



## AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Waive the Formal Bid Procedure and Approve Contract for the Resurfacing of South Riverside Avenue and Various Public Works Parking Lots
Presenter:	Karen Young

*Please check appropriate box:*

	Government Operations	X	Government Services 03.28.2016
	Planning & Development		City Council

Estimated Cost:	\$259,744.95	Budgeted:	YES	X	NO	
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**Executive Summary:**

Riverside Avenue, the Public Works IDOT Garage and the Public Works Parking Lot are scheduled to be resurfaced in May. These projects are being proposed to get started early in the season to be ready for special events in the downtown area and to get our PW Parking lots ready for the summer construction season.

The City is currently under contract with Schroeder Asphalt Services for the 2015 MFT Street Program. Since the 2015 Street Program was competitively bid last year, staff felt there would be a time and cost savings by negotiating a contract with Schroeder Asphalt Services directly for this project and use the appropriate unit prices as bid with the 2015 Street Program. Schroeder Asphalt Services has agreed to hold their unit prices from their 2015 Street Program Contract for the above subject projects to be completed in May 2016.

**Attachments:** *(please list)*

\* Bid Waiver

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to Waive the Formal Bid Procedure and Approve Contract for the Resurfacing of South Riverside Avenue and various Public Works Parking Lots with Schroeder Asphalt Services in the amount of \$259,744.95.

<i>For office use only:</i>	<i>Agenda Item Number: 4.h</i>
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**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Schroeder Asphalt Services  
11022 S. Grant Hwy  
Marengo, IL 60152

For the purchase of: Schroeder Asphalt Services

At a combined total cost not to exceed: \$259,744.95

Schroeder Asphalt was the low bidder for the 2015 MFT Street Rehabilitation Program and has agreed to hold their pricing for this project.

Other Quotations Received: None

Date: 03/28/16

Requested by: \_\_\_\_\_

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**