

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 4.g

Title:

Recommendation to Extend the Agreement for Mowing Services with Cornerstone Partners

Presenter:

AJ Reineking

Meeting: Government Services Committee

Date: April 24, 2017

Proposed Cost: \$138,292.00

Budgeted Amount: \$140,000.00

Not Budgeted: ☐**Executive Summary** (*if not budgeted please explain*):

The City owns and maintains 140 facilities, parks, and parcels throughout the community. Cornerstone Partners (St. Charles, IL) has been the City's mowing contractor since 2014.

The mowing contract term was for three years with an optional two years added at the discretion of the City. Cornerstone has held their unit prices for the last three years, through the duration of the base contract, and has proposed to hold their prices with a 0% increase for the next two years.

Cornerstone has been a very responsive vendor for the City. In addition to mowing services, they perform planter bed maintenance, landscaping, and snow removal services as well.

Attachments (*please list*):

* Cornerstone Extension Proposal

Recommendation/Suggested Action (*briefly explain*):

Recommendation to execute a two year contract extension for mowing services with Cornerstone Partners in the submitted unit rates, with an anticipated annual cost of \$138,292.00.

RFP to Provide Mowing Service

Awarded: April 4, 2014

ADDENDUM TO EXTEND CONTRACT PERIOD {RFP pg. 8}

Pg. 63: IV. BID/CONTRACT FORM {Summary}

A. Unit Prices and Extensions

May 1, 2014 to April 30, 2015

<i>Type</i>	<i>Estimated Cycles</i>	<i>Unit Price</i>	<i>Extension</i>
Fine Mowing	28	\$3,340.00	\$93,520.00
Rough Mowing	9	\$898.00	\$8,082.00
Very Rough Mowing	6	\$792.00	\$4,752.00
Sub-Total - May 1, 2014 to April 30, 2015			\$106,354.00

May 1, 2015 to April 30, 2016

Proposed: \$106,354.00

<i>Type</i>	<i>Estimated Cycles</i>	<i>Unit Price</i>	<i>Extension</i>
Fine Mowing	28	\$3,340.00	\$93,520.00
Area 59	+14	\$66.00	\$924.00
Rough Mowing	14	\$898.00	\$12,572.00
Very Rough Mowing	14	\$792.00	\$11,088.00
Lynn, Beatrice, 7th St., IL & 8th, Dean, Area 69-72	28	\$244.00	\$6,832.00
IL Rt. 64 to Oak	28	\$52.00	\$1,456.00
Riverside Park	28	\$112.00	\$3,136.00
Moody Park	28	\$75.00	\$2,100.00
Sub-Total - May 1, 2015 to April 30, 2016			\$131,628.00

(2) Year Extension Offer Valid until 4/12/17

May 1, 2016 to April 30, 2017

Proposed: \$106,354.00

<i>Type</i>	<i>Estimated Cycles</i>	<i>Unit Price</i>	<i>Extension</i>
Fine Mowing	28	\$3,340.00	\$93,520.00
Area 59	+14	\$66.00	\$924.00
Rough Mowing	14	\$898.00	\$12,572.00
Very Rough Mowing	14	\$792.00	\$11,088.00
Lynn, Beatrice, 7th St., IL & 8th, Dean, Area 69-72	28	\$244.00	\$6,832.00
IL Rt. 64 to Oak	28	\$52.00	\$1,456.00
Riverside Park	28	\$112.00	\$3,136.00
Moody Park	28	\$75.00	\$2,100.00
Sub-Total - May 1, 2016 to April 30, 2017			\$131,628.00

Extension (Yr. 1) May 1, 2017 to April 30, 2018

<i>Type</i>	<i>Estimated Cycles</i>	<i>Unit Price</i>	<i>Extension</i>
Fine Mowing	28	\$3,340.00	\$93,520.00
Area 59	+14	\$66.00	\$924.00
Rough Mowing	14	\$898.00	\$12,572.00
Very Rough Mowing	14	\$792.00	\$11,088.00
Lynn, Beatrice, 7th St., IL & 8th, Dean, Area 69-72	28	\$244.00	\$6,832.00
IL Rt. 64 to Oak	28	\$52.00	\$1,456.00
Riverside Park	28	\$112.00	\$3,136.00
Moody Park	28	\$75.00	\$2,100.00
115 9th Ave, 807 IL Ave, 811 IL Ave, 904 S. Ave.	28	\$238.00	\$6,664.00
Sub-Total - May 1, 2017 to April 30, 2018			\$138,292.00

Extension (Yr. 2) May 1, 2018 to April 30, 2019

<i>Type</i>	<i>Estimated Cycles</i>	<i>Unit Price</i>	<i>Extension</i>
Fine Mowing	28	\$3,340.00	\$93,520.00
Area 59	+14	\$66.00	\$924.00
Rough Mowing	14	\$898.00	\$12,572.00
Very Rough Mowing	14	\$792.00	\$11,088.00
Lynn, Beatrice, 7th St., IL & 8th, Dean, Area 69-72	28	\$244.00	\$6,832.00
IL Rt. 64 to Oak	28	\$52.00	\$1,456.00
Riverside Park	28	\$112.00	\$3,136.00
Moody Park	28	\$75.00	\$2,100.00
115 9th Ave, 807 IL Ave, 811 IL Ave, 904 S. Ave.	28	\$238.00	\$6,664.00
Sub-Total - May 1, 2018 to April 30, 2019			\$138,292.00