



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 4.c

Title:

Recommendation to Award the Bid for Snow and Ice Control Services for the 2016/2017 Winter Season

Presenter:

AJ Reineking

Meeting: Government Services Committee

Date: October 24, 2016

Proposed Cost: \$154,000.00

Budgeted Amount: \$154,000

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

The Public Works Department is responsible for snow and ice control on City properties and roadways throughout the community. To accomplish this task, contractors are used to supplement City staff in snow removal efforts in specific applications as conditions warrant.

For the last several seasons, the City has utilized the services of up to seven different contractors per year to maintain parking lots, sidewalks, allies, and eight cul-de-sac routes. Historically, the City paid these contractors in accordance with the Illinois Prevailing Wage Act. However, the Illinois Department of Labor recently posted a clarification on their website that clearly states that the Act does not apply to snow removal.

Given this new information, staff prepared a new bid for the 2016/2017 snow season that omitted prevailing wage requirements. In addition, the time required to complete contractor routes was reduced from six hours to four, and rates were requested for large dump trucks to plow geographic routes throughout the City.

On October 4, 2016, bids were opened for Snow & Ice Removal Services for the upcoming winter season. This advertisement furnished six competitive bids. In addition to rates, bidders were asked to identify which work they were capable of performing, given their equipment and staffing availability throughout the season.

As in previous contracts for these services, the compilation of all six bids, based on each vendor's indicated capability and availability, is required to meet the needs of the City for the upcoming snow season. The attached bid tabulation identifies the recommended assignments based on each bidder's indicated available resources.

Attachments *(please list):*

Bid Tabulation * Bid Specifications * Bid Sheets

Recommendation/Suggested Action *(briefly explain):*

Recommendation to award the bid for Snow & Ice Control Services to Skyline Tree Service, Clean Sweep Environmental, Countywide Landscaping, Tovar Snow Professionals, Cornerstone Partners, and Schollmeyer Landscaping in the submitted bid rates, cumulatively not to exceed \$154,000.00.

City of St. Charles
 Snow & Ice Removal Services Bid Tabulation
 2016/2017 Snow Season
 Bid Opening: 10/4/2016

HOURLY RATES						
	Skyline Tree Service	Clean Sweep Environmental	Countywide Landscaping	Tovar Snow Professionals	Cornerstone Partners	Schollmeyer Landscaping
	St. Charles, IL	Batavia, IL	Elburn, IL	East Dundee, IL	St. Charles, IL	Big Rock, IL
EQUIPMENT RATES						
Semi Truck		\$ 125.00		\$ 135.00	\$ 145.00	
Tandem Axle Dump Truck		\$ 110.00		\$ 135.00	\$ 135.00	
Single Axle Dump Truck		\$ 95.00		\$ 125.00	\$ 125.00	
1-ton Dump Truck		\$ 95.00	\$ 120.00	\$ 115.00	\$ 95.00	
4WD Pickup	\$ 104.00	\$ 95.00	\$ 110.00	\$ 110.00	\$ 85.00	
Front End Loader		\$ 150.00		\$ 195.00	\$ 165.00	
Backhoe		\$ 150.00		\$ 162.00	\$ 205.00	
Skidsteer		\$ 125.00	\$ 150.00	\$ 130.00	\$ 130.00	
Sidewalks				\$ 65.00	\$ 42.00	\$ 60.00
AVAILABILITY/CAPABILITY						
Downtown Parking Lots		X		X		
Downtown Sidewalks				X		X
Alleys			X	X		
Cul-de-Sacs (8 total routes)	X (up to 3 routes)		X (up to 2 routes)		X (up to 3 routes)	
Main Snow Routes			X (up to 3 routes)	X (up to 13 routes)		

Recommended Assignments	
Parking Lots:	Clean Sweep Environmental
Sidewalks:	Schollmeyer Landscaping
Alleys:	Countywide Landscaping
Cul-de-Sacs:	Cornerstone Partners (Blue, Purple, Red)
	Skyline Tree Service (Green, Brown, Orange)
	Countywide Landscaping (Emerald, Yellow)
Main Routes:	Tovar (Zone 13 - CMD)

SPECIFICATIONS/SPECIAL PROVISIONS

Snow & Ice Removal Services

BID OPENING – Bids must be submitted to the St. Charles Municipal Center, located at 2 E. Main Street, St. Charles, IL 60174 by October 4, 2016 at 2:00 PM.

Intent

The City of St. Charles desires to enter into an agreement with multiple contractors to provide Snow & Ice Removal Services. The locations will be throughout the City of St. Charles within the City limits as designated on the attached Snow Route Maps (“Exhibit C”). Contractors will be asked to provide snow and ice removal services on an **as needed basis** and as defined in this contract.

General Information / Description

The City of St. Charles is responsible for Snow & Ice removal throughout the City. The City intends to utilize the services of several contractors to help supplement the City’s Snow Program. City staff has maintained a progressive Snow Removal Program for over twenty years and has always been focused on safe roads for our residents and visitors. Generally, the City will continue to maintain the majority of the arterial and secondary roadways throughout St. Charles, including plowing, salting, anti-icing applications for ice, sleet, light snow and heavy snow events.

Through this bid process, the City is seeking supplemental help from contractors to assist City staff as needed. Snow services available to contractors will not be limited; however, the current focus is for contractual Snow Removal to be performed within the City’s 180 cul-de-sacs, downtown parking lots, downtown sidewalks, and roadways in the Central Manufacturing District (also referred to as CMD or Zone 13).

Particular snow services that are currently available and offered will be noted on the Snow Route Maps (“Exhibit C”). **Contractors are to submit bids based on the potential of accepting more work as it may become available. In the location provided on the Base Bid/Fee Schedule From, each contractor shall identify the quantity of work they can perform based on the available services. Also, contractors shall identify the quantity of work they would like to perform if additional services become available.**

Contractors are responsible for coming to work based on the parameters of work (winter event/storm) established by the City.

Scope of Work

The Contractor shall be responsible for all services required herein to be performed, and shall provide and furnish all labor, materials, necessary tools, expendable equipment and supplies, vehicles and transportation services required to perform and complete the Snow & Ice Removal Services from defined areas within the corporate limits of the City of St. Charles for the duration of the contract. Such services shall be performed within the corporate limits of St. Charles and any territory hereinafter annexed thereto, all in strict accordance with the parameters and scope of this document.

Work will generally consist of Snow & Ice Removal in various locations throughout the City of St. Charles. Works locations may include, but not be limited to, Main Routes, Connector Routes, Downtown Area, Cul-de-sacs, Parking Lots, Alleys and Sidewalks. Work locations are defined on the attached Snow Route Maps (“Exhibit C”).

The Contractor shall bid on all services/tasks for each Bid Item.

Contractor is responsible for any and all damage to any properties, which are a result of Contractor’s actions. Contractor shall repair or replace any and all property damaged due to Contractor’s work.

All work shall be performed by experienced personnel directly employed by the Contractor.

The Contractor shall provide management and technical supervision through competent supervisors as required to implement the required contract.

Contractor shall be responsible for the skills, methods, and actions of Contractor’s employees and for all work.

Contractor shall employ a sufficient number of staff to ensure performance of the work described.

Designated Contact

The Contractor shall designate one person to be the primary point of contact, available to receive callouts twenty-four (24) hours per day. The City will make every effort to give as much advanced warning of a call-out as practical.

Contract Period

The term of this contract will be for (1) year with two (2) additional one (1) year options, with an option to terminate after one (1) year, or 30 days after written notice, commencing on the eighth (8th) day of November 2016 and shall remain in full force and effect through April 30, 2017.

Option years shall begin May 1, 2017 through April 30, 2018, and May 1, 2018 through April 30, 2019.

Work to be done in response to the Invitation to Bid will be divided between multiple contracts and City of St. Charles staff. The work will be divided based on the attached Snow Route Maps (“Exhibit C”).

Documentation

Contractor shall maintain a complete record of all services provided including, but not limited to, start and end times, driver information, salt utilization, vehicle information and special comments. Records shall be kept on a form provided by the City. Contractor shall keep forms available for review during monthly meetings and/or as required by City staff.

Submittals and Inspections

The City will conduct regular inspections of Contractor's work. The City may conduct monthly meetings with Contractor to evaluate Contractor's services. During such meetings, the Contractor's past billings may be reviewed for compliance with the contract.

Contractor shall provide the City with a report of any problems encountered and recommendations for resolution of problems outside the contract scope of services with the monthly progress billings.

Vehicles and Equipment

The Contractor shall furnish a complete list of vehicles and equipment to be used in servicing the contract as required by the City. The City reserves the right to require descriptive literature or specification sheets for each type of vehicle or equipment listed as it deems necessary to properly administer specifications of this contract. Upon request of the City, the Contractor shall demonstrate the equipment is suitable for the proposed services. The Contractor shall notify the City if there is any change in the number of vehicles or equipment being used.

All vehicles and equipment shall be maintained in good working order and appearance, free of rust, and shall be clean at the start of each working day. No vehicle or equipment shall be operated on a St. Charles street that leaks any fluids from the engine or working mechanism. In the event that any vehicle or equipment is not properly operable, a substitute vehicle shall immediately be provided that complies with the terms herein. All vehicles shall display the name of the Contractor, a local phone number, and a vehicle identification number that is clearly visible on both sides. All vehicles and equipment must have a flashing amber light affixed to them while plowing for the City to ensure proper visibility.

Accident Prevention and Notification

The Contractor shall be responsible for initiation, maintaining, and supervising all safety precautions and programs in connection with the work of this contract. Precaution shall be exercised at all times for the protection of persons and property. The safety provisions of all applicable laws, regulation and building codes shall be observed, including safeguards on machinery and equipment, the elimination of hazards, and worker safety training.

In the event of accidents of any kind that involve the general public and/or private or public property in St. Charles, the Contractor shall immediately notify the City. Upon request of St. Charles, the Contractor shall provide such accounting of details and/or copy of written accident reports as St. Charles may require.

Damage

The Contractor shall take all necessary precaution for the protection of public and/or private property. The Contractor shall be responsible for damages on or to public or private property resulting from careless or negligent operation of vehicles or handling of any receptacle. All property which suffers damage, including grass, mailboxes, etc. (reasonable wear-and-tear excepted) caused by the Contractor shall be repaired or replaced as soon as possible to equivalent quality at the time of the damage, and at no extra charge to the property owner or the City. If the Contractor fails to do so within a reasonable period of time, the City may, after the expiration of a period of forty-eight (48) hours after giving the contractor notice in writing, proceed to repair or replace such property as may

be deemed necessary at the Contractor's expense. Contractor agrees to pay for said expenses within ten (10) days of receipt of said invoice.

Employees and Conduct

The Contractor shall undertake to perform all Snow & Ice Removal Services rendered hereunder in a neat, orderly and efficient manner; to use care and diligence in the performance of this contract; and to provide courteous and knowledgeable personnel in its customer service office.

The Contractor shall prohibit any consumption of alcoholic beverages or use of any controlled substances, except by a doctor's prescription, by its drivers and crew members while on duty, or in the course of performing their duties under this contract.

In the event that any of the Contractor's employees is deemed by the City to be unfit or unsuitable to perform the services under this contract as a result of intoxication, drug use or by virtue of abusive or obnoxious behavior, upon formal written or verbal request by the City, the Contractor shall remove such employee from work within St. Charles and furnish a suitable and competent replacement employee.

The Contractor's drivers and crewmembers shall be attired at all times in a neat and professional manner. St. Charles has the right to require or define what shall be considered suitable work clothes for the Contractors' employees.

All vehicle operators shall carry valid Illinois state driver's licenses for the class vehicle operated. Vehicle operators shall obey all traffic regulations, including weight and speed limits.

Non-Performance of Service

If the Contractor fails to respond in accordance with the provisions of this specification for more than two (2) consecutive working days/call-outs, the City reserves the right to determine if there has been sufficient cause to justify non-observance of the service schedule. If, in the City's sole judgement, sufficient cause has been demonstrated, then the City shall serve notice either personally in writing stating that this contract shall be deemed in default if the Contractor does not take action to re-establish the schedule within twenty-four (24) hours of said notice (or the next call-out). If at the end of the twenty-four (24) hour period the Contractor has not taken corrective action, the City shall take such steps as are necessary to remedy the situation. In such cases, the Contractor shall be liable for any costs incurred by the City to correct such default. Notwithstanding, the City shall further reserve the right to terminate this contract.

Prevailing Wage

Per the Illinois Department of Labor website, snow removal activities not associated with covered "Public Works" activities are not subject to the Illinois Prevailing Wage Act. As such, services rendered under this scope are not covered under the Prevailing Wage Act.

<http://www.illinois.gov/idol/FAQs/Pages/Landscaping.aspx>

Minimum Requirements

All contractors MUST meet the following minimum requirements to be considered for work:

Contractors may be required to respond to a minimum of two inches of snow and remain until all awarded areas are cleaned to the standard of the City of St. Charles and the event is completed. The Public Works Division Managers will maintain sole call-out discretion based on the event.

1. Minimum of five (5) years of experience providing snow and ice removal on public or private roadways, not including parking lots. If less than five years' experience, previous experience with the City will be considered.
2. Provide adequate communications. All vehicles will need a cell phone with hands-free capabilities. The City may opt to have the Contractor(s) carry a 2-way radio with the Public Works frequency. If this option is exercised, the City will provide the Contractor(s) with a radio to carry. The radio must be returned by the end of the season.
3. Ability to respond to designated work area within one (1) hour of being called out.
4. Ability to provide necessary assigned equipment 24 hours per day, 7 days per week.
5. Ability to provide competent drivers/operators that are capable of efficiently operating the equipment assigned and are able to read City supplied maps.
6. Provide equipment that meets or exceeds the Department of Public Works equipment specifications. All equipment shall display the name of the contractor for identification purposes.

Snowplowing Specifications

The City of St. Charles prides itself on providing safe roadways to our residents during every type of snow event. The Public Works Department will expect the same level of service from our contractors. The City is seeking hourly rate unit costs for snow plowing of roadway zones and of cul-de-sac zones.

Roadway zone plowing must be performed in a 3-ton dump truck (International 7400 or equivalent).

Cul-de-sac plowing shall be performed in appropriately sized equipment or a pickup truck.

All snowplowing operations MUST meet the following minimum specifications. All work is subject to approval from the Public Works Department based on these specifications.

1. Snowplowing shall commence within one (1) hour following notification by the City.
2. Cul-de-sac snowplowing shall be complete within four (4) hours following commencement of the work. Contractors are to provide enough equipment and the proper equipment to complete the tasks in a timely manner.

3. Roadway route plowing shall be continuous until the work is complete at the discretion of the Public Works Division Manager.
4. Snow will be plowed from all roadways and/or parking lots as per agreed upon in the contract.
5. Plowing shall be from curb-to-curb and plowed to bare pavement.
6. No large or excessive windrows will be allowed across driveways in cul-de-sacs, such determination shall be made by the Public Works Division Manager.
7. Residential driveways shall be clear of all large snow and ice boulders or chunks, allowing cars to pass through. Acceptable conditions shall be made at the sole discretion of the Public Works Department.
8. Backing into residential driveways is prohibited.
9. Stacking snow shall be done only in designated areas identified on the Snow Maps.
10. Special snow handling equipment requiring special charges above and beyond the contractor's normal snow plowing rates shall be utilized only with the City's prior authorization. Tandem axle dump trucks (6 wheelers) and single axle dump trucks (3-tons) are prohibited in cul-de-sacs unless approved by the City.
11. Fire hydrants, shutoff valves, extruding curb points, curbs or similar obstacles may or may not be flagged by the City at the City's sole discretion. Any damage to such items shall be repaired or replaced by the City at the Contractor's expense.
12. Any damage to residential property or parkways, including, but not limited to fences, landscaping, mail boxes, driveway improvements, etc. shall be repaired by the Contractor at the Contractor's expense. Repairs or replacements shall be completed as soon as practical, but no later than May 1st of the same year.
13. The downtown parking lot contractor(s) is responsible to remove snow from the sidewalk adjacent to the parking lots.
14. Contractor is to notify Public Works Division Manager if snow piles in cul-de-sacs or parking lots are becoming too large and/or impeding on sidewalks, driveways, or parking stalls.

Salting Specifications

All salting operations MUST meet the following minimum specifications. All work is subject to approval from the Public Works Department based on these specifications.

1. Salting operations shall commence within one (1) hour following notification by the City.

2. Salting operations shall be complete within four (4) hours following commencement of the work. Contractors are to provide enough equipment and the proper equipment to complete the tasks in a timely manner.
3. The City shall provide rock salt for contractors use or the City may direct the Contractor to provide salt as needed based on the alternate unit price. Salt will be billed to the City on a per-ton basis. Proper documentation for salt amounts/use must be provided to the City.
 - a. Salt spreading shall be equal to the SOP's followed by the City of St. Charles
 - b. Contractor shall verify that they have had their salt distribution equipment calibrated to meet City's standards
4. Contractor shall be given access to the City's salt storage areas. The Contractor shall provide the City a detailed monthly inventory of the City's salt utilized. City staff will record salt inventory for each Snow Event. Contractors will be expected to assist utilizing City provided documentation sheets.

The City will not provide an operator to load salt into Contractor equipment.

5. Contractor shall apply rock salt, salt/sand mix, or chemical at all collector roadways and intersections when plowing or salting as warranted and throughout the local area as directed by the City.
6. Contractor shall apply rock salt, salt/sand mix, and/or chemicals on all icy areas on roadways, driveways, entries, and exits with particular emphasis on intersections, but only as prioritized by the City.
7. During the existence of chronic ice, Contractor shall implement an ongoing program for applying rock salt, salt/sand mix and/or chemicals to assure maximum safety.

Parking Lot & Sidewalk Snow Removal Specifications

All parking lot and sidewalk snow removal operations MUST meet the following minimum specifications. All work is subject to approval from the Public Works Department based on these specifications.

The City maintains 23 parking lots and adjacent sidewalks in its downtown business district. For the purposes of this bid, the lots may be divided among multiple contractors based on their location with respect to the Fox River. East Side lots and sidewalks shall be identified as those east of the river (lots A, B, J, K, N, P, S, U, and the Public Works Department, as well as the adjacent sidewalks and sidewalks on the Main Street Bridge, the Prairie Street Bridge, and the N. 2nd Avenue, N. 3rd Avenue, and N. 5th Avenue bridges). West Side lots and sidewalks shall be identified as those on the west side of the river (lots C, E, F, G, H, I, L, O, Q, R, T, V, X, and Y, as well as the adjacent sidewalks and the Pedestrian Bridge and the Illinois Street Bridge).

1. Parking lot and sidewalk snow removal shall commence within one (1) hour following notification by the City.
2. Parking lot and sidewalk snow removal shall be complete within four (4) hours following commencement of the work. Contractors are to provide enough equipment and the proper equipment to complete tasks in a timely manner.
3. Parking lot and sidewalks shall be cleared from edge to edge and shoveled to bare pavement.
4. Contractor shall apply safety salt as supplied and when directed by the City.
5. Contractor shall be given access to the City's Public Works Garage area for pickup of City supplied materials and used for removing snow from sidewalks.
6. Snow shall be piled and plowed in areas designated by City staff.
7. Many of the City's downtown sidewalks and Plaza areas consist of brick pavers and/or set stone. Caution shall be taken at all times to ensure that no damage is caused to the surface. All powered equipment shall have rubber/poly protective covers over all steel that contacts surfaces. **No steel blades will be allowed on powered equipment.**

REFERENCES

List below other organizations (users of similar size and structure to St. Charles preferred) for which these or other similar services have been provided:

Agency Name: _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Contact Person _____
Dates of Service _____

Agency Name _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Contact Person _____
Dates of Service _____

Agency Name _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Contact Person _____
Dates of Service _____

Agency Name _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Contact Person _____
Dates of Service _____

Agency Name _____
Address _____
City, State, Zip Code _____
Telephone Number _____
Contact Person _____
Dates of Service _____

BASE BID / FEE SCHEDULE

Bidders will be required to submit costs for Snow & Ice Removal based on the following Fee Schedule. Bidders will be compensated based on hourly rates for use of the specified equipment to perform the specified services. Bidders will be awarded this procurement not necessarily based on least cost, but rather to the contractor whose bid and documentation best meets the requirements of this document. It is understood that the contractor will be required to perform and complete the proposed work in a thorough and professional manner. The contractor shall provide all necessary labor, tools, implements, equipment, materials, and supplies to complete the contracted work.

The bid shall include a detailed list of the equipment that the contractor will have available, including the following information for each piece of equipment:

1. The make and model of equipment
2. Age of equipment
3. Condition of equipment

All costs entered below shall be on an hourly rate for the 2016/2017 Snow Season. Percentage of increase will apply for the 2017/2018 and the 2018/2019 Snow Seasons.

Bidder Information

Company Name: _____ **Telephone:** _____
Address: _____ **Fax:** _____
City, State, Zip: _____ **Email:** _____
Contact Person: _____

List any and all deviations from minimum specifications:

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.

Signature of Authorized Representative

**CITY OF ST. CHARLES
SNOW & ICE REMOVAL EQUIPMENT RATES
2016/2017 SEASON**

EQUIPMENT	HOURLY RATE
Semi/Bomber	\$
Tandem Axle Dump (6 wheeler)	\$
Single Axle Dump (3-ton)	\$
Dump Truck (1-ton)	\$
4WD Utility Truck (4WD Pickup)	\$
Articulated Front End Loader	\$
Backhoe	\$
Skidsteer	\$
Sidewalk Snow Removal	\$

Other (if applicable)	\$

ALTERNATE PRICING	
White bulk road salt (Est. 250 ton)	\$
Percent (%) Increase for 2017/18 Snow Season	\$
Percent (%) Increase for 2018/19 Snow Season	\$

A. Please indicate which services you are able to perform as of November 2016:

- East Side Downtown Parking Lots & Sidewalks
- West Side Downtown Parking Lots & Sidewalks
- Contractor Maintained Alleys
- Main Snow Routes
 - i. Number of Routes Capable of Covering: _____
 - ii. Route Preference (if multiple, check all that apply):
 - Zone 1
 - Zone 2
 - Zone 3
 - Zone 4
 - Zone 5
 - Zone 6
 - Zone 7
 - Zone 8
 - Zone 9
 - Zone 10
 - Zone 11
 - Zone 12
 - Zone 13
- Cul-de-Sac Routes
 - i. Number of Routes Capable of Covering: _____
 - ii. Route Preference (if multiple, check all that apply):
 - Blue
 - Green
 - Purple
 - Brown
 - Yellow
 - Orange
 - Red
 - Emerald

The City will make every attempt to accommodate route preferences where practical; however, such accommodation cannot be guaranteed.

BASE BID / FEE SCHEDULE

Bidders will be required to submit costs for Snow & Ice Removal based on the following Fee Schedule. Bidders will be compensated based on hourly rates for use of the specified equipment to perform the specified services. Bidders will be awarded this procurement not necessarily based on least cost, but rather to the contractor whose bid and documentation best meets the requirements of this document. It is understood that the contractor will be required to perform and complete the proposed work in a thorough and professional manner. The contractor shall provide all necessary labor, tools, implements, equipment, materials, and supplies to complete the contracted work.

The bid shall include a detailed list of the equipment that the contractor will have available, including the following information for each piece of equipment:

- 1. The make and model of equipment
- 2. Age of equipment
- 3. Condition of equipment

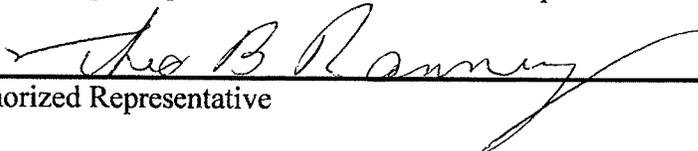
All costs entered below shall be on an hourly rate for the 2016/2017 Snow Season. Percentage of increase will apply for the 2017/2018 and the 2018/2019 Snow Seasons.

Bidder Information

Company Name: Skyline Tree Service Telephone: 630.584.2221
Address: P.O. Box 3058 Fax: 630.584.2902
City, State, Zip: St. Charles IL Email: ted@skylinetreesvc.com
Contact Person: Ted Ranney 60174

List any and all deviations from minimum specifications:

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.



Signature of Authorized Representative

**CITY OF ST. CHARLES
SNOW & ICE REMOVAL EQUIPMENT RATES
2016/2017 SEASON**

EQUIPMENT	HOURLY RATE
Semi/Bomber	\$ n/a
Tandem Axle Dump (10 wheeler)	\$ n/a
Single Axle Dump (3-ton)	\$ n/a
Dump Truck (1-ton)	\$ n/a
4WD Utility Truck (4WD Pickup)	\$ 104.00
Articulated Front End Loader	\$ n/a
Backhoe	\$ n/a
Skidsteer	\$ n/a
Sidewalk Snow Removal	\$ n/a

Other (if applicable)	\$

ALTERNATE PRICING	
White bulk road salt (Est. 250 ton)	\$ Supplied by City
Percent (%) Increase for 2017/18 Snow Season	\$
Percent (%) Increase for 2018/19 Snow Season	\$

A. Please indicate which services you are able to perform as of November, 2016:

- East Side Downtown Parking Lots & Sidewalks
- West Side Downtown Parking Lots & Sidewalks
- Contractor Maintained Alleys
- Main Snow Routes

i. Number of Routes Capable of Covering: _____

ii. Route Preference (if multiple, check all that apply):

- | | |
|---------------------------------|----------------------------------|
| <input type="checkbox"/> Zone 1 | <input type="checkbox"/> Zone 8 |
| <input type="checkbox"/> Zone 2 | <input type="checkbox"/> Zone 9 |
| <input type="checkbox"/> Zone 3 | <input type="checkbox"/> Zone 10 |
| <input type="checkbox"/> Zone 4 | <input type="checkbox"/> Zone 11 |
| <input type="checkbox"/> Zone 5 | <input type="checkbox"/> Zone 12 |
| <input type="checkbox"/> Zone 6 | <input type="checkbox"/> Zone 13 |
| <input type="checkbox"/> Zone 7 | |

Cul-de-Sac Routes

i. Number of Routes Capable of Covering: 3

ii. Route Preference (if multiple, check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Blue | <input type="checkbox"/> Yellow |
| <input checked="" type="checkbox"/> Green | <input checked="" type="checkbox"/> Orange |
| <input type="checkbox"/> Purple | <input checked="" type="checkbox"/> Red |
| <input type="checkbox"/> Brown | <input type="checkbox"/> Emerald |

*The City will make every attempt to accommodate route preferences where practical;
however, such accommodation cannot be guaranteed.*

BASE BID / FEE SCHEDULE

Bidders will be required to submit costs for Snow & Ice Removal based on the following Fee Schedule. Bidders will be compensated based on hourly rates for use of the specified equipment to perform the specified services. Bidders will be awarded this procurement not necessarily based on least cost, but rather to the contractor whose bid and documentation best meets the requirements of this document. It is understood that the contractor will be required to perform and complete the proposed work in a thorough and professional manner. The contractor shall provide all necessary labor, tools, implements, equipment, materials, and supplies to complete the contracted work.

The bid shall include a detailed list of the equipment that the contractor will have available, including the following information for each piece of equipment:

- 1. The make and model of equipment
- 2. Age of equipment
- 3. Condition of equipment

All costs entered below shall be on an hourly rate for the 2016/2017 Snow Season. Percentage of increase will apply for the 2017/2018 and the 2018/2019 Snow Seasons.

Bidder Information

Company Name: Clean Sweep Environmental Inc. Telephone: 630-879-8750
Address: 1805 Phelps Dr. Fax: 630-879-3373
City, State, Zip: Batavia IL 60710 Email: CleanSweep1805@yahoo.com
Contact Person: _____

List any and all deviations from minimum specifications:

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.



Signature of Authorized Representative

**CITY OF ST. CHARLES
SNOW & ICE REMOVAL EQUIPMENT RATES
2016/2017 SEASON**

EQUIPMENT	HOURLY RATE
Semi/Bomber	\$ 125 ⁰⁰
Tandem Axle Dump (10 wheeler)	\$ 110 ⁰⁰
Single Axle Dump (3-ton)	\$ 95 ⁰⁰
Dump Truck (1-ton)	\$ 95 ⁰⁰
4WD Utility Truck (4WD Pickup)	\$ 95 ⁰⁰
Articulated Front End Loader	\$ 150 ⁰⁰
Backhoe	\$ 150 ⁰⁰
Skidsteer	\$ 125 ⁰⁰
Sidewalk Snow Removal	\$

Other (if applicable)	\$

ALTERNATE PRICING	
White bulk road salt (Est. 250 ton)	\$
Percent (%) Increase for 2017/18 Snow Season	\$
Percent (%) Increase for 2018/19 Snow Season	\$

A. Please indicate which services you are able to perform as of November, 2016:

East Side Downtown Parking Lots & Sidewalks

West Side Downtown Parking Lots & Sidewalks

Contractor Maintained Alleys

Main Snow Routes

i. Number of Routes Capable of Covering: _____

ii. Route Preference (if multiple, check all that apply):

Zone 1

Zone 8

Zone 2

Zone 9

Zone 3

Zone 10

Zone 4

Zone 11

Zone 5

Zone 12

Zone 6

Zone 13

Zone 7

Cul-de-Sac Routes

i. Number of Routes Capable of Covering: _____

ii. Route Preference (if multiple, check all that apply)

Blue

Yellow

Green

Orange

Purple

Red

Brown

Emerald

*The City will make every attempt to accommodate route preferences where practical;
however, such accommodation cannot be guaranteed.*

BASE BID / FEE SCHEDULE

Bidders will be required to submit costs for Snow & Ice Removal based on the following Fee Schedule. Bidders will be compensated based on hourly rates for use of the specified equipment to perform the specified services. Bidders will be awarded this procurement not necessarily based on least cost, but rather to the contractor whose bid and documentation best meets the requirements of this document. It is understood that the contractor will be required to perform and complete the proposed work in a thorough and professional manner. The contractor shall provide all necessary labor, tools, implements, equipment, materials, and supplies to complete the contracted work.

The bid shall include a detailed list of the equipment that the contractor will have available, including the following information for each piece of equipment:

1. The make and model of equipment
2. Age of equipment
3. Condition of equipment

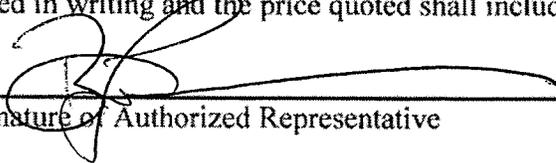
All costs entered below shall be on an hourly rate for the 2016/2017 Snow Season. Percentage of increase will apply for the 2017/2018 and the 2018/2019 Snow Seasons.

Bidder Information

Company Name: COUNTY WIDE LANDSCAPING Telephone: 636 265 3418
Address: 42118th BELM RD Fax: 636 405 1749
City, State, Zip: ELWEN IL 60119 Email: BRIAN@COUNTYWIDELANDSCAPING.COM
Contact Person: BRIAN LARSEN

List any and all deviations from minimum specifications:

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.



Signature of Authorized Representative

**CITY OF ST. CHARLES
SNOW & ICE REMOVAL EQUIPMENT RATES
2016/2017 SEASON**

EQUIPMENT	HOURLY RATE
Semi/Bomber	\$
Tandem Axle Dump (10 wheeler)	\$
Single Axle Dump (3-ton)	\$
Dump Truck (1-ton)	\$ 120. ⁰⁰
4WD Utility Truck (4WD Pickup)	\$ 110. ⁰⁰
Articulated Front End Loader	\$
Backhoe	\$
Skidsteer	\$ 150. ⁰⁰
Sidewalk Snow Removal	\$

Other (if applicable)	\$

ALTERNATE PRICING	
White bulk road salt (Est. 250 ton)	\$ 120. ⁰⁰ ton
Percent (%) Increase for 2017/18 Snow Season	\$ Same 0%
Percent (%) Increase for 2018/19 Snow Season	\$ 3.0%

A. Please indicate which services you are able to perform as of November, 2016:

East Side Downtown Parking Lots & Sidewalks

West Side Downtown Parking Lots & Sidewalks

Contractor Maintained Alleys

Main Snow Routes

i. Number of Routes Capable of Covering: 3

ii. Route Preference (if multiple, check all that apply):

- | | |
|---------------------------------|----------------------------------|
| <input type="checkbox"/> Zone 1 | <input type="checkbox"/> Zone 8 |
| <input type="checkbox"/> Zone 2 | <input type="checkbox"/> Zone 9 |
| <input type="checkbox"/> Zone 3 | <input type="checkbox"/> Zone 10 |
| <input type="checkbox"/> Zone 4 | <input type="checkbox"/> Zone 11 |
| <input type="checkbox"/> Zone 5 | <input type="checkbox"/> Zone 12 |
| <input type="checkbox"/> Zone 6 | <input type="checkbox"/> Zone 13 |
| <input type="checkbox"/> Zone 7 | |

Cul-de-Sac Routes

i. Number of Routes Capable of Covering: 2

ii. Route Preference (if multiple, check all that apply)

- | | |
|---------------------------------|----------------------------------|
| <input type="checkbox"/> Blue | <input type="checkbox"/> Yellow |
| <input type="checkbox"/> Green | <input type="checkbox"/> Orange |
| <input type="checkbox"/> Purple | <input type="checkbox"/> Red |
| <input type="checkbox"/> Brown | <input type="checkbox"/> Emerald |

*The City will make every attempt to accommodate route preferences where practical;
however, such accommodation cannot be guaranteed.*

BASE BID / FEE SCHEDULE

Bidders will be required to submit costs for Snow & Ice Removal based on the following Fee Schedule. Bidders will be compensated based on hourly rates for use of the specified equipment to perform the specified services. Bidders will be awarded this procurement not necessarily based on least cost, but rather to the contractor whose bid and documentation best meets the requirements of this document. It is understood that the contractor will be required to perform and complete the proposed work in a thorough and professional manner. The contractor shall provide all necessary labor, tools, implements, equipment, materials, and supplies to complete the contracted work.

The bid shall include a detailed list of the equipment that the contractor will have available, including the following information for each piece of equipment:

1. The make and model of equipment
2. Age of equipment
3. Condition of equipment

All costs entered below shall be on an hourly rate for the 2016/2017 Snow Season. Percentage of increase will apply for the 2017/2018 and the 2018/2019 Snow Seasons.

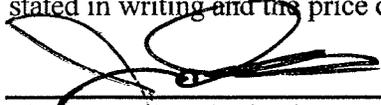
Bidder Information

Company Name: Tovar Snow Professionals **Telephone:** (847) 695-0080
Address: 195 Penny Avenue **Fax:** (847) 695-0417
City, State, Zip: East Dundee, IL 60118 **Email:** jconstantino@tovarsnow.com
Contact Person: Joe Constantino

List any and all deviations from minimum specifications:

Response time within an hour, finished within 6 hours. The deviation from the specifications may occur during extremely heavy winterlike conditions.

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.



 Signature of Authorized Representative

**CITY OF ST. CHARLES
SNOW & ICE REMOVAL EQUIPMENT RATES
2016/2017 SEASON**

EQUIPMENT	HOURLY RATE
Semi/Bomber	\$ 135.00
Tandem Axle Dump (10 wheeler)	\$ 135.00
Single Axle Dump (3-ton)	\$ 125.00
Dump Truck (1-ton)	\$ 115.00
4WD Utility Truck (4WD Pickup)	\$ 110.00
Articulated Front End Loader	\$ 195.00
Backhoe	\$ 162.00
Skidsteer	\$ 130.00
Sidewalk Snow Removal	\$ 65.00

Other (if applicable) Bag Salt	\$ 15.00 / Per Bag
Other (if applicable)	\$ n/a
Other (if applicable)	\$ n/a
Other (if applicable)	\$ n/a

ALTERNATE PRICING	
White bulk road salt (Est. 250 ton)	\$ n/a
Percent (%) Increase for 2017/18 Snow Season	\$ 2 Percent
Percent (%) Increase for 2018/19 Snow Season	\$ 2 Percent

A. Please indicate which services you are able to perform as of November, 2016:

- East Side Downtown Parking Lots & Sidewalks
- West Side Downtown Parking Lots & Sidewalks
- Contractor Maintained Alleys
- Main Snow Routes

i. Number of Routes Capable of Covering: 13

ii. Route Preference (if multiple, check all that apply):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Zone 1 | <input checked="" type="checkbox"/> Zone 8 |
| <input checked="" type="checkbox"/> Zone 2 | <input checked="" type="checkbox"/> Zone 9 |
| <input checked="" type="checkbox"/> Zone 3 | <input checked="" type="checkbox"/> Zone 10 |
| <input checked="" type="checkbox"/> Zone 4 | <input checked="" type="checkbox"/> Zone 11 |
| <input checked="" type="checkbox"/> Zone 5 | <input checked="" type="checkbox"/> Zone 12 |
| <input checked="" type="checkbox"/> Zone 6 | <input checked="" type="checkbox"/> Zone 13 |
| <input checked="" type="checkbox"/> Zone 7 | |

Cul-de-Sac Routes

i. Number of Routes Capable of Covering: _____

ii. Route Preference (if multiple, check all that apply)

- | | |
|---------------------------------|----------------------------------|
| <input type="checkbox"/> Blue | <input type="checkbox"/> Yellow |
| <input type="checkbox"/> Green | <input type="checkbox"/> Orange |
| <input type="checkbox"/> Purple | <input type="checkbox"/> Red |
| <input type="checkbox"/> Brown | <input type="checkbox"/> Emerald |

*The City will make every attempt to accommodate route preferences where practical;
however, such accommodation cannot be guaranteed.*

BASE BID / FEE SCHEDULE

Bidders will be required to submit costs for Snow & Ice Removal based on the following Fee Schedule. Bidders will be compensated based on hourly rates for use of the specified equipment to perform the specified services. Bidders will be awarded this procurement not necessarily based on least cost, but rather to the contractor whose bid and documentation best meets the requirements of this document. It is understood that the contractor will be required to perform and complete the proposed work in a thorough and professional manner. The contractor shall provide all necessary labor, tools, implements, equipment, materials, and supplies to complete the contracted work.

The bid shall include a detailed list of the equipment that the contractor will have available, including the following information for each piece of equipment:

1. The make and model of equipment
2. Age of equipment
3. Condition of equipment

All costs entered below shall be on an hourly rate for the 2016/2017 Snow Season. Percentage of increase will apply for the 2017/2018 and the 2018/2019 Snow Seasons.

Bidder Information

Company Name: Cornerstone Partners Telephone: (630) 482-9950 x 701
 Address: P.O. Box 745 Fax: (630) 489-9952
 City, State, Zip: St. Charles, IL 60174 Email: JIMT@CPHort.com
 Contact Person: JIM TURCAN

List any and all deviations from minimum specifications:

All Snow & Ice Removal operations performed by Cornerstone Partners shall be managed by a Certified Snow Professional (CSP) through the Snow & Ice Management Association (SIMA).

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.

James F. Turcan
 Signature of Authorized Representative



Jim Turcan, CSP

**CITY OF ST. CHARLES
SNOW & ICE REMOVAL EQUIPMENT RATES
2016/2017 SEASON**

EQUIPMENT	HOURLY RATE (includes operator)
Semi/Bomber	\$ 145 ⁰⁰
Tandem Axle Dump (10 wheeler)	\$ 135 ⁰⁰
Single Axle Dump (3-ton)	\$ 125 ⁰⁰
Dump Truck (1-ton)	\$ 95 ⁰⁰ (Includes 8.6'-9' Plow)
4WD Utility Truck (4WD Pickup)	\$ 85 ⁰⁰ (Includes 7.5'-8.5' Plow)
Articulated Front End Loader	\$ 165 ⁰⁰ (Includes .8-1CY Bucket)
Backhoe	\$ 205 ⁰⁰ (Includes 1.25CY Bucket)
Skidsteer	\$ 130 ⁰⁰ (Includes 72" Snow Bucket)
Sidewalk Snow Removal	\$ 42 ⁰⁰ (Includes 24" Snow Pusher)

Other (if applicable) RTV 4x4	\$ 65 ⁰⁰ (Includes 6' Plow)
Other (if applicable) Skidsteer Plow 8'	\$ 135 ⁰⁰
Other (if applicable) Skidsteer Plow 9'	\$ 140 ⁰⁰
Other (if applicable) Skidsteer Pusher 9'	\$ 155 ⁰⁰

ALTERNATE PRICING	
White bulk road salt (Est. 250 ton)	\$ 90 ⁰⁰ /Ton (unapplied)
Percent (%) Increase for 2017/18 Snow Season	\$ 3%
Percent (%) Increase for 2018/19 Snow Season	\$ 3%



Jim Turcan, CSP

A. Please indicate which services you are able to perform as of November, 2016:

- East Side Downtown Parking Lots & Sidewalks
- West Side Downtown Parking Lots & Sidewalks
- Contractor Maintained Alleys
- Main Snow Routes

i. Number of Routes Capable of Covering: _____

ii. Route Preference (if multiple, check all that apply):

- | | |
|---------------------------------|----------------------------------|
| <input type="checkbox"/> Zone 1 | <input type="checkbox"/> Zone 8 |
| <input type="checkbox"/> Zone 2 | <input type="checkbox"/> Zone 9 |
| <input type="checkbox"/> Zone 3 | <input type="checkbox"/> Zone 10 |
| <input type="checkbox"/> Zone 4 | <input type="checkbox"/> Zone 11 |
| <input type="checkbox"/> Zone 5 | <input type="checkbox"/> Zone 12 |
| <input type="checkbox"/> Zone 6 | <input type="checkbox"/> Zone 13 |
| <input type="checkbox"/> Zone 7 | |

Cul-de-Sac Routes

i. Number of Routes Capable of Covering: 3

ii. Route Preference (if multiple, check all that apply)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Blue | <input type="checkbox"/> Yellow |
| <input type="checkbox"/> Green | <input type="checkbox"/> Orange |
| <input checked="" type="checkbox"/> Purple | <input checked="" type="checkbox"/> Red |
| <input type="checkbox"/> Brown | <input type="checkbox"/> Emerald |

*The City will make every attempt to accommodate route preferences where practical;
however, such accommodation cannot be guaranteed.*

BASE BID / FEE SCHEDULE

Bidders will be required to submit costs for Snow & Ice Removal based on the following Fee Schedule. Bidders will be compensated based on hourly rates for use of the specified equipment to perform the specified services. Bidders will be awarded this procurement not necessarily based on least cost, but rather to the contractor whose bid and documentation best meets the requirements of this document. It is understood that the contractor will be required to perform and complete the proposed work in a thorough and professional manner. The contractor shall provide all necessary labor, tools, implements, equipment, materials, and supplies to complete the contracted work.

The bid shall include a detailed list of the equipment that the contractor will have available, including the following information for each piece of equipment:

1. The make and model of equipment
2. Age of equipment
3. Condition of equipment

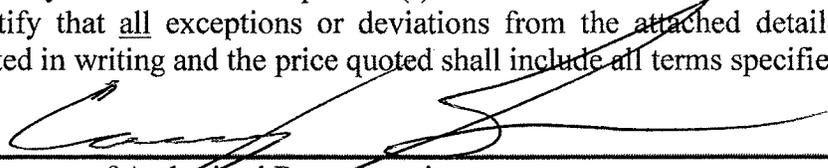
All costs entered below shall be on an hourly rate for the 2016/2017 Snow Season. Percentage of increase will apply for the 2017/2018 and the 2018/2019 Snow Seasons.

Bidder Information

Company Name: Schollmeyer Landscaping Telephone: 630-556-3042
Address: 65578 Po Box 331 Daubennan Rd Fax: 630-556-6020
City, State, Zip: Big Rock IL, 60511 Email: Cory@SchollmeyerLandscaping.com
Contact Person: Cory Schollmeyer

List any and all deviations from minimum specifications:

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.



Signature of Authorized Representative

**CITY OF ST. CHARLES
SNOW & ICE REMOVAL EQUIPMENT RATES
2016/2017 SEASON**

EQUIPMENT	HOURLY RATE
Semi/Bomber	\$
Tandem Axle Dump (10 wheeler)	\$
Single Axle Dump (3-ton)	\$
Dump Truck (1-ton)	\$
4WD Utility Truck (4WD Pickup)	\$
Articulated Front End Loader	\$
Backhoe	\$
Skidsteer	\$
Sidewalk Snow Removal	\$ 60/per hour/per man

*w/
machine
or
shovel*

Other (if applicable)	\$

ALTERNATE PRICING	
White bulk road salt (Est. 250 ton)	\$
Percent (%) Increase for 2017/18 Snow Season	\$
Percent (%) Increase for 2018/19 Snow Season	\$

A. Please indicate which services you are able to perform as of November, 2016:

East Side Downtown Parking Lots & Sidewalks

West Side Downtown Parking Lots & Sidewalks

Contractor Maintained Alleys

Main Snow Routes

i. Number of Routes Capable of Covering: _____

ii. Route Preference (if multiple, check all that apply):

Zone 1

Zone 8

Zone 2

Zone 9

Zone 3

Zone 10

Zone 4

Zone 11

Zone 5

Zone 12

Zone 6

Zone 13

Zone 7

Cul-de-Sac Routes

i. Number of Routes Capable of Covering: _____

ii. Route Preference (if multiple, check all that apply)

Blue

Yellow

Green

Orange

Purple

Red

Brown

Emerald

*The City will make every attempt to accommodate route preferences where practical;
however, such accommodation cannot be guaranteed.*