



AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Waive the Formal Bid Procedure and Approve Purchase Order for the Red Gate Road Drainage Improvement Project
Presenter:	Karen Young

Please check appropriate box:

Government Operations	<input checked="" type="checkbox"/>	Government Services 05.23.2016
Planning & Development	<input type="checkbox"/>	City Council

Estimated Cost:	\$46,295.00	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	
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Executive Summary:

The Public Works Department solicited proposals for the construction work associated with the Red Gate Road Drainage Improvement Project. The requests for proposals were sent to five (6) contractors who have experience with this type of work. The City received three (3) proposals for this work. W.F. Johnston provided the lowest responsive, responsible proposal in the amount of \$46,295.00.

The Red Gate Road Drainage Improvement repairs are emergency repairs necessary to protect the erosion taking place in the existing drainage ditch running parallel to Red Gate Road and adjacent to the new Red Gate Road water tower and City electric facilities. The portion of the existing drainage ditch in this area has experienced severe erosion, causing sediment to travel downstream to the bike path along the Fox River. In order to prevent further deterioration and erosion we are proposing stabilizing the drainage swale to handle the storm water runoff and appropriate restoration. We will be working with the contractor on the exact timing of this work and coordinate as appropriate with the water tower construction.

Attachments: *(please list)*

*Bid Waiver

Recommendation / Suggested Action *(briefly explain):*

Recommendation to Waive the Formal Bid Procedure and Approve Purchase Order for the Red Gate Road Drainage Improvement Project with W.F. Johnston in the amount of \$46,295.00.

<i>For office use only:</i>	<i>Agenda Item Number: 4.1</i>
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REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

**W.F. Johnston
109 Industrial Drive
Minooka, IL 60447**

For the purchase of: Drainage Stabilization & Restoration Work

At a cost not to exceed: \$46,295.00

Reason for the request to waive the bid procedure:

The Public Works Department solicited proposals for the construction work associated with the Red Gate Road Drainage Repair Project. The requests for proposals were sent to six (6) contractors who have experience with this type of work. The City received three (3) proposals for this work. W.F. Johnston provided the lowest responsive, responsible proposal.

(EXPLANATION OF WHY YOU ARE REQUESTING THE WAIVER.)

Other Quotations Received:

- C & H Excavating – Base Bid \$43,753.50, Alternate Bid \$46,511.00
- Earthwerks Land Imp. & Devel. Corp – Base Bid \$70,200.00, Alternate Bid \$77,290.00
- W.F. Johnston – Base Bid \$50,820.00, Alternate Bid \$46,295.00

Date: May 9, 2016

Requested by: _____

Department Director: _____

Purchasing Manager: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.