



AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Waive the Formal Bid Procedure and Approve Purchase Order for the State Street Creek Project

Presenter: Karen Young

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 04.25.2016
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council

Estimated Cost:	\$51,224.00	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	<input type="checkbox"/>
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Executive Summary:

The Public Works Department solicited proposals for the construction work associated with the State Street Creek Repair Project. The requests for proposals were sent to five (5) contractors who have experience with this type of work. The City received three (3) proposals for this work. Earthwerks Land Improvement and Development Corp. provided the lowest responsive, responsible proposal in the amount of \$51,224.00.

The State Street Creek repairs are emergency repairs necessary to protect City infrastructure and private property. The limits of the proposed work will take place on the State Street Creek between IL Route 31 and the Fox River, just south of the Salerno's property. This portion of the creek has experienced severe bank erosion, causing exposure of the City's Sanitary Siphon structure located on the north side of the creek. In order to prevent further bank deterioration and to protect the City's utilities we are proposing stabilizing the bank to handle the storm water runoff and appropriate restoration. Staff has worked with the Salerno's property owners to gain a secondary access point to the site for this work. We will be working with the contractor on the exact timing of this work and appropriate notifications will be sent out.

Attachments: *(please list)*

*Bid Waiver *Proposal Specifications *Site Plans

Recommendation / Suggested Action *(briefly explain):*

Recommendation to Waive the Formal Bid Procedure and Approve Purchase Order for the State Street Creek Project with Earthwerks Land Improvement and Development Corp. in the amount of \$51,224.00.

For office use only: Agenda Item Number: 4.o

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

**Earthwerks Land Improvement and Development
1240 Lyon Road
Batavia, IL 60510**

For the purchase of: Streambank Stabilization & Restoration Work

At a cost not to exceed: \$51,224.00

Reason for the request to waive the bid procedure:

The Public Works Department solicited proposals for the construction work associated with the State Street Creek Repair Project. The requests for proposals were sent to five (5) contractors who have experience with this type of work. The City received three (3) proposals for this work. Earthwerks Land Improvement and Development Corp. provided the lowest responsive, responsible proposal.

(EXPLANATION OF WHY YOU ARE REQUESTING THE WAIVER.)

Other Quotations Received:

- V3 Companies - \$83,625.00
- C & H Excavating - \$101,500.00

Date: April 25, 2016

Requested by: _____

Department Director: _____

Purchasing Manager: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.