



AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Award the Bid for Residential Demolition Services

Presenter: AJ Reineking

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 04.25.16
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$72,500.00	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

The City has been strategically procuring properties along the 7th Avenue Creek for the purposes of mitigating flooding issues and for future capital improvements.

On April 7, 2016, the City publicly opened and read aloud bids received for the demolition of the residential dwellings at 904 South Avenue, 811 Illinois Avenue, and 115 S. 9th Avenue. The City recently purchased these properties and they are scheduled for demolition. These properties are each located within the 7th Avenue Creek project limits and the proposed Federal Emergency Management Agency (FEMA) Floodplain map modification area.

This project includes the complete demolition and removal of all structures, fences, foundations, and driveways, as well as the subsequent restoration of the sites with clean fill, dirt and seed to restore the sites to an original, pre-development state. No additional grading will be performed on site outside of the grading required to fill the foundation areas to the level of the adjacent grade.

The City received three qualified bids to perform this work with Fox Excavating, Inc. of Batavia, IL being the lowest responsive, responsible bidder.

Attachments: *(please list)*

*Bid Tabulation *Fox Excavating Price Bid Form *Bid Specifications *Addendum 1

Recommendation / Suggested Action *(briefly explain):*

Recommendation to award bid for Residential Demolition Services contract to Fox Excavating, Inc. in the amount of \$72,500.00.

For office use only: Agenda Item Number: 4.d

Residential Demolition Services

Bid Tabulation

Bid Opening: April 7, 2016

	Fox Excavating, Inc Batavia, IL	On Call Properties, Inc Elk Grove Village, IL	Alpine Demo Services St. Charles, IL
904 South Ave	\$ 20,500.00	\$ 34,000.00	\$ 34,000.00
Anticipated Tons to Remove	30	180	250
811 Illinois Ave	\$ 28,500.00	\$ 37,000.00	\$ 42,630.00
Anticipated Tons to Remove	40	210	250
115 9th Ave	\$ 23,500.00	\$ 33,000.00	\$ 36,080.00
Anticipated Tons to Remove	30	180	200
Number of Days to Complete Work from NTP	45	100	20
TOTAL	\$ 72,500.00	\$ 104,000.00	\$ 112,710.00

CITY OF ST. CHARLES
2 E. MAIN STREET
ST. CHARLES, ILLINOIS 60014

Bid Opening: Friday, April 1, 2016 at 2:00 p.m.


Bidder Information

Company Name: Fox Excavating, Inc Telephone: 630-879-2674
Address: 1305 S. River St. Fax: 630-879-7025
City, State, Zip: Batavia, IL 60510 Email: michaelschuckert@foxdig.com
Contact Person: Michael Schuckert

BID PRICE: Residential Dwelling Demolition

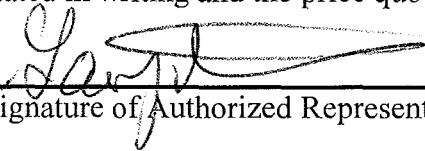
**The pricing submitted for the addresses below shall include all permitting, preparation, labor, materials, equipment and supplies, as well as any items listed, or not listed, in the above scope of work necessary to successfully complete the demolition projects.*

1. 904 South Avenue \$ 20,500⁰⁰
OPTIONAL City Utility Termination at Main \$ 12,750⁰⁰
Anticipated tons of material removed from site: 30 tons
2. 811 Illinois Avenue \$ 28,500⁰⁰
OPTIONAL City Utility Termination at Main \$ 14,500⁰⁰
Anticipated tons of material removed from site: 40 tons
3. 115 S. 9th Avenue \$ 23,500⁰⁰
OPTIONAL City Utility Termination at Main \$ 13,800⁰⁰
Anticipated tons of material removed from site: 30 tons

Anticipated number of days to complete all work from notice to proceed: 45 Days 

List any and all deviations from minimum specifications:

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.


Signature of Authorized Representative

PLEASE TYPE OR NEATLY PRINT THE FOLLOWING INFORMATION

Gary Martin President
Name of Authorized Representative Title

Fox Excavating, Inc
Company Name

1305 S. River St.
Street Address

Batavia IL 60510
City State Zip Code

630-879-2674
(Area Code) Phone Number

**City of St. Charles
Invitation to Bid
Residential Demolition Services**

The City of St. Charles [City] is seeking a Contractor to perform demolition services to several residential dwellings located in St. Charles, Illinois. The projects shall consist of demolishing the structures located on the subject properties, disposing of all debris, and restoring the sites to a pre-developed state. The project shall include all permitting, preparation, labor, materials, equipment and supplies necessary to complete the project.

Mandatory Pre-Bid Meeting

There will be a mandatory Pre-Proposal Meeting in the field to review the sites and existing conditions. Proposers are to meet at 904 South Avenue on **Monday, March 21, 2016 at 8:00 AM.**

Timeline

The City anticipates the following timeline for award.

Bids Due	2:00 pm April 1, 2016
Materials due to Government Services Committee	April 11, 2016
Government Services Committee Approval	April 25, 2016
City Council Approval	May 2, 2016
Notice to Proceed	May 3, 2016

Demolition

1. Project Sites & Conditions

The City has assumed ownership of the following properties, which are the subject properties of this bid.

- a. 904 South Avenue
- b. 811 Illinois Avenue
- c. 115 S. 9th Avenue

The properties are vacant, and the buildings are within the controls of the City. However, the City disclaims any responsibility that representations made by the City regarding conditions or quantities of materials will remain as they were when reviewed by the bidders/contractors during the bidding period, prior to award of the contract, or during the course of the work. The City disclaims any responsibility for any such changes.

2. Summary of Scope of Work

- a. Permitting, Notifications, and Landfill Approvals.

The Contractor shall procure and pay for all permits necessary to carry out the work, including those necessary while the streets or alleys are obstructed either by operations or by the storage of equipment or materials.

The contractor will determine whether any state or local permits or notifications are necessary to perform this work, and will be responsible for any associated fees. The City of St. Charles has indicated that there may be permits required, but there will be no City fees, as the work is being done for the City.

A Kane County Stormwater Permit will be required. The City of St. Charles Public Works Department will submit the permit for these properties and no fees will be charged to the contractor for this permit. The Contractor shall be responsible for complying with all requirements of this permit.

Proper disposal of materials is required, including the hauling and disposal at a licensed subtitle D landfill. The contractor is responsible for obtaining landfill approval and for paying the landfill tipping fees, as well as any Clean Construction Debris Disposal (CCDD) testing.

- b. Erosion Control shall be provided in accordance with all local, county and State requirements. These sites are adjacent to a creek and within the floodplain and/or floodway.
- c. Site Security – The Contractor shall install a fence around the perimeter of each work zone to prevent unauthorized access.
- d. Utility Termination

Contractor shall terminate all utilities at each site.

- Gas disconnect shall be completed in accordance with Nicor specifications.
- City Water shall be disconnected at the B-box.
- Private Storm Sewer services shall be cut and capped on the resident side of the sidewalk.
- Private Sanitary Services shall be cut and capped on the resident side of the sidewalk.

AS AN OPTION, The City is also requesting line item pricing for the disconnection of all City utilities at the main (water, sanitary sewer, storm sewer). This pricing should include appropriate couplings, materials, roadway repairs and restorations. This option will be exercised at the sole discretion of the City.

- e. Demolition

This contract calls for the demolition of three wood framed construction residential dwellings, as well as any and all outbuildings/concrete foundation footings and pads, driveways, residential sidewalks, and all other hardscapes on the properties. Upon completion each property shall be restored to a pre-developed state. All public sidewalks are to remain undisturbed, intact.

The contractor shall haul and properly discard all materials that require landfill disposal. These materials may include asbestos-containing materials, lead painted materials, and demolition debris. It is the contractor's responsibility to performed appropriate testing to determine if there are materials requiring special demolition, hauling or dump requirements. The contractor will line up landfill pricing and approvals, and the price must include payment of all landfill tipping fees and taxes. The price sheet includes a requirement to indicate the quantity of material the contractor estimates will require disposal at the landfill. This information will be used to help interpret bids.

Structures, such as fence posts, existing on the creek bank may be cut down to grade and left in place to prevent the erosion of the bank.

Fencing that provides a mutual benefit to adjacent property owners shall be left in place at the City's discretion. Prior to removal, the designated City representative shall make a determination if a fence stays or is removed.

The contractor shall mobilize all necessary material and labor for the job. Equipment can be left at the job site at the contractor's sole risk. The City will not be responsible for lost, stolen, damaged, or vandalized equipment. The contractor may stage equipment at the Public Works Garage where access is restricted, at the contractor's sole risk.

f. Disposal of Materials

All materials removed from the buildings, including fixtures and appurtenances shall be the property of the Contractor and shall be entirely removed from the premises. The entire premises shall be cleared of all junk, refuse, debris, and materials resulting from the removal of the buildings and contents, down to the building floor. Upon completion of the work, the site shall be left in neat condition.

The contractor shall follow all applicable local, state, and federal laws, regulations and requirements for the disposal of lead, asbestos, and other routinely encountered hazardous substances.

With the contractor invoices, documentation of the quantities of materials handled and their destination will be provided. Copies of landfill disposal load listing will be provided with the contractor invoices, with a breakdown by waste type (asbestos demolition debris or lead containing brick/block). An estimate of the quantity of material (cubic yards or tons) removed for beneficial reuse will be provided with each contractor invoice. A summary of the scrap metal pounds recovered by type (copper, iron, etc.) will be provided with the contractor final invoice.

- g. Backfill all work site depressions with clean mixed clay to drain. *(Source ticket required).
- h. Restoration shall include a cap of clean, pulverized black dirt, seed, and erosion control blanket. Restored ground shall be free of all large rocks as well as any and all demolition debris.
- i. Disturbance of the site shall be limited to the area of the structures being removed. No additional grading shall be performed.

3. Work Progress & Completion

- a. The work schedule shall be coordinated by the City and the Contractor.
- b. A written work schedule shall be agreed upon by the City and the Contractor prior to the commencement of work.
- c. All specified work shall be completed no later than sixteen (16) weeks from the issuance of the City's Notice to Proceed to the Contractor.
- d. The Contractor may not start work before 7:00 AM Monday through Friday.
- e. All work must be completed by 6:00 PM. *(Additional hours prior to 7 AM and after 6 PM must be approved in advance by the designated City representative).
- f. The Contractor may be restricted with respect to work hours each day depending on special events in the area and/or weather events.
- g. Weekend hours [Saturday and Sunday] must be approved in advance by the designated City representative.
- h. Upon commencement of the work specified herein, the Contractor shall work in consecutive regular work days, without delay, until completion of the specified work.
- i. The public streets and sidewalks shall be kept free of debris, litter, and mud throughout the performance of work under this contract.
- j. The public sidewalks and curbs that may serve as access for heavy equipment shall be planked with suitable timbers or plywood sheeting to prevent any damages from occurring.
- k. Any damage to public streets, sidewalks and curbs shall be repaired or replaced at the expense of the Contractor in accordance with the City of St. Charles construction specifications.

1. Equipment use shall be limited to the footprint of the structure(s) and the most direct path to the structure from the road. Any additional earth disturbance shall be kept to the minimal amount required to perform the work.
4. **Custody of the Properties, Buildings**
Upon receipt of written order by the City to commence work, the buildings and their surroundings shall be under the custody of the Contractor.
5. **Supervision & Documentation**
 - a. The City of St. Charles reserves the right to supervise the Demolition site however they see fit.
 - b. The contractor will perform work to the satisfaction of the City and their designated representatives.
6. **Asbestos Abatement**
Contractor shall provide asbestos abatement services as part of this contract. All material containing friable asbestos shall be removed and properly disposed of. Upon completion of the Asbestos remediation, Contractor shall provide written certification to the City that all asbestos containing materials have been removed.

Once the asbestos is removed, but before the commencement of the demolition, the Contractor shall provide sufficient time, not less than one week, for Police and Fire Department training exercises in the properties. That timeline may be waived at the City's discretion.

7. **Site and Traffic Control**
 - a. Pedestrian and vehicular traffic shall be maintained on the streets adjacent to the premises through the life of this Contract.
 - b. The Contractor shall provide and maintain the necessary barricades and traffic control necessary for the protection of the public during the progress of this work.
 - c. The site shall remain secure at all times through the utilization of construction fencing.
 - d. Erosion control in accordance with State and County specifications shall be utilized and inspected daily to protect all on-site catch basins, public storm sewer inlets and the creek located near these sites, eliminating contamination from soil run-off and demolition debris.
 - e. Silt collecting fabric or baskets shall be installed in all open grate storm sewer structures near the selected job sites and are to be removed by the contractor upon completion of the demolition work once all other equipment and materials have been removed.

8. Courteous Neighbor

- a. Site Cleanliness is a must. The Contractor shall be responsible for maintaining a clean work-site.
- b. Keep the property adjacent to buildings clean and free of debris.
- c. Do not store or permit removed materials and equipment to accumulate at the site.
- d. All materials and construction debris shall be removed as it is generated.
- e. The City will reserve the right to routinely inspect the job-site conditions and make recommendations based on observations and site conditions. These recommendations shall be mitigated immediately.
- f. Maintain fencing so that it is safe and functions as intended.
- g. Utilize water to keep the job-site free from dirt and dust.
- h. The Contractor shall not track spoils or demolition materials beyond the fenced in work zone. The roadway adjacent to the work-sites shall remain clean at all times.
- i. The contractor shall notify adjacent property owners of the work to be performed by letter or door hanger prior to mobilization. The notification shall include the address of the work to be performed as well as an anticipated start and end timeframe.

Coordination with Police & Fire Training Exercises

The Contractor shall be accommodating to Police and Fire training schedules if requested.

Work Delay – Cost of Labor and Materials

Any change in the above-referenced work schedule must be agreed upon by both parties. The contract price will remain fixed from the execution of the contract by the City and the Contractor through the completion of the specified work.

Professional Standard

The Contractor is required to have at least five (5) years of experience in demolition industry. They shall provide no less than five references for similar projects in other communities in the past two years, and have a demonstrated safety record.

Safety Officer

The Contractor shall provide a designated Safety Officer contact for the City Inspector to address any safety related concerns that arise on the job. The Safety Officer will be required to respond and address such concerns in a timely manner or within at least one (1) business day.

Job Show Up

The City's Public Works facility, upon request, may be utilized as a job show up location. Utility trucks and private cars may be parked within the Public Works fenced-in yard. The City reserves the right to revoke this privilege. The Public Works yard is open Monday through Friday from 6 a.m. until 5:00 p.m. and locked at all other times.

Prevailing Wages

The Contractor shall abide by the Illinois Prevailing Wage Act, 820 ILCS 130, and must submit certified payroll records with all payment requests. Any request for payment submitted without certified payroll records will not be processed by the City Accounts Payable Department.

CITY OF ST. CHARLES
2 E. MAIN STREET
ST. CHARLES, ILLINOIS 60014

Bid Opening: Friday, April 1, 2016 at 2:00 p.m.

Bidder Information

Company Name: _____ Telephone: _____
Address: _____ Fax: _____
City, State, Zip: _____ Email: _____
Contact Person: _____

BID PRICE: Residential Dwelling Demolition

**The pricing submitted for the addresses below shall include all permitting, preparation, labor, materials, equipment and supplies, as well as any items listed, or not listed, in the above scope of work necessary to successfully complete the demolition projects.*

1. **904 South Avenue**..... \$ _____

OPTIONAL City Utility Termination at Main \$ _____

Anticipated tons of material removed from site: _____ tons

2. **811 Illinois Avenue**..... \$ _____

OPTIONAL City Utility Termination at Main \$ _____

Anticipated tons of material removed from site: _____ tons

3. **115 S. 9Th Avenue**..... \$ _____

OPTIONAL City Utility Termination at Main \$ _____

Anticipated tons of material removed from site: _____ tons

Anticipated number of days to complete all work form notice to proceed: _____ Days

List any and all deviations from minimum specifications:

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.

Signature of Authorized Representative

PLEASE TYPE OR NEATLY PRINT THE FOLLOWING INFORMATION

Name of Authorized Representative

Title

Company Name

Street Address

City

State

Zip Code

(Area Code) Phone Number

CITY OF ST. CHARLES

INVITATION TO BID:

Residential Demolition Services

Bid Due: Thursday April 7, 2016 at 2:00 p.m.

ADDENDUM #1 – Thursday, March 31, 2016

Please Note:

1. The bid opening date has been extended. The new bid opening date will be Thursday, April 7, 2013 at 2:00 p.m. at the St. Charles City Hall, located at 2 E. Main St., St. Charles, IL 60174.
2. The new deadline to submit questions regarding this project will be 12:00 p.m. on Monday, April 4, 2016. All questions should be directed to Tony Bellafiore in writing at tbellafiore@stcharlesil.gov.
3. Asbestos inspection reports are attached to this addendum. Per the inspection reports, the scope shall include the following:
 - a. Removal of six basement windows with interior asbestos containing window glazing from the former residence at 115 South Ninth Avenue.
 - b. Removal of approximately 270 square feet of asbestos containing linoleum from the kitchen, first floor back room, and scattered throughout the residence; and approximately 20 square feet of asbestos containing HVAC duct wrap from the basement vents in the former residence at 811 Illinois Avenue.
 - c. Removal of approximately 15 square feet of asbestos containing floor tile and mastic from the lower level hallway of the former residence at 904 South Avenue.

NOTE: Any asbestos material not identified in the inspection shall be removed and properly disposed of.

THIS ADDENDUM MUST BE INCLUDED WITH THE SUBMITTED PROPOSAL