

**MINUTES**  
**CITY OF ST. CHARLES**  
**HISTORIC PRESERVATION COMMISSION**  
**WEDNESDAY, APRIL 19, 2017**  
**COMMITTEE ROOM**

**Members Present:** Chairman Norris, Bobowiec, Gibson, Smunt, Malay

**Members Absent:** Pretz, Kessler

**Also Present:** Russell Colby, Planning Division Manager

---

**1. Call to order**

Vice Chairman Gibson called the meeting to order at 7:06 p.m.

**2. Roll call**

Ms. Johnson called roll with three members present. Chairman Norris arrived at 7:13 p.m. There was a quorum. Ms. Malay arrived at 7:20 p.m.

**3. Approval of Agenda**

The following discussion item was added under Additional Business:

(a) 619 W. Main Street

The order of the agenda was modified until a quorum arrived to accommodate petitioners in attendance.

**7. COA: 610 Cedar St. (fence)**

Richard and Catherine Aguilera, the homeowners, were present.

The proposal is for a fence replacement. The east side of the yard currently contains a privacy fence that runs from a portion of the back yard to the front of the house. A picket fence wraps around the remainder of the yard and connects to the house. The Commission discussed continuing the 6 ft. board-on-board privacy fence along the entire length of the east side back yard. A 4 ft. picket fence will be used around the remaining yard.

**A motion was made by Dr. Smunt and seconded by Mr. Bobowiec with a unanimous voice vote to approve the COA, with a condition that a 6 ft. board-on-board fence be used along the entire east lot line, outside of the front yard.**

**4. Presentation of minutes of the April 5, 2017 meeting**

**A motion was made by Mr. Gibson and seconded by Mr. Bobowiec with a unanimous voice vote to approve the minutes as presented.**

**8. COA: 112 N. 5<sup>th</sup> Ave. (fence)**

Eileen Kanute, the homeowner, was present.

The homeowner is proposing installing a privacy fence along the south property line which sits adjacent to a parking lot. The new fence will be a 6 ft. high treated wood fence.

**A motion was made by Mr. Gibson and seconded by Dr. Smunt with a unanimous voice vote to approve the COA as presented.**

**5. COA: 214 Chestnut Ave. (fence)**

Mr. Colby said the proposal is to replace the fence along the east property line with a fence that is similar. The fence will be shorter in the front of the house and taller in the back. The material will be the same as the fence previously approved by the Commission for the property to the north. The fence along the west property line will be included in a proposal submitted by the homeowner at 304 N. 2<sup>nd</sup> Avenue.

**A motion was made by Dr. Smunt and seconded by Mr. Gibson with a unanimous voice vote to approve the COA as presented.**

**6. COA: 304 N. 2<sup>nd</sup> Ave. (fence)**

The proposal is for a 6 ft. cedar, board-on-board fence to replace the section of a fence that is adjacent to the west of the property at 214 Chestnut Avenue.

**A motion was made by Mr. Bobowiec and seconded by Ms. Malay with a unanimous voice vote to approve the COA as presented.**

**9. Additional Business and Observations from Commissioners or Staff**

**a. 619 W. Main St.**

Joe Salamone and Dan Marshall were present to discuss the replacement of a wood roof that has experienced water damage. They would like to add a new asphalt shingle roof, but keep the metal valleys.

Dr. Smunt noted the wood roof is not original to the structure and leaves nothing to preserve. The Commissioners were in support of the materials being proposed along and expressed that it was important to address the roof issues in a timely manner to prevent further damage.

**b. 107-109 E. Main St.**

Mr. Colby provided a revised “position letter” for review, which was prepared by Mr. Gibson. The Commissioners discussed when it would be best to present the letter to Council. It was decided to wait to present it until a later date. In the meantime, the Commissioners can use the information contained in the letter as talking points if needed.

**c. Central Historic District Survey review**

Mr. Colby said staff could go through the district street by street to determine if any changes to the survey pages were warranted. The Commission suggested staff begin the process by providing new photos.

**10. Meeting Announcements: Historic Preservation Commission meeting Wednesday, May 3, 2017 at 7:00 P.M. in the Committee Room.**

**11. Public Comment**

Dr. Smunt asked when the Pottawattamie bus tour was going to take place. Mr. Colby said he was told to wait until after the new Council is put in place. He noted the tour may be put off until the fall.

**12. Adjournment**

With no further business to discuss, the meeting adjourned at 8:04 p.m.