

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 4b

Title:	Recommendation for Approval of Street and Parking Lot Closures and Amplification License for the Fine Arts Show May 27 & 28, 2017
Presenter:	Chief Keegan

Meeting: Government Operations Committee

Date: February 21, 2017

Proposed Cost: \$2,133.77 (PW)

Budgeted Amount: \$

Not Budgeted: **Executive Summary** (if not budgeted please explain):

This application was submitted on December 14, 2016 and members of the Special Event Committee met on January 17<sup>th</sup> to discuss the details of this event.

The Fine Arts Show will again be held on South Riverside Avenue between Main Street and Illinois Avenue, as well as Walnut Avenue between Riverside Avenue and 2<sup>nd</sup> Avenue from Saturday, May 27<sup>th</sup> through Sunday, May 28<sup>th</sup>. The event will be open from 10 a.m. – 6 p.m. on Saturday and 10 a.m. – 5 p.m. on Sunday; Friday will only be for set-up for the event. The amplification license is being requested for these time frames.

The Downtown St. Charles Partnership is requesting the closure of the following streets:

- South Riverside Avenue from Main Street to Illinois Avenue from 5 a.m. on May 26<sup>th</sup> through 8 p.m. on Sunday, May 28<sup>th</sup>.
- Walnut Avenue from 2<sup>nd</sup> Avenue to Riverside Avenue from 5 a.m. on Friday, May 26<sup>th</sup> through 8 p.m. on Sunday, May 28<sup>th</sup>.
- The parking lot between Riverside and 2<sup>nd</sup> Avenue from 5 a.m. on Friday, May 26<sup>th</sup> through 8 p.m. on Sunday, May 28<sup>th</sup>.

The applicant has requested placement of a tent/stage at the southern end of the BMO Harris Bank lot (in cooperation with BMO Harris), on the west side of First Street, and has additionally requested temporary electric service to that location. The applicant will be responsible for the actual time and material costs expended by the Electric Utility, as well as the electric energy consumption, for the requested temporary service.

No request for the service of alcohol or need for a liquor license for this year's event. The event sponsor will remove all barricades from the street once all of the booths are gone. No changes to the event or set up have been requested from last year's event and staff recommends approval of street and parking lot closures and amplification license for the Fine Arts Show

**Attachments** (please list):

Diagram of event layout

**Recommendation/Suggested Action** (briefly explain):

Recommendation for approval of street and parking lot closures and amplification license for the Fine Arts Show May 27 & 28, 2017.

