following completion of construction in a condition that is weed free, properly edged and mulched as specified in the original design, and maintained with the same type and quantity of plant material initially installed, unless a modification to the plan is approved by the Corridor Improvement Commission.

In the event of inadequate maintenance, the CITY shall give the owner reasonable notice of conditions to be corrected. In the event that substandard maintenance still exists after thirty (30) days, OWNER shall repay the CITY all grant funds received pursuant to this Agreement and pay all costs and fees, including attorney fees, of any legal action taken to enforce the maintenance of the Improvements.

SECTION 7: The APPLICANT covenants and agrees to indemnify and hold harmless the CITY and its officials, officers, employees and agents from and against, any and all losses, claims, damages, liabilities or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from or in any way connected with directly or indirectly with the Corridor Improvement(s) which are the subject of this Agreement, including but not limited to actions arising

from the Prevailing Wage Act (820 ILCS 30/0.01 et seq.) The APPLICANT further covenants and agrees to pay for or reimburse the CITY and its officials, officers, employees and agents for any and all costs, reasonable attorneys' fees, liabilities or expenses incurred in connection with investigating, defending against or otherwise in connection with any such losses, claims, damages, liabilities, or causes of action. The CITY shall have the right to select legal counsel and to approve any settlement in connection with such losses, claims, damages, liabilities, or causes of action. The provisions of this section shall survive the completion of said Corridor improvement(s).

SECTION 8: Nothing herein is intended to limit, restrict or prohibit the APPLICANT from undertaking any other work in or about the subject premises, which is unrelated to the Improvements provided for in this Agreement.

SECTION 9: This Agreement shall be binding upon the CITY and upon the APPLICANT and its successors and assigns with respect to the property on which the Improvements are installed, for a period of five (5) years from and after the date of completion and approval of the Corridor improvement provided for herein. It shall be the responsibility of the APPLICANT to inform subsequent owners and lessees of the provisions of this Agreement.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date first appearing above.

APPLICANT

PROPERTY OWNER
(if different from APPLICANT)

CITY OF ST. CHARLES: _____

Mayor

ATTEST: _____

City Clerk

Applicant contact information:

Phone: _____

Fax: _____

Email: _____

Property Owner's information, if different than applicant:

Phone: _____

Fax: _____

Email: _____

Exhibit I

The Corridor Improvement Grant Program will reimburse property owners for design consultant fees according to which of the three grant programs the property owner has applied for:

Corridor & Downtown Grants

Corridor Grants are chosen each year by the Corridor Improvement Commission and approved by the City Council. The grant recipient will pay for the first 25% of the design cost and the grant would pay up to a cap amount based upon linear footage of the property along the Corridor Roadway (Main, Kirk, Lincoln Highway, or Randall, SSA1B); as noted in the chart below:

Grant Funding for Design of Corridor Grants		
Linear Footage of Property on a Corridor Roadway (Main, Kirk, Randall, SSA1B)	Owner Pays	Commission will Pay
< 200 feet	First 25% of Total design Costs	Up to \$2,000
201 – 500 feet	First 25% of Total design Cost	Up to \$3,000
501 + feet	First 25% of Total design Cost	Up to \$4,000

Four Season Grants

The Corridor Improvement Program does not pay for design services. These grants provide up to \$1,000 for soil, labor, plant materials and mulch.



May 4, 2016

PROJECT DOCUMENT

Re: Planting Island

St Charles Shell
Abhy Inc.
307 W Main St
St Charles IL 60174

Dear Mr and Mrs Patel

Plandscape Inc. hereby submits to you, the Owner, the following proposal/contract for landscape work at your home. Plandscape, Inc. agrees to perform the work stated in a good, workmanlike, and professional manner, in accordance with high quality construction and horticultural practices. Unless stated otherwise, Plandscape, Inc. will furnish all supervision, material, labor, equipment and supplies required to complete the following:

Furnish and install landscape plantings:

(All plants are subject to change due to current availability.)

Common Name	Qty	Size	Botanical Name
Blue Pacific Juniper	4.00	#5	Juniperus conferta 'Blue Pacific'
Autumn Moor Grass	7.00	#1	Sesleria autumnalis
Summer Beauty Allium	6.00	#1	Allium tanguticum 'Summer Beauty'
Calamint	7.00	#1	Calamintha nep. Nep. 'Blue Cloud'
Pardon Me Daylily	10.00	#1	Hemerocallis 'Pardon Me'
Kobold Gayfeather	6.00	#1	Liatris spicata 'Kobold'
Wesuwe Salvia	11.00	#1	Salvia nemorosa 'Wesuwe'
Hummelo Betony	13.00	#1	Stachys monnieri 'Hummelo'

Additional Items Included:

- Incorporate 2.0 cubic yards leaf mulch/compost into planting beds
- Topdress planting beds with 2.5 cubic yards of premium hardwood mulch
- Rototill and spade edge planting beds
- Remove and dispose of existing turf within designated areas
- Relocate or dispose of designated plants
- Create a topsoil berm within the new bed
- Install 1.5 tons Limestone Outcropping

distinctive by design

Installation Notes: Install as designated in plan dated April 7, 2016.

Project Total: \$3,226.00 **Deposit:** \$1,613.00

Submitted by: *Jim Haugen*

The Total Project Cost for this project should not change, unless there are change orders initiated by the *Owner*, or any on-site 'concealed contingencies' as stated in 'Additional Terms and Conditions'. This proposal/contract may be withdrawn if not accepted within 30 days. Payment by credit card is accepted.

PLANT WARRANTY: All shrubs, trees, evergreens and perennials guaranteed to be healthy and true to name. Any shrub, tree, evergreen or perennial which fails to survive for a period of **one year** after the date of planting will be replaced at no charge to the Owner, provided same has received reasonable care by the Owner after installation. Replacement will be done on a one-time basis only at the request of the Owner. This guarantee does **not** extend to damage resulting from herbicides, vandalism, rodents, insufficient watering, Owner's neglect, and other factors beyond control of Plandscape, Inc. Proper water techniques are essential. Sod or seeding is guaranteed as to proper installation using quality materials. Growth should take place as long as sufficient watering by Owner is provided. For this reason, **no** extended guarantee is provided. There is **no** guarantee on transplanted materials. Guarantee is null and void in the event the Owner fails to make payment as specified below after job completion.

AGREEMENT BETWEEN AN OWNER and PLANDSCAPE, INC. FOR PROFESSIONAL LANDSCAPE CONSTRUCTION SERVICES.

Owner and Contractor agree as set forth below:

I. Plandscape, Inc. Basic Services

Plandscape, Inc. agrees to provide its professional services in accordance with generally accepted standards of its profession. Plandscape, Inc. agrees to put forth-reasonable efforts to comply with codes, laws and regulations in effect as of the date of this Agreement.

Unless stated otherwise, Plandscape, Inc. will furnish all supervision, labor, supplies, materials, and equipment required to complete the "Project". The term "Project" refers to the construction and services required by the Project Document(s), and includes all supervision, labor, supplies, materials, and equipment provided by the Contractor to fulfill the Contractor's obligations.

The term "Project Document(s)" refers to the separate detailed agreement(s) provided by Plandscape, Inc. describing the Project to be performed by the Contractor for the Owner.

II. Owner Responsibilities

The Owners are the contact people for this project. The Owner will provide pertinent information to Plandscape, Inc. in a timely manner so as not to hinder or delay them from performing their Project in a timely and cost effective manner. Plandscape, Inc. will direct correspondence and information to the contact person.

III. Project Schedule

Plandscape, Inc. shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact any Project schedule. Plandscape, Inc. will attempt to make the Owner aware of events that will impact the Project schedule.

IV. Compensation and Payments

The Owner hereby retains Plandscape, Inc. to provide the materials and services set forth in the Project Document(s). The Owner represents that it has ownership and/or control of the Project site and has sole authority to retain Plandscape, Inc. to perform the services and to provide the materials hereunder. The Owner shall pay Plandscape, Inc. 50% of the Project Cost upon the execution of the Project Document(s). Owner further agrees to pay the balance, less 10%, of the Project Cost (plus the cost of any extras) upon Substantial Completion of the Project as determined by Plandscape, Inc. The remaining balance is due upon issuance of a final invoice from Plandscape, Inc. and the Owner's complete satisfaction of the project. If the Owner fails to make payments as described above, any guarantee herein shall be null and void and the Owner shall pay interest on the balance due and owing at the rate of 1.5% per month, an annual rate of 18%. Owner agrees to pay any reasonable expenses incurred by Plandscape, Inc. in collecting amounts due and enforcing this agreement, including court costs, attorney's fees and any other miscellaneous costs. The term "Substantial Completion" is the stage in the progress of the Project when the Project or designated portion thereof is sufficiently complete in accordance with the Project Document(s) so that the Owner can occupy or utilize the Project for its intended use.

Plandscape Inc.'s Additional Terms and Conditions (please read thoroughly)

Natural Products- Owner understands that all materials either man-made or by nature will vary from actual samples shown. These variances will be held to normal specifications. Plandscape, Inc. will not accept responsibility for swelling/shrinkage of wood products, color variations of wood and natural/man-made stone products due to natural occurrences.

Utilities- Plandscape, Inc. will contact JULIE to mark all underground utilities.

Damage- The Owner accepts responsibility for identification and properly marking the location of all above and below ground systems not located by JULIE (i.e. – irrigation, invisible fence, in ground pool pipes.). If systems have been improperly located, and/or proper identification was not provided prior to the start of the project, the Owner will accept all liability and responsibility for any interference and/or damage to these systems.

Permits – All necessary zoning, building and construction permits shall be researched, obtained and applied for by *Plandscape, Inc.* prior to the start of the project, unless stated otherwise. Any related permit fees will be added to the final invoice.

Debris – Plandscape, Inc. will remove from site any debris resulting from this Project. If applicable, Plandscape Inc. will incorporate into the project existing site materials (soil, leaves...) at the request of the Owner.

Concealed Contingencies – This proposal is subject to an extra charge for concealed contingencies such as rock, asphalt, concrete, concrete containing rebar and/or wire mesh or exceeds four (4") in depth, debris, poor drainage situation, etc., not readily apparent in estimating the material and Project specified. The site shall be received by Plandscape, Inc. at a finished grade, properly drained, and in a clean, Projectable condition unless otherwise stated in contract. Upon revealing a major contingency or obstacle, Project will be halted and an estimate of hours and/or cost will be provided to the Owner. Project will resume upon authorization of additional cost by the Owner.

Adjustments – Plandscape, Inc. is authorized to make minor adjustments to the design and installation of this project if warranted by site condition or material availability. The Owner will be notified of any changes.

Delays – Additional charges may be added to project when the Owner has given Plandscape, Inc. the 'go-ahead' to show up at Project site and Project site is not ready or accessible for the Project to initiate, provided the Owner was given ample notice ahead of time of the Project start date.

Insurance – Plandscape, Inc. shall, at its sole expense, carry and maintain Comprehensive General Liability and Comprehensive Automobile Liability for bodily injury, Property damage and Statutory Workman's Compensation. A Certificate of Insurance is available upon request.

To accept and move forward with your project, please:

- 1) Sign, date and return a copy of this Agreement**
- 2) Include your check or credit card information for the required deposit.**

Project(s) will not be scheduled until signed Agreement and deposit are received.



Jim Haugen
Plandscape, Inc. Representative

Owner / Date Accepted

Thank you for the opportunity to submit this contract/proposal for your landscape project.



April 19, 2016

Seasonal Container Agreement 2016

St Charles Shell
307 West Main St
St. Charles, IL 60174

Plandscape Inc. will provide and install seasonal arrangements as designated below. The following program has been designed to create 'established' floral arrangements, using *mature plants* in your existing containers onsite. Please note proper drainage and consistent watering is essential for planting arrangements to thrive.

Spring...~~completed in early April~~

Summer...~~completed in May~~

- ❖ Install planting media and amend with a slow release fertilizer
- ❖ Provide and install a selection of plants providing structure, color and texture (combinations of tropicals, annuals, perennials, ornamental grasses)
- ❖ Provide initial watering; all subsequent watering is the responsibility of the owner
- ❖ Clean all hard surfaces of debris; debris resulting from our services will be removed from site

Fall...~~completed in September / October~~

- ❖ Remove existing contents of container; Install new soil with a slow release fertilizer
- ❖ Arrange and install a selection of fall color
- ❖ Provide initial watering; all subsequent watering is the responsibility of the owner
- ❖ Clean all hard surfaces of debris; debris resulting from our services will be removed from site

Containers:

Qty.	Size	Type	Location	Spring	Summer	Fall	Winter
2	30"	Concrete Urns	Street Frontage	not inc	@210.00	@210.00	not inc
2	20"	Hanging Baskets	Light Poles	not inc	@120.00	@120.00	not inc

Total Cost for 2016 Seasonal Arrangements - \$1,320.00

Seasonal Invoice Breakdown

Spring	Summer	Fall	Winter
\$0.00	\$660.00	\$660.00	\$0.00

distinctive by design

Terms: Invoices will be sent out upon completion. Net 10 days. All unpaid invoices carry a 1½% per month interest charge after due date. Automated credit card payments are available.

Proposal Acceptance: This is a total package cost. Any additions or deletions may necessitate an adjustment to the cost of remaining services based on; time of year and services performed. Your signature below will serve as a contractual agreement.

Guarantee: All annuals, perennials, groundcovers and ornamental grasses are guaranteed as to proper installation using healthy plants. Growth should take place as long as sufficient watering by contract purchaser is provided. For this reason, no extended guarantee is provided.

Jim Haugen

Purchaser's Signature / Date

Plandscape, Inc. Representative

One Time Container Purchase

Furnish and install

2 - Hanging Metal Baskets @ 20" diameter

2 - Cast Concrete Containers @ 30" diameter x 24" high

Includes soil / planting media as required

Total Cost for Container Purchase: \$1,561.93

Deposit Required: \$750.00

Terms: Balance due upon completion and satisfaction of services performed. Net 10 days. All unpaid invoices carry a 1½% per month interest charge after due date. Credit card payments are available.

Proposal Acceptance: This is a total package cost. Any additions or deletions may necessitate an adjustment to the cost. Your signature below will serve as a contractual agreement. All work will be performed in accordance with the above-mentioned specifications. Our certificate of insurance is available upon request. This contract will be void if not received within 30 days of above date.

Please sign, date and return the enclosed photocopy of this proposal with your deposit so we may schedule your work. Work will not be scheduled until we receive your signed proposal/deposit.

Jim Haugen

Purchaser's Signature / Date

Plandscape, Inc. Representative
jimh@plandscapeinc.com

*****Email Reply Option***

If you prefer to accept this Service Agreement through an email acknowledgement, please reply "**Accept**" from the email from which this proposal is attached.

Please call me if you have any question. I look forward to working with you.

By clicking reply and typing the word "Accept" within the associated email:

You are telling us that you authorize us to act on entering into this agreement with Plandscape, Inc.

You agree to the terms and conditions up to and including the payment terms of this proposal.

You intend to agree with the services shown and the cost of the services.

You are accepting this Service Agreement without further comment or revision.

Exhibit III

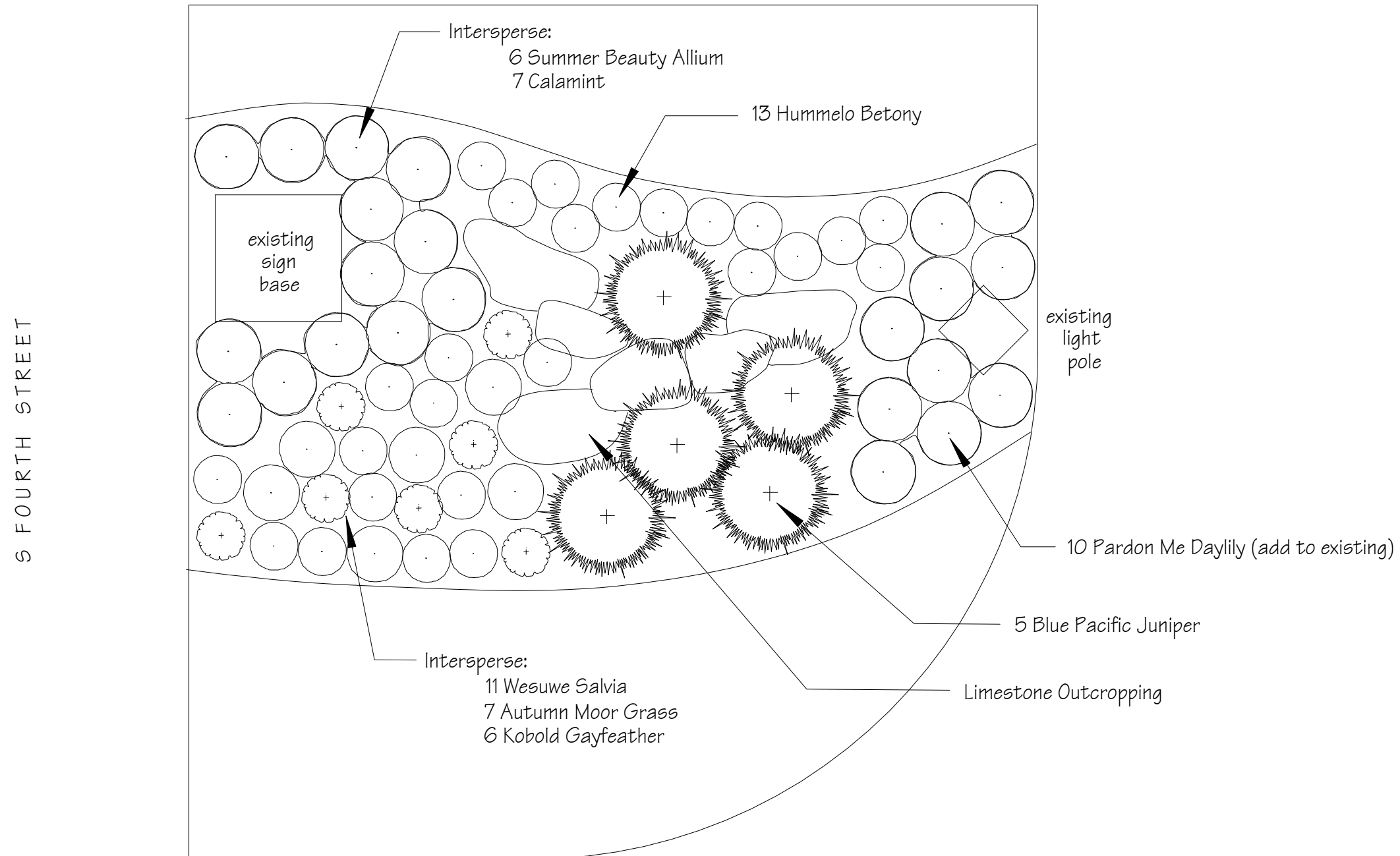
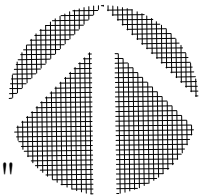
ST CHARLES SHELL

307 W Main St
St Charles IL

4/7/16

North

1/4"=1'-0"




PLANDSCAPE
INCORPORATED
distinctive by design

630-365-2558 T
630-365-2279 F
707 E NORTH ST, ELBURN IL 60119
www.plandscapeinc.com
JIM HAUGEN / LANDSCAPE ARCHITECT
Illinois Registration No. 157-000594
jimh@plandscapeinc.com



Exhibit IV
Agreement to Engage in Maintenance for Five Years

OWNER agrees to maintain the property in a condition substantially similar to the condition prevalent when final inspection is made by the City's Landscape Architect Consultant and approval is granted by the City's Community & Economic Development Director for a period of at least five (5) years. The property will remain weed free, properly edged and mulched, as specified in the original design, and maintained at a minimum with the same type and quantity of plan material initially installed unless a modification to the plan is brought to and agreed upon by the Commission.

In the event of substandard maintenance, the CITY shall give the owner reasonable notice of conditions to be corrected within thirty (30) days. In the event that substandard maintenance still exists, OWNER agrees to repay the CITY the monies initially allocated to the OWNER by the CITY and to pay all costs and fees, including attorney fees, of any legal action taken to enforce this maintenance agreement.

City of St. Charles, Illinois

Corridor Improvement Commission Resolution No. 1-2016

**A Resolution Recommending Approval of
A Corridor Improvement Grant Application**

(307 W. Main Street – Henna Patel)

WHEREAS, it is the responsibility of the St. Charles Corridor Improvement Commission to review applications for the Corridor Improvement Grant Program; and

WHEREAS, the Corridor Improvement Commission has reviewed the following Corridor Improvement proposal for: 307 W. Main Street; and

WHEREAS, the Corridor Improvement Commission finds approval of said Corridor Improvement proposal to be in the best interest of the City of St. Charles and provided the applicant complies with the specific conditions listed in Exhibit "A" attached hereto:

NOW THEREFORE, be it resolved by the St. Charles Corridor Improvement Commission to recommend to the City Council approval of the Corridor Improvement application listed above with the conditions listed in Exhibit "A".

Roll Call Vote:

Ayes: English, Schuetz, Kane, Pietryla and Potts

Nays: None

Abstain: None

Absent: Dechene, Hauser

Motion Carried.

PASSED, this 4th day of May, 2016.

Chairman

EXHIBIT A

REVIEW COMMENTS

1. Follow plan as presented. Any changes must be reviewed and approved by the Corridor Improvement Commission