ST. CHARLES SINCE 1834	**AGENDA ITEM EXECUTIVE SUMMARY**	Agenda Item number: 4b
	Title:	Recommendation to Approve a Proposal for a Road Closure, Amplification Permit, and Class E1 Liquor License for the St. Charles Craft Beer Festival to be held at Lincoln Park, St. Charles, on Saturday, May 30, 2020 from 12:00 to 5:00 pm
	Presenter:	Police Chief Keegan

Meeting: Government Operations Committee Date: March 16, 2020

Proposed Cost: $1,099.60 (PD) $374.28 (PW) **$1,473.88 (TOTAL)**	Budgeted Amount: $	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

St. Charles breweries, Riverlands Brewing Co. and D&G Brewing, are requesting to host a St. Charles Craft Beer Festival in Lincoln Park on Saturday, May 30, 2020, from 12:00 to 5:00 pm and obtain an E-1 License (not-for-profit). Proceeds from this event will benefit Project Mobility.

An amplification license for a band to perform is also being requested for this event, as well as the closure of 5th Street, from Main St. (Rt. 64) to Cedar Street, to be closed for the set-up and duration of this event: 9 am – 5 pm.

In addition to the aforementioned liquor license, amplification, and road closure requests, the event sponsor has been in contact with the Park District and secured the date in question for the event. All fees for any street closures, the use of barricades, City electric or City personnel will be absorbed by the Event sponsor. The sponsor has been instructed to be in contact with all the affected businesses in the immediate area as well as area residents.

This is the first year for this event; however, the model is expected to follow that of the previous Craft Brew Fest hosted by St. Charles Rotary in past years. Due to the expected number of participants, approximately 1,500, two police officers will be required to work this event.

A lanyard credentialing the service of alcohol using a regulator (32 1-oz portions are allowed per guest) will be employed distributed to each participant. A small souvenir type cup will be disseminated to each attendee, along with the lanyard. This is an over age-21 only event, expected to draw an adult crowd. The event officially begins at 1 p.m., however, VIP participants will be allowed to gain access to the event at noon.

Several local food vendors will be set-up in the park for participants to purchase food from throughout the event.

Pursuant to this item being presented at the Government Operations Committee Meeting on March 16, 2020 to seek approval; it will be brought before the Liquor Control Commission at a meeting scheduled for 4:30 pm, the same day, to process and move it forward to this Committee. This item will then continue on to the City Council Meeting scheduled on April 6, 2020 for final approval.

Attachments (*please list*)**:**
E-1 Liquor Application, Special Events Application, Amplification Application

Recommendation/Suggested Action (*briefly explain*)**:**
Recommendation to approve a proposal for a road closure, amplification, and a Class E1 Liquor License for the St. Charles Craft Beer Festival to be held at Lincoln Park, St. Charles on May 30, 2020 from 12:00 pm to 5:00 pm.

For Office Use
Received:
Fee Paid: $
Receipt #

NON-REFUNDABLE

CITY OF ST. CHARLES

TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984

CITY LIQUOR DEALER LICENSE APPLICATION
CLASS E1 – NOT-FOR-PROFIT LICENSE
CLASS E3 – KANE COUNTY FAIR

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License, Class E1 – Not-For-Profit License or E3 – Kane County Fair
Commencing ~~JUNE XX th~~ May 30, 2020 and ending ~~JUNE XX th~~ May 30, 2020.
Time Starting 12 pm and ending 5 pm.
Location of Event LINCOLN PARK.

Name of Business D and G BREWING ST. CHARLES IL 60174
Address of Business 303 N. 4th St. STE A Business Phone 773·203·2325
Is the Applicant a Not-For-Profit Organization: NO and YES
Authorized Agent [signature] Title EVENT COORDINATOR
Has Applicant had a Class E1 License in the previous 365 days? NO. If YES, on what date:
Does Applicant have Dram Shop Insurance? YES. If YES, attach evidence of insurance.

Requirements of a Class E1 / E3 – Not-For-Profit License

1. The Class E1 license fee is $50.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Liquor supervisors shall be members of the organization holding the license.
4. Beer and/or Wine are the only alcoholic beverages to be sold.
5. Hours are restricted to 12 noon to 11:00 p.m.
6. Licensee must rope/fence off the licensed premises.
7. Are children/minors permitted in the licensed premises? **Y/N**
8. Each patron **must wear a wristband** after having identification checked for legal alcohol consumption age.
9. A sign limited beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
10. **Each server of alcohol must be BASSET certified – need copy of BASSET certification.**
11. A copy of site plan diagram to include roped area shall accompany this application.
12. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

Affidavit

State of Illinois)
County of Kane)

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and are made for the purpose of inducing the City of St. Charles to issue the Liquor Dealer License, Class E1 to me/us for the location hereinbefore indicated; that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: [signature] Signed: _____

Sworn to before me this 21 day of February, _____

Notary Public Sharon J Bringelson

"OFFICIAL SEAL"
SHARON J. BRINGELSON
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 12/5/2022

ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: _____ Date: _____ Chief of Police: _____

Approved: _____ Date: _____ Liquor Commissioner: _____

CITY OF ST CHARLES
SPECIAL EVENT APPLICATION
THIS FORM MUST BE COMPLETED IN
FULL & SUBMITTED 90 or 30 DAYS PRIOR TO THE EVENT

ST. CHARLES
SINCE 1834

Permit No._____ **Date of Meeting:**_____ Revised date 06/06/2018 May 30, 2020

Name of the Event: ST. CHARLES CRAFT BEER FESTIVAL **Date(s) of Event:** XXXXXXXX

Special Event Application – 90 Days
The Special Event Application is due to the City of St. Charles a minimum of ninety (90) days prior to the event if it requires closure of public streets, use of public parking lots, or the service of alcoholic beverages that requires a liquor license to be granted. The 90-day time period allows sufficient time to evaluate the request and provide a recommendation to the City Council for its consideration.

Special Event Application – 30 Days
The Special Event Application is due to the City of St. Charles, at a minimum, thirty (30) days prior to the event if it does not require closure of public streets, use of public parking lots, or the service of alcoholic beverages that requires a liquor license to be granted.

A copy of the Application and Funding of Special Events is attached for your information.

Special Event Submittal Check List

- **Special Event Application**
  - ☐ Section 1 – Task List and Due Dates –90 day or 30 day submittal
  - ☐ Section 2 – General Information
  - ☐ Section 3 – Permits
  - ☐ Section 4 – Site Plan and/or Route Map
  - ☐ Section 5– Emergency Phone Tree and Contact
  - ☐ Section 6 – Emergency Crisis Management Procedures
  - ☐ Section 7 – Retail Merchants
  - ☒ Section 8 – St. Charles Police Department – Request for Police Services
  - ☐ Section 9 – Hold Harmless Agreement
  - ☐ **Any outstanding funds owed to the City of St. Charles**

Application(s) for other permit(s) (See answers in Section 3)

- ☒ Loudspeaker/Amplifier License Application and Submittal Fee
  - ☒ **$5 per day**
- ☒ Class E Liquor License Application and Submittal Fee
  - ☒ **$50 per day** – E-1 (Not-for-Profit)
  - ☐ **$100 per day** – E-2 (Special Civic Event)
- ☐ Carnival License Application and Submittal Fee
  - ☐ **$30 each** – Rides
  - ☐ **$20 each** – Amusement Stands, Food Stands, Entertainment Shows, Other

If your event takes place in downtown St. Charles you are to complete an application through the St. Charles Downtown Partnership.

Received:	Fee Paid: $
Receipt #	Check #

SECTION 1 - TASK LIST AND DUE DATES

Use this form to determine the date each of these tasks needs to be completed. For tasks that do not apply, please mark "N/A" in the Due Date column. If the Due Date falls on a weekend or holiday, the Due Date becomes the next normal business day. However, this does not affect the other Due Dates, as they are only dependent on the date of the special event.

Task to be completed for Events that require <u>90 days</u> (All items due to City unless noted)	**Days Due Before Event**	**Due Date**
Date of the Special Event	- N/A -	
If event takes place in downtown St. Charles you are to complete an application through the St. Charles Downtown Partnership.	120 days	
Submit Special Event Application	90 days	
Payment of any outstanding funds due to the City of St. Charles	At time of submittal	
Provide verification of organization legal status, i.e. NFP, Partnership, Corporation **A copy of 501(C)3 document is to be submitted with application.**	At time of submittal	
Submit Class E Liquor License Application	90-days	
Submit Outdoor Sales Permit Application	90-days	
Submit Loudspeaker/Amplifier License Application	90-days	
Submit Raffle Permit Application (Kane & DuPage County)	At time of submittal	
Submit Carnival License Application	90 days	
Submit Fireworks Permit Application	60 days	
Submit **<u>Original</u>** Certificate of Insurance	21 days	
Submit copies of other required permits	At time of submittal	
Emergency Phone Tree	At time of submittal	
Emergency /Crisis Management Procedures	At time of submittal	
Submit Listing of Participating Retail Merchants/Applicable Food Vendors to Finance Department using Pre-Defined Form in Excel format	14 days	
Notify residents/businesses of special event	14 days	

City Services Requested:			**Comments**
Police	Yes	No	
Fire/EMS	Yes	No	
EMA	Yes	No	
Public Services	Yes	No	
Electric	Yes	No	
Water	Yes	No	

Other:	Yes	No	

Task to be completed for Events that require **30 days** (All items due to City unless noted)	Days Due Before Event	Due Date
Date of the Special Event	- N/A -	~~XXXXXX~~ 5/30/20
Submit Special Event Application	30 days	
Payment of any outstanding funds due to the City of St. Charles	At time of submittal	
Provide verification of organization legal status, i.e. NFP, Partnership, Corporation **A copy of 501(C)3 document is to be submitted with application**	At time of submittal	
Submit Raffle Permit Application (Kane & DuPage County)	At time of submittal	
Submit Outdoor Sales Permit Application	At time of submittal	
Submit **Original** Certificate of Insurance	21 days	
Submit copies of other required permits	At time of submittal	
Emergency Phone Tree	At time of submittal	
Emergency /Crisis Management Procedures	At time of submittal	
Submit Listing of Participating Retail Merchants/Applicable Food Vendors to Finance Department using Pre-Defined Form in Excel format	14 days	
Notify residents/business of special event	14 days	

City Services Requested:			Comments
Police	Yes	No	ONE POLIC OFFICER (AT THE DISCRETION OF ST. CHARLES PD)
Fire/EMS	Yes	No	
EMA	Yes	No	
Public Services	Yes	No	
Electric	Yes	No	
Water	Yes	No	
Other:	Yes	No	

SECTION 2 – GENERAL INFORMATION Permit No._____

Name of Event: ST. CHARLES CRAFT BEER FESTIVAL PRESENTED by RIVERLANDS BREWING CO AND D and G BREWING

Type of Event: ___ Parade ___ Walk/Run/Bike X Festival ___ Other

Location of Event: LINCOLN PARK

Date(s) of Event: ~~XXXXXX~~ 5/30/20 Hours of Event: 12pm to 5pm Estimated Attendance: 1500

Event Website: _____

Purpose of the event: TO BENEFIT PROJECT MOBILITY

Name of sponsoring organization(s): RIVERLANDS BREWING COMPANY AND D AND G BREWING

Please list the organization's legal status (i.e. NFP, Partnership, and Corporation) : **A copy of the 501(C)3 document is to be submitted with application.**

(Documentation will need to be submitted providing status)

Type of Entity	Check Box that Applies	City Supporting - Existing Event	City Support – New Event
Governmental Entity		100%	100%
Private/For Profit Entity	X	0% 25%	0%
Non-Governmental/Non-Profit Entity	X	~~50%~~ 75%	0%

Contact person from sponsoring organization: ALEXANDER DRAYER AND STEVE MARCK

Organizer address: 303 N. 4th ST. STE. A

City: ST. CHARLES State: IL Zip: 60174

Home Phone: (773) 203-2325 Cell Phone: _____ E-mail: dandgbrewery@gmail.com

Second contact person (emergency): [redacted] Phone: STEVE MARCK

Is this an annual event? ☒ YES ☐ NO If yes, please provide event date(s) for next year: _____

If the event is a recurring event, please state any problems and/or incidents that have occurred in past years, such as sound amplification, neighborhood parking complaints, etc.

1ST YEAR OF EVENT

What, if anything, are you doing to rectify the problem(s)?

SECTION 3 - PERMITS

Will you be having a fireworks display are your event? ☐ YES ☒ NO
*If yes, you have to submit a **Fireworks Permit Application** sixty (60) days prior to the event. Please contact the St. Charles Fire Department to complete the application.*

Does your event include the use of a tent? ☒ YES ☐ NO
*If yes, you must submit an **Outdoor Sales Permit Application** ninety (90) days prior to the event. Please visit* www.stcharlesil.gov, *or contact Building and Code Enforcement to obtain an outdoor sale permit application.*

Will you be using speakers and/or sound equipment at your event? ☒ YES ☐ NO
*If yes, you must submit a **Loudspeaker/Amplifier License Application** ninety (90) days prior to the event. Please visit* www.stcharlesil.gov, *or contact the Mayor's Office to obtain a loudspeaker/amplifier license application.*

Are you holding a raffle at your event? ☐ YES ☒ NO
*If yes, you may have to submit a **Raffle Permit Application**. For the raffle permit application for Kane County, please visit* www.co.kane.il.us/COC, *or contact the Kane County Clerk's Office at 630.232.5950. For the raffle permit application for DuPage County, please visit* http://www.dupageco.org/countyclerk/generic.cfm?doc_id=631 *or contact the DuPage County Clerk's Office at 630-407-5500.*

Will you serve alcohol at your event? ☒ YES ☐ NO
*If yes, you must submit **Class E Liquor License Application** ninety (90) days prior to the event. Please visit* www.stcharlesil.gov, *or contact the Mayor's Office to obtain a Class E liquor license application.*

Will there be amusement rides at the event? ☐ YES ☒ NO
*If yes, you must submit **Carnival License Application** ninety (90) days prior to the event. Please visit* www.stcharlesil.gov *or contact the Mayor's Office to obtain a carnival license application.*

Will you serve food at your event? ☒ YES ☐ NO
If yes, please indicate the number of vendors 5
Note: A list of food vendors must be submitted prior to the inspection of your event.

Are you requesting the use of any other city-owned property, i.e. parking lots, etc.? ☐ YES ☒ NO
If yes, please indicate the property that you are requesting to use.

_____

Would you like to request the closing of city streets? ☒ YES ☐ NO
If yes, please fill in the following information or submit a route map along with this application:

Will a drone be used? ☐ YES ☒ NO
If yes, please fill in the name of the pilot: _____

STREET	FROM	TO	DATES	TIMES
N. 5th ST	MAIN ST.	CEDAR ST.	~~XX/XX/XX~~	10am - 6pm
			5/30/20	

Does your event require the use of city sidewalks? ☐ YES ☒ NO

Does your event require temporary electric service? ☒ YES ☐ NO NOT SURE
- If yes, please indicate location(s) electric is needed on next sheet.

Does your event require temporary water/hydrant meter? ? ☐ YES ☒ NO
- If yes, please indicate locations(s) for hydrant meter(s) on next sheet.

SECTION 4 - SITE PLAN AND/OR ROUTE MAP

Please use the space below to illustrate the layout for your event. If you need additional space, please attach a separate sheet.

PLEASE SEE ATTACHED

If applicable, the following must be included:

Location of food vendors (FV)
Location of beverage vendors (BV)
Location of garbage receptacles (G)
Location of toilets (T)
Location of hand washing sinks (HWS)
Location of retail merchants (RM)
Location of First Aid (FA)

Location and number of barricades (B)
Location of fire lane (FL)
Location of fire extinguishers (FE)
Public entrances and exits (PE)
Location of sound stages and amplified sound (S)
Location of residential streets surrounding events
Electric (E)
(Hydrant Meter (H20)

Section 5 – Emergency Phone Tree

Please use the space below to illustrate the Emergency Phone Tree for your event or submit a separate form detailing your Emergency Phone Tree. If you need additional space, please attach a separate sheet.

Event Title ST. CHARLES CRAFT BEER FESTIVAL **Date(s) of Event** ~~XXXXXX~~ 5/30/20

Emergency Contact Information

Primary Contact: ALEX DRAYER **Secondary Contact:** STEVE MARCK

Title: EVENT COORDINATOR **Title:** EVENT COORDINATOR

Phone No [redacted] **Phone no.** [redacted]

Tertiary Contact:_____ **Operations Manager:**_____

Title:_____ **Title:**_____

Phone No:_____ **Phone no.:**_____

Site Managers and miscellaneous contacts

Location:_____ **Location:**_____

Date(s):_____ **Date(s):**_____

Name:_____ **Name:** _____

Phone #_____.**Phone #:**_____

Location:_____ **Location:**_____

Date(s):_____**Date(s):**_____

Name:_____ **Name:**_____

Phone #_____ **Phone #**_____

Location:_____ **Location:**_____

Date(s):_____**Date(s):**_____

Name:_____**Name:**_____

Phone #:_____ **Phone #**_____

Section 6– Emergency or Crisis Management Procedures

Please submit your Emergency or Crisis Management Procedures for your event or use the provided example. If you need additional space, please attach a separate sheet.

Emergency/Crisis Management Procedures

1. In the case of any incident, accident or anything deemed "out of the ordinary" (including inclement weather and its potential affects on patrons, property and/or equipment). ST. CHARLES CRAFT BEER FESTIVAL has designated ALEX DRAYER with the responsibility of being the CRISIS MANAGER (CM). This position will empower the designated person to make decisions on behalf of THE BEER FEST, coordinate with local authorities for an action plan and to make any statements to the press (if applicable).

2. In the case of any incident, accident or anything deemed "out of the ordinary" (including *inclement weather and its potential affects on patrons, property and/or equipment) ALL* BEER FESTIVAL *staff will be instructed to:*

   a. *Act as quickly and professionally as possible;*
   b. *To contact their immediate supervisor and/or the on-site* COORDINATOR management representative;
   c. Have as much factual information available as possible – not to speculate as to the cause of the incident, accident, etc., unless requested by the CM;
   d. Follow the directions of the immediate supervisor and/or the on-site COORDINATOR management representative explicitly;
   e. Recommend that people leave the area first, or at the very least go to their vehicles. If unable to evacuate (staff, disabled, families, etc.) use the lower levels of the parking decks. (West Side, Walnut Street & 1st Street), (East Side, Walnut Avenue & 3rd Avenue). In the event of Tornado Warnings on Saturday and Sunday, Park District staff will open the Pottawatomie Park Community Center so people can seek shelter there, if desired;

   If at a location with food, vendors and/or ride operators: turn off all power, gas and grills so unattended energy sources do not catch on fire.

3. These steps should be taken immediately following any incident/accident:
   a. Get medical help to the parties involved (if applicable);
   b. Work with sound/announcer, lighting, etc. to inform the patrons of necessary information and/or divert the patron's attention;
   c. Resume scheduled activity as soon as possible (subject to #5 below);
   d. Call the police or other authorities and report any accident;
   e. Identify witnesses to the incident to obtain statements if necessary;
   f. Contact a Site Manager for an Incident Report.

4. The CM will communicate to all staff, volunteers, and other personnel that all communication with the press, police, or any other authority will be handled solely by the CM. Police may request information from event personnel and everyone associated with RIVERLANDS AND ~~DAMAG BREWING~~ will cooperate with the police department. We will not interfere with police investigations and/or action plans and we will provide the police with materials available upon their request. Any and all materials requested should not be given out until copies of all information can be reproduced for EVENT COORDINATOR.

5. The CM will consult with the local authorities. If it is determined conditions are so extreme the festival cannot continue, the CM will consult with EVENT COORDINATOR to discuss alternatives.

6. An official statement will be written and given to the CM as soon as it can be formulated by EVENT COORDINATOR management. No personnel or staff should offer any information to any

media other than the provided statement. No media questions should be answered unless otherwise instructed.

7. Always remember to follow these guidelines:
    a. Keep as cool and calm as possible;
    b. Cooperate fully with the authorities. Be as accurate as possible, don't speculate with anyone, including ALL personnel;
    c. Direct any and all media questions to CM, and only read official statements prepared by D AND G and RIVERLANDS Management;
    d. Use common sense. Think before you act, and always be professional;
    e. Fill out a Festival Incident Report as accurately as possible;
    f. Get a copy of the Incident Report from the police and a report from the hospital (if applicable).

Additional Notes:

_____
_____
_____
_____
_____
_____
_____
_____
_____

SECTION 7 – RETAIL MERCHANTS

It is the responsibility of the event organizer to ensure that all participating retail merchants are properly collecting, reporting and filing City sales taxes from sales generated at the event, in accordance with State Statutes. The City's current sales tax rate is 8%. Sales tax collections and forms are to be submitted to the State and not the City. For further information on how and where tax payments are to be submitted, please contact the Illinois Department of Revenue Registration Office at 1-800-732-8866.

Please answer the following question regarding the use of retail merchants in conjunction with your event:

Will your event include:

- **Merchants selling retail merchandise?** **YES:** ✓ **NO:**_____
- **Food and/or beverages for immediate consumption?** **YES:** ✓ **NO:**_____

If no, no further action is necessary.

If yes to either, you must provide a list of all participating vendors, including business name, address and State IBT number to the City's Finance Department within 14 days of the event. A sample form in Excel format will be emailed to the event organizer's email address. In addition, you must read and sign the following certification:

I understand that it is my responsibility to ensure that all retail merchants and/or food and beverage vendors participating in this event are aware of the rules and requirements for properly collecting and remitting any City sales taxes generated from sales at this event. I will provide the City with a complete listing of all merchants, including their name, address and State IBT number, within 14 days of the event.

Signature: [signature] Date: FEBRUARY 14, 2020

Name: ALEX DRAYER Title: EVENT COORDINATOR

SIGNATURE: [signature] DATE: 2-14-2020

NAME: STEVE MARCH TITLE: EVENT COORDINATOR

ST. CHARLES POLICE DEPARTMENT

REQUEST FOR POLICE SERVICES

DATE SUBMITTED: _____

D and G Brewing and Riverland's Brewing Company
Individual Requesting Services

[redacted]
Home Telephone

ALEXANDER DRAMER / D and G BREWING Co
Person/Organization to be Billed

(773) 203 - 2325
Business Telephone

303 N. 4ST STE. A. C
Address

[redacted]
Cell Phone

ST. CHARLES IL 60174
City/State/Zip Code

Signature

St. Charles PD has the authority to determine the number of officers needed based on the circumstances and conditions of the event. I hereby agree to reimburse the city of St. Charles for all compensation paid to its officers for the services and at the rates described above.

Signature of Person Agreeing to Pay

TYPE OF EVENT: BEER FESTIVAL

LOCATION: LINCOLN PARK

DATE(S)	TIME(S)	NUMBER OF OFFICERS REQUESTED
~~XXXXXX~~	12pm to 5pm	1
05/30/20	to	
	to	
	to	

HOURLY RATE – TIME &1/2

NUMBER EXPECTED TO ATTEND 1500

********** DO NOT WRITE BELOW THIS SPACE **********

APPROVED: _____ **DISAPPROVED:** _____ **DATE:** _____

Comments: _____

Approved By: _____

OFFICER SIGNUP SECTION **HOURLY RATE – TIME &1/2**

DATE	TIME	OFFICERS REQUESTED	NAME	NAME
	to			
	to			
	to			
	to			
	to			
	to			
	to			

☐ **Billing to City of St. Charles** **Verified by:** _____ **Date:** _____

STCPD 145
REVISED 06.06.2018

SECTION 9 – INDEMNIFICATION/HOLD HARMLESS

In consideration of the City of St. Charles permitting the RIVERLANDS BREWING CO. AND D and G BREWING (name of organization) ("Organization") to conduct ST. CHARLES CRAFT BEER FESTIVAL (name of event) ("Event"), the Organization recognizes, acknowledges and assumes any and all risks arising from or in any way related to the Event.

To the fullest extent permitted by law, the Organization hereby agrees to defend, indemnify and hold harmless the City of St. Charles, its officers, officials, employees and agents from and against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, cost, and expenses (including all attorney's fees and costs), arising from, or resulting from or in any way related, directly and/or indirectly to the Event, except that arising out of the sole legal cause of the City of St. Charles, its officers, officials, employees and agents.

The Organization shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, and, if any judgment shall be rendered against the City of St. Charles, its officers, officials, employees and/or agents, in any such action, the Organization at its own expense shall satisfy and discharge same.

The invalidity of any provision(s) of this INDEMNIFICATION/HOLD HARMLESS or unenforceability of any of its provisions shall not affect the validity or enforceability of the remainder of this INDEMNIFICATION/HOLD HARMLESS.

The Organization and the authorized signatory below warrant and represent that the authorized signatory below has full authority to execute and submit this application, including, but not by way of limitation, the INDEMNIFICATION/HOLD HARMLESS

CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984

ST. CHARLES

DEPARTMENT: BUILDING & CODE ENFORCEMENT **PHONE: 630.377.4406** **FAX: 630.443.4638**

LOUDSPEAKER/AMPLIFIER LICENSE APPLICATION

Important: this application must be fully and accurately complete.

1. License term: FROM ~~June 8, 2020~~ 5/30/20 TO ~~June 8, 2020~~ 5/30/20 Number of Days 1

2. Applicant is: ☑ Corporation/LLC ☐ Partnership ☐ Individual

3. Applicant's Name ~~St Charles Breakfast Rotary Club~~ RIVERLANDS BREWING Co. and D and G BREWING Telephone # ~~[illegible]~~ (773) 203 2325

   D/B/A ~~[illegible]~~ ST CHARLES CRAFT BEER FESTIVAL

   Address [redacted] City/State/Zip 303 N. 4th St. STE. A St. Charles, IL. 60174

4. Device Owner's Name ~~[illegible]~~ ALEX DRAYER Telephone # [redacted] 773-203-2325

   Address ~~[illegible]~~ 1N895 SADDLEWOOD DR City/State/Zip ~~St. Charles, IL. 60175~~ MAPLE PARK IL 60151

5. Device(s) to be used, specific to power amplification (wattage) and output:

   ~~Guitar and [illegible]~~ GUITAR Speakers

6. Area where device(s) is/are to be used:

   Lincoln Park Pavilion

7. Amplification system will be used for:
   - ☑ Music
   - ☐ Public Speaking
   - ☐ Other (describe) _____

8. If used for music, what type (include name of artist/band if applicable):

   ~~Oldies, such as CCR, Beatles, Roy Orbison etc.~~

   CLASSIC ROCK, TBA, FUNK, ALTERNATIVE

9. Time of day device(s) is/are to be used: Noon - 5pm

By signing this application, the applicant agrees to all the provisions of Chapter 9.24 of the City of St. Charles Municipal Code.

Applicant _____
Signature

The fee for such a license will be $5.00 per day, payable when the application is submitted for review. The city's police chief will reserve the right to review the application, and in conjunction with the Public Health and Safety Committee, either approve or deny the license request.

Approved: _____

Denied: _____ by: _____
Chief of Police

For Office Use

Date Received _____ **Fee Paid** _____ **Receipt No.** _____ **Permit No.** _____

provisions contained herein.

The Organization and the authorized signatory below agree to inform the City of St. Charles of any changes in the application at least thirty (30) days prior to the event.

D and G BREWING
(Name of Organization)

2-18-20
(Date)

by ALEX DRAYER
Authorized Signatory

Signed and sworn to before me this 18 day of FEBRUARY, 2020.

Notary Public

"OFFICIAL SEAL"
CARRIE A. PLEMONS
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 12/27/2023

All applications must be signed and notarized.

After submitting all forms, your application will be reviewed by City staff. All departments that will be involved in providing services or permits for the event will be notified. **Please do not assume that all aspects of the event will be approved. You may be asked to make some changes to your plan based on the availability of services and scheduling of other events.**

The City of St. Charles reserves the right to cancel any event at any time for reasons deemed necessary by the City Council and/or City Administrator.

Deliver All Completed Items to:
City of St. Charles
Attn: Building & Code Enforcement
2 E. Main Street
St. Charles, IL 60174

City of St. Charles, Illinois
Two East Main Street St. Charles, IL 60174-1984
Phone: 630-377-4400 Fax: 630-377-4440 - www.stcharlesil.gov

Precision GIS

RAYMOND ROGINA *Mayor*
MARK KOENEN *City Administrator*

Data Source:
City of St. Charles, Illinois
Kane County, Illinois
DuPage County, Illinois
Projection: Transverse Mercator
Coordinate System: Illinois State Plane East
North American Datum 1983
Printed on: February 18, 2020 03:43 PM

0 42 83 Feet

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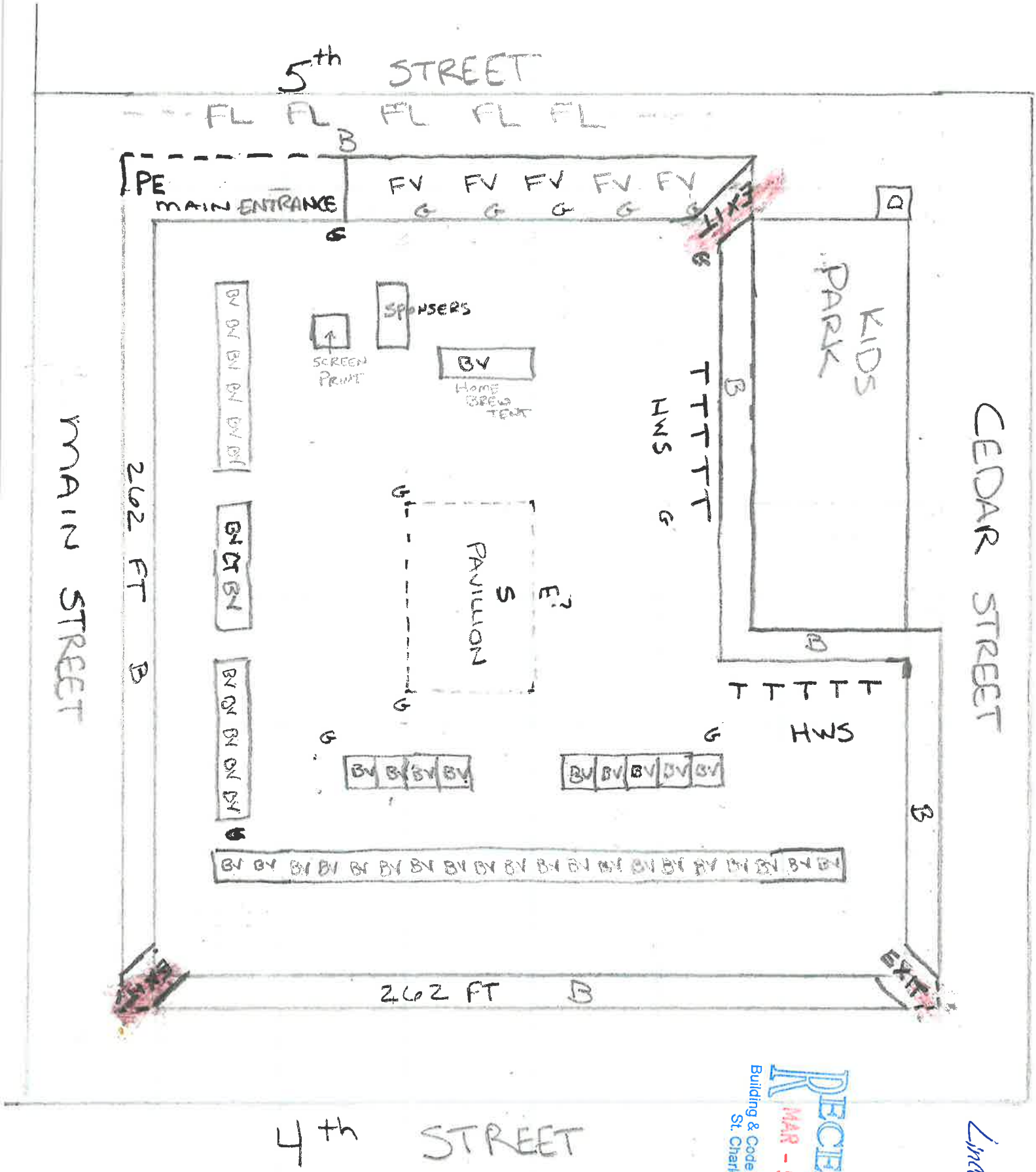
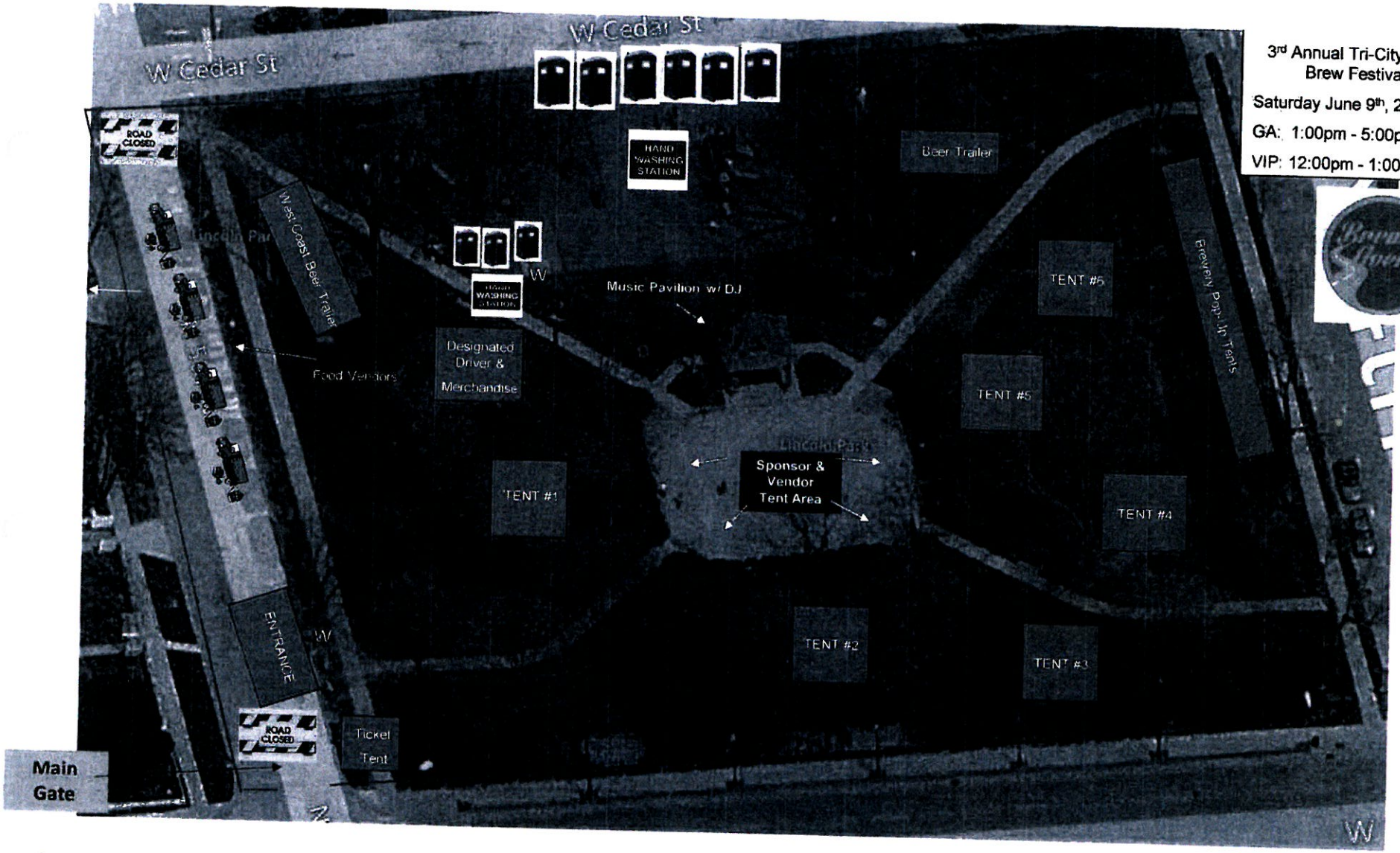
Produced by Precision GIS



RECEIVED
MAR - 5 2020
Building & Code Enforcement
St. Charles, IL

Lincoln Park



3rd Annual Tri-City Craft Brew Festival

Saturday June 9th, 2018

GA: 1:00pm - 5:00pm

VIP: 12:00pm - 1:00pm

ST. CHARLES
SINCE 1834

Receipt

Date: February 21, 2020

Sold to: D&G Brewing

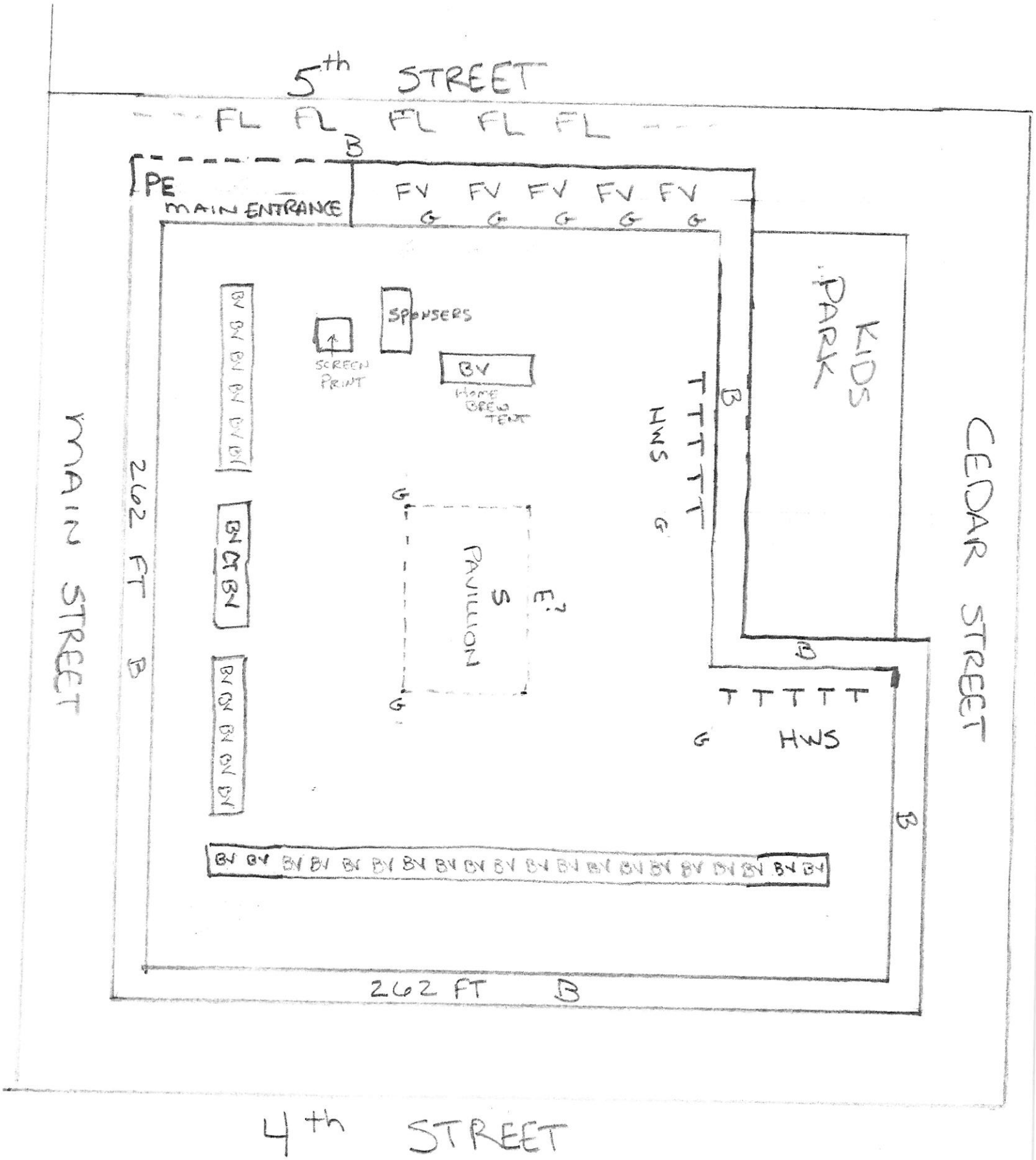
St. Charles, IL 60174

Payment Method	Check No.	Received From
Cash		Tri-Cities Brew Fest

Qty	Description	Account Code	Fee
	Liquor License Class A - Packaged	10999-42100	
	Liquor License Class B - Restaurants	10999-42101	
	Liquor License Class C - Tavern/Bar	10999-42102	
	Liquor License Class D - Specific	10999-42103	
	Liquor License Class E - Temporary 2am Late Night Permit	10999-42104	$ 55.00
	Liquor Violations Fee	100999-42290	
	Massage Establishment License Fee/Renew	100999-42205	
	Business Licenses/Permits	100999-42200	
	Towing License	100999-42202	
	Scavenger/Refuse License	100999-42203	
	Bowling Alley License	100999-42204	
	Billiard License	100999-42206	
	Carnival License/Fees	100999-42210	
	Coin-Operated Amusement	100999-42220	
	Cigarette	100999-42230	
	Cigarette OTC	100999-42231	
	Theater License	100999-42240	
	Fingerprint Fee ($50 per person)	100999-46207	
	Legal Fees	100120-54110	
	Miscellaneous Revenue/Legal Fees	100999-46299	
	Liqour License Violations	100999-42120	
	Tobacco/Massage Violations	100999-42290	
	Video Gaming Devices/License	100999-42225	
		Total	$ 55.00

Thank you for your business!

2 E Main Street • St. Charles, IL 60174 • tcontir.stcharlesil.gov • 630-377-4122


5th STREET
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SPONSERS
SCREEN PRINT
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CEDAR STREET
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4th STREET