



ST. CHARLES
S I N C E 1 8 3 4

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve a Massage Establishment License for LeVisage Spa LLC located at 475 Dunham Road, Ste. 2A, St. Charles
Presenter:	Mayor Rogina

Please check appropriate box:

X	Government Operations (3/21/16)		Government Services
	Planning & Development		City Council
	Public Hearing		Liquor Control Commission

Estimated Cost:		Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

This is a request for a new Massage Establishment license LeVisage Spa LLC located at 475 Dunham Road, Ste. 2A, St. Charles. Background investigations were conducted by a detective of the St. Charles Police Department and reviewed both the site location as well as the corresponding applicant of this massage business license application. Through this investigation, we determined that all the requirements have been met and they are eligible for licensing, subject to City Council approval.

At the time of the posting to this Government Operations Committee agenda, the Liquor Commission meeting is scheduled at 4:30 p.m., March 21 (same day) to process this application and to move it forward before this committee, to seek approval of said application so it can go before the April 4 City Council for final approval.

Attachments: *(please list)*

- Massage Establishment Application (front page)
- Background Check
- Site Plan

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve a Massage Establishment License for LeVisage Spa LLC located at 475 Dunham Road, Ste. 2A, St. Charles.

<i>For office use only:</i>	<i>Agenda Item Number: 4</i>
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Memo

Date: 3/17/2016
To: The Honorable Ray Rogina, Mayor-Liquor Commissioner
From: James Keegan, Chief of Police
Re: Background Investigation: Le Visage Spa-LLC/475 Dunham Road, Suite 2A

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the above mentioned establishment.

As is customary procedure, a detective was assigned to this investigation and reviewed not only the site location via an inspection, but also the corresponding application and applicant.

We found nothing of a derogatory nature that would preclude either the site location or the applicant from moving forward with a massage license, subject to Council/Commission approval.

Thank you in advance for your consideration in this matter.



ST. CHARLES
SINCE 1834

City of St. Charles

Office of the Mayor

Two East Main Street
St. Charles, Illinois 60174-1984
Phone: 630-377-4455 • Fax: 630-377-44400

Office Use Only	
Received: _____	
Amount Paid: _____	
Receipt: _____	

MESSAGE ESTABLISHMENT LICENSE APPLICATION

IMPORTANT: Application must be completed in full and notarized before it will be accepted.
All fees must be paid at the time the application is submitted.

Annual License Application Fee: \$250.00

Fingerprint Fee: \$50.00

NOTE: Applicant must be fingerprinted by the St. Charles Police Department and must provide two passport-size photographs (1" x 1.5" head and shoulders area, face forward) with this application.

1. New License Application Renewal Application Application Change

2. Please select the option that best describes your business:

Corporation Partnership Individual

3. Business Name: Le Visage Spa LLC Sales Tax#: 4153-2066

Business Address: 475 Dunham Rd Ste 2A Business Phone: 630-800-5831

4. Name of Applicant: Elizabeth Fettes Home Phone: [REDACTED]

Home Address: [REDACTED] City/Zip: [REDACTED]

Social Security: [REDACTED] Date of Birth: [REDACTED]

Driver's License: [REDACTED] Issuing State: ILLINOIS

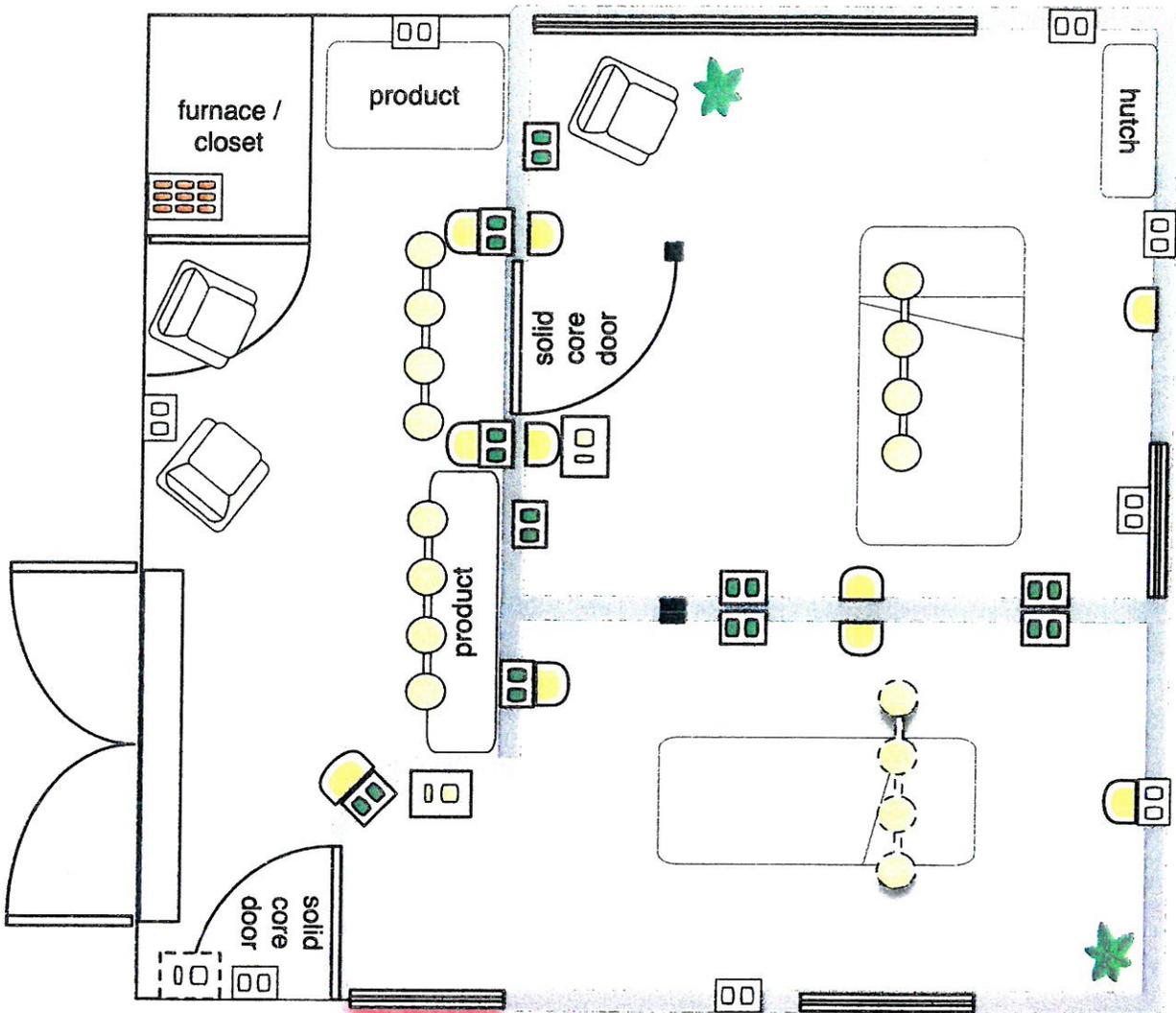
****Must include a photocopy of government issued identification card.**

5. Have you ever been convicted of a criminal ordinance violation (other than minor traffic offences):

Yes No

6. If yes, explain in detail:

Le Visage Spa - Layout -- 475 Dunham [V9]



*Note: Painting of all walls (non-wood) also required.

*Note: Insulation will be required in all new walls.

REVISION DATE:
Monday, October 5th, 2015
Version 9

KEY

- existing outlet

- proposed outlet

- wall sconce

- 
 existing track lighting
- 
 Location of circuit panel
- 
 light switches

 all dimmers
 1 for track
 1 for sconces
 each area zoned to a switch