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CITY OF ST. CHARLES  
TWO EAST MAIN STREET  
ST. CHARLES, ILLINOIS 60174-1984

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MAR - 9 2017  
BY: BOLE



CITY LIQUOR DEALER LICENSE APPLICATION  
CLASS E1 - NOT-FOR-PROFIT LICENSE  
CLASS E3 - KANE COUNTY FAIR

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License, Class E1 - Not-For-Profit License or E3 - Kane County Fair  
Commencing June 24 and ending June 24  
Time Starting 5:00pm and ending 9 pm  
Location of Event 215 E. main Street / Parking Deck

Name of Business THE OFFICE DINING & SPIRITS  
Address of Business 201 E MAIN ST Business Phone 630 549 0287  
Is the Applicant a Not-For-Profit Organization: YES  
Authorized Agent SEAN WILKINS Title OWNER  
Has Applicant had a Class E1 License in the previous 365 days? YES If YES, on what date: 07/30/16  
Does Applicant have Dram Show Insurance? YES If YES, attach evidence of insurance.

Requirements of a Class E1 / E3 - Not-For-Profit License

- 1. The Class E1 license fee is \$50.00 per day.
- 2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. Please provide a list of all supervisors with this application.
- 3. Liquor supervisors shall be members of the organization holding the license.
- 4. Beer and/or Wine are the only alcoholic beverages to be sold.
- 5. Hours are restricted to 12 noon to 11:00 p.m.
- 6. Licensee must rope/fence off the licensed premises.
- 7. Are children/minors permitted in the licensed premises? Y/N
- 8. Each patron must wear a wristband after having identification checked for legal alcohol consumption age.
- 9. A sign limited beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
- 10. Each server of alcohol must be BASSET certified - need copy of BASSET certification.
- 11. A copy of site plan diagram to include roped area shall accompany this application.
- 12. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

Affidavit

State of Illinois )  
County of Kane )

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and are made for the purpose of inducing the City of St. Charles to issue the Liquor Dealer License, Class E1 to me/us for the location hereinbefore indicated; that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: [Signature] Signed: \_\_\_\_\_  
Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
Notary Public \_\_\_\_\_

ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Chief of Police: \_\_\_\_\_  
Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Liquor Commissioner: \_\_\_\_\_

2nd Ave

S 2nd Ave

S 2nd Ave

Life Office

Daves  
Slow  
Food

DJ  
TENT

BAR

RESTAURANTS

Hand  
Washing  
Station

\$10 Raffle Sale/  
Additional Tickets

SILENT  
AUCTION

DESSERTS

8215 E. Main Street

Entrance/Exit 2

Information/  
Membership  
Entrance/Exit 1

Kitchen Sink/Fack  
Spin Wheel

S 3rd Ave

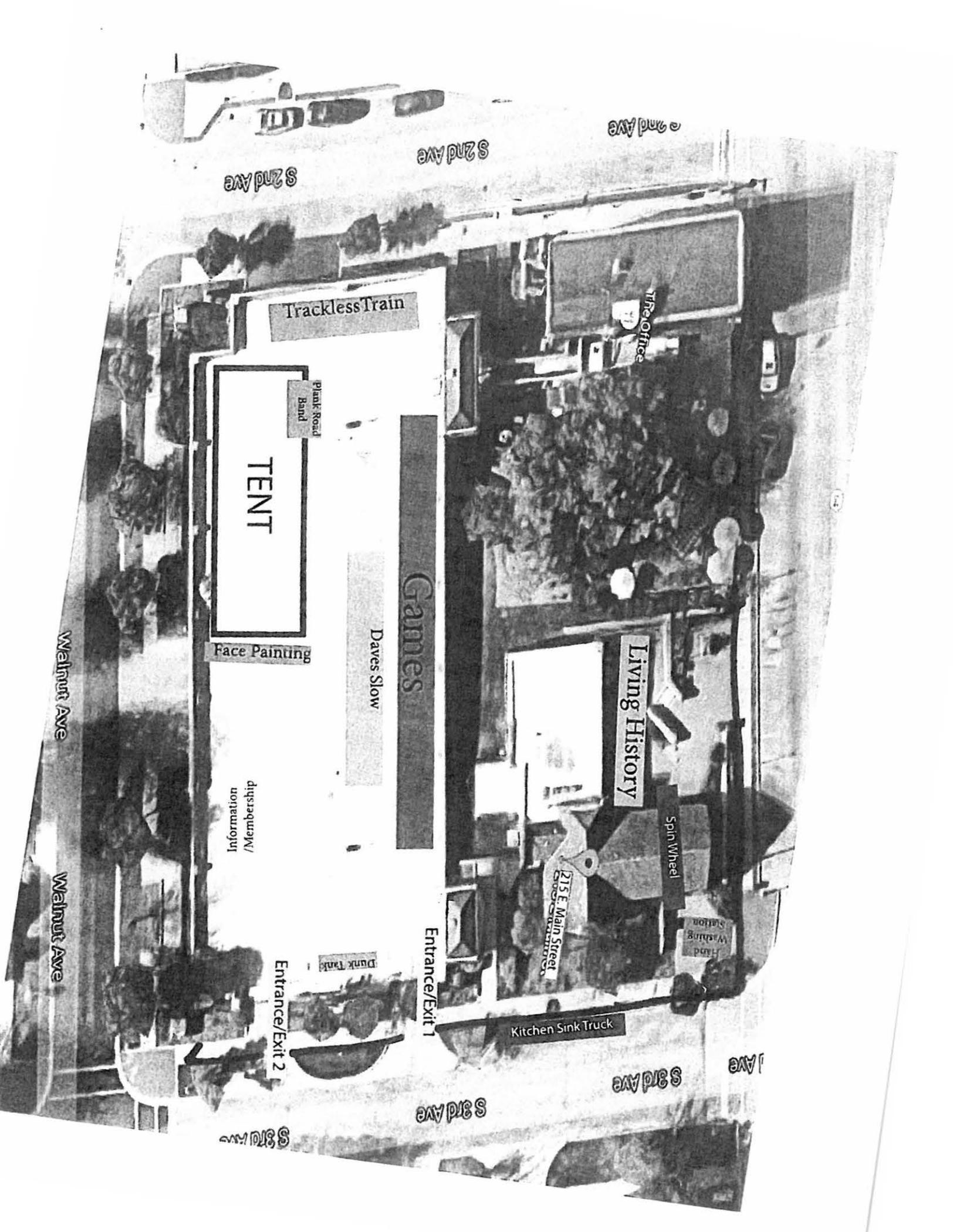
S 3rd Ave

S 3rd Ave

Walnut Ave

Walnut Ave

J Ave



S 2nd Ave

S 2nd Ave

S 2nd Ave

Trackless Train

The Office

Plank Road Band

TENT

Games

Daves Slow

Face Painting

Living History

Spin Wheel

Information / Membership

Walnut Ave

Walnut Ave

215 E. Main Street

Hand Washing Station

Entrance/Exit 1

Kitchen Sink Truck

Entrance/Exit 2

Dunk Tank

S 3rd Ave

J Ave

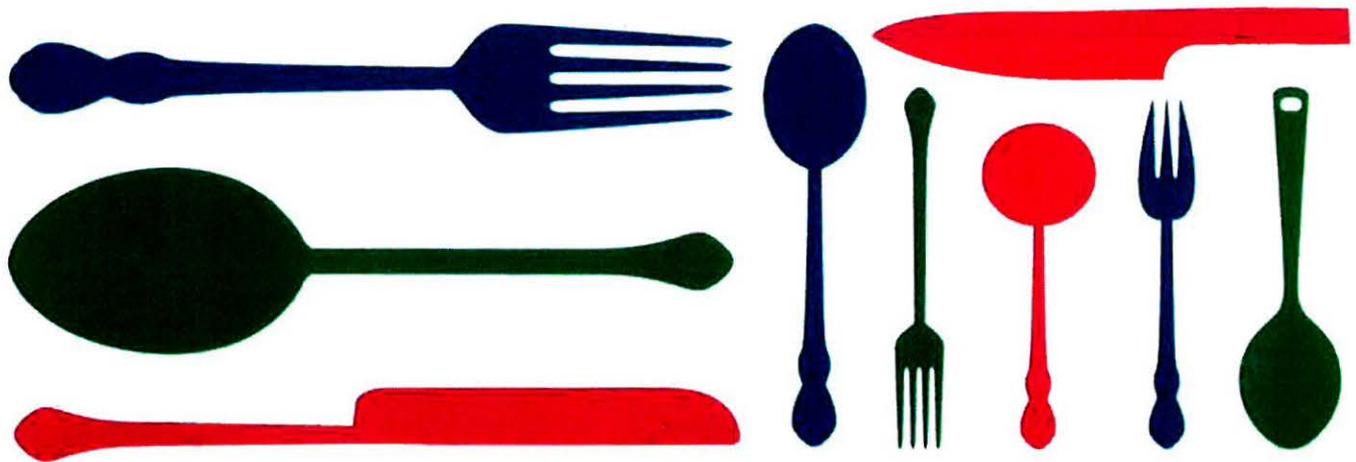
S 3rd Ave

S 3rd Ave

THE ST. CHARLES HISTORY MUSEUM PRESENTS  
**BEST OF ST. CHARLES**  
**FOODIE FEST**

SAT JUNE 24, 2017 | 5PM-9PM

TICKETS \$45 MEMBERS | \$55 NON-MEMBERS



LOCAL RESTAURANTS | MYSTERY WINE & DINE  
SMALL PLATES | CRAFT BEVERAGES | WINE  
TRI-CITIES 50/50 COMMUNITY RAFFLE | \$5 EACH  
AUCTION | LIVE DJ RYAN PULLANO | 21 +

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**The OFFICE**  
DINING & SPIRITS

215 E MAIN ST, ST CHARLES | [www.stcmuseum.org](http://www.stcmuseum.org)