

 ST. CHARLES SINCE 1834	AGENDA ITEM EXECUTIVE SUMMARY			
	Title:	Recommendation to Approve a Massage Establishment License for LeVisage Spa LLC located at 475 Dunham Road, Ste. 2A, St. Charles		
	Presenter:	Mayor Rogina		

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input type="checkbox"/>	Government Services
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input checked="" type="checkbox"/>	Liquor Control Commission (3/21/16)

Estimated Cost:		Budgeted:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

This is a request for a new Massage Establishment license LeVisage Spa LLC located at 475 Dunham Road, Ste. 2A, St. Charles. Background investigations were conducted by a detective of the St. Charles Police Department and reviewed both the site location as well as the corresponding applicant of this massage business license application. Through this investigation, we determined that all the requirements have been met and they are eligible for licensing, subject to City Council approval.

This application is recommended by City staff for approval to move forward to March 21, 2016 Government Operations Committee.

Attachments: *(please list)*

- Massage Establishment Application (front page)
- Background Check
- Site Plan

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve a Massage Establishment License for LeVisage Spa LLC located at 475 Dunham Road, Ste. 2A, St. Charles.

<i>For office use only:</i>	<i>Agenda Item Number: 4</i>
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Memo

Date: 3/17/2016

To: The Honorable Ray Rogina, Mayor-Liquor Commissioner

From: James Keegan, Chief of Police

Re: Background Investigation: Le Visage Spa-LLC/475 Dunham Road, Suite 2A

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the above mentioned establishment.

As is customary procedure, a detective was assigned to this investigation and reviewed not only the site location via an inspection, but also the corresponding application and applicant.

We found nothing of a derogatory nature that would preclude either the site location or the applicant from moving forward with a massage license, subject to Council/Commission approval.

Thank you in advance for your consideration in this matter.



City of St. Charles
Office of the Mayor
Two East Main Street
St. Charles, Illinois 60174-1984
Phone: 630-377-4455 • Fax: 630-377-44400

Office Use Only
Received: _____
Amount Paid: _____
Receipt: _____

MESSAGE ESTABLISHMENT LICENSE APPLICATION

IMPORTANT: Application must be completed in full and notarized before it will be accepted.
All fees must be paid at the time the application is submitted.

Annual License Application Fee: \$250.00 Fingerprint Fee: \$50.00

NOTE: Applicant must be fingerprinted by the St. Charles Police Department and must provide two passport-size photographs (1" x 1.5" head and shoulders area, face forward) with this application.

1. New License Application Renewal Application Application Change

2. Please select the option that best describes your business:

- Corporation Partnership Individual

3. Business Name: Le Visage Spa LLC Sales Tax#: 4153-2066
Business Address: 475 Dunham Rd. Ste. 2A Business Phone: 630-800-5831

4. Name of Applicant: Elizabeth Feltes Home Phone: [REDACTED]
Home Address: [REDACTED] City/Zip: [REDACTED]
Social Security: [REDACTED] Date of Birth: [REDACTED]
Driver's License: [REDACTED] Issuing State: Illinois

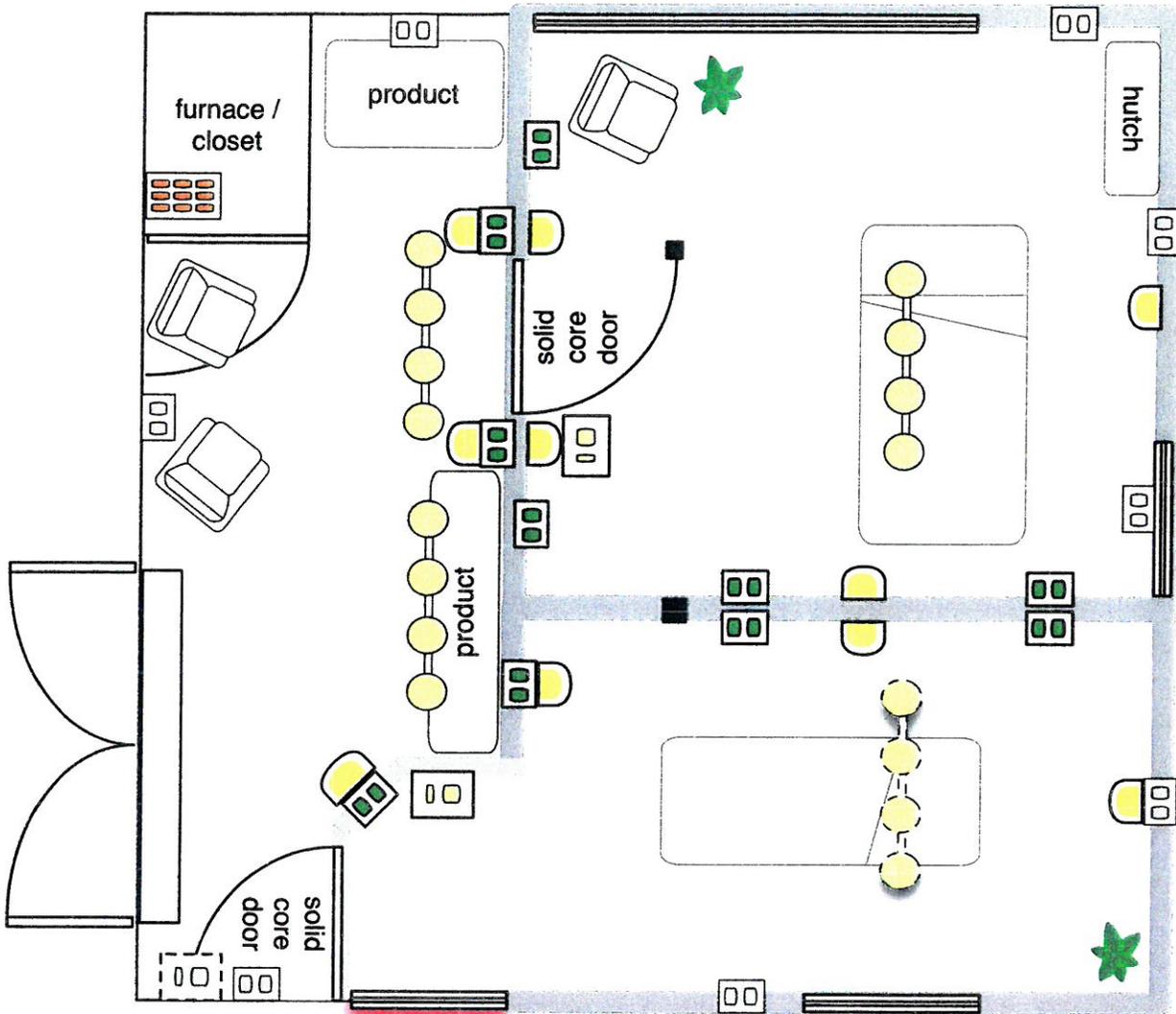
****Must include a photocopy of government issued identification card.**

5. Have you ever been convicted of a criminal ordinance violation (other than minor traffic offences):

- Yes No

6. If yes, explain in detail:

Le Visage Spa - Layout -- 475 Dunham [V9]



*Note: Painting of all walls (non-wood) also required.

*Note: Insulation will be required in all new walls.

*REVISION DATE:
Monday, October 5th, 2015
Version 9*

KEY

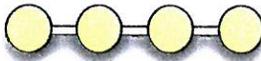
existing outlet



proposed outlet



wall sconce



existing track lighting



Location of circuit panel



light switches

all dimmers
1 for track
1 for sconces
each area zoned
to a switch