

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 4a

Title:

Recommendation to Approve a Class E-2 Temporary Liquor License for a Special Event, “St. Patrick’s on the Plaza” to be held on March 17, 2019 at 1st Street Plaza.

Presenter:

Police Chief Keegan

Meeting: Government Operations Committee

Date: December 17, 2018

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

This is an application request for a Class E-2 Temporary License, authorizing for consumption of beer, wine or alcoholic liquors on City property, specifically, 1st Street Plaza. This temporary license request is for “St. Patrick’s Day on the Plaza” to be held on March 17, 2018 from 11:00 am to 8:00 pm.

The set-up for this event is similar to the “Unwind Wednesdays” that take place in the summer, except for the fact that McNally’s is solely responsible for this application, with the agreement of the three other plaza restaurants, as well as other area businesses. McNally’s will have extra security and wait staff dedicated to service the plaza during this event. Identification will be checked and wristbands distributed to all those intending to consume alcohol during this event.

Pursuant to this item being presented at the Government Operations Committee meeting for approval; it will be brought before the Liquor Control Commission at a meeting scheduled at 4:30 p.m., the same day, December 17, 2018, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on January 7, 2019, for final approval.

Attachments *(please list):*

E-2 Liquor License Application

Recommendation/Suggested Action *(briefly explain):*Recommendation to Approve a Class E-2 Temporary Liquor License for a Special Event, “St. Patrick’s on the Plaza” to be held on March 17, 2019 at 1st Street Plaza.

For Office Use
 Received:
 Fee Paid: \$
 Receipt #

CITY OF ST. CHARLES
 TWO EAST MAIN STREET NON-REFUNDABLE
 ST. CHARLES, ILLINOIS 60174-1984



**CITY LIQUOR DEALER LICENSE APPLICATION
 CLASS E2 – SPECIAL EVENTS**

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License,
Class E2
 Commencing 03/17/19 and ending 03/17/19
 Time Starting 11 AM and ending 8 PM
 Location of Event 1ST STREET PLAZA

Name of Business MC NALLY'S IRISH PUB
 Address of Business 109 W. MAIN ST Business Phone (630) 513 6300
 Has Applicant had a Class E2 License in the previous 365 days? YES If YES, on what date: (UNWIND WEDNESDAY)
 5.08.050A1 Circle Choice to Show: Individual Partnership Corporation Other: LLC

Requirements of a Class E2 – Special Event License for B & C Liquor License Holders

1. The Class E2 license fee is \$100.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Beer and/or Wine are the only alcoholic beverages to be sold.
4. Hours are restricted to 12 noon to midnight.
5. Licensee must rope/fence off the licensed premises.
6. Each patron **must wear a wristband** after having identification checked for legal alcohol consumption age.
7. Are children/minors permitted in the licensed premises? Y/N
8. A sign limiting beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
9. **Each server of alcohol must be BASSET certified – need copy of BASSET certification.**
10. A copy of site plan diagram to include roped area shall accompany this application.
11. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

1. Name of Class B, Class C Liquor License: MC NALLY'S IRISH PUB
 2. Has the applicant had a Class E2 license in the previous 365 days? YES If Yes, on what date? (UNWIND WEDNESDAY)
 3. Is license to be used in conjunction with a special event approved by the City Council? YES
 If yes, provide name of event: ST. PATRICKS ON THE PLAZA
 4. Is license to be used in conjunction with a picnic, bazaar, fair or similar assembly with food dispensing and/or sale the predominate purpose of the event? NO
 5. Location/address of event. Important: Attached drawing of location to this application. 1ST STREET PLAZA
 6. Important: If location is out of doors, attach proof of liability insurance (photocopy) from an approved insurance agency.

Affidavit

State of Illinois)
 County of Kane)

I/We, being duly sworn, that information contained in this application is true to my/our own knowledge and that the statements set forth are of my/our own free will. I/We solemnly swear that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: _____ Signed: _____

Sworn to before me this _____ day of _____, _____.

Notary Public _____

ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: [Signature] Date: 12-10-18 Chief of Police: [Signature]

Approved: _____ Date: _____ Liquor Commissioner: _____