

 <p>CITY OF ST. CHARLES ILLINOIS • 1834</p>	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: *4c
	Title:	Recommendation to Approve Professional Services Agreement with Serena Sturm for Construction Administration Phase of First Street Plaza Project	
	Presenter:	Peter Suhr, Director of Public Works	
Meeting: Planning & Development Committee		Date: May 8, 2023	
Proposed Cost: \$ 94,200		Budgeted Amount: \$193,760	Not Budgeted: <input type="checkbox"/>
TIF District: TIF 7 - Central Downtown (VOTING RESTRICTION)			
Executive Summary (if not budgeted, please explain):			
<p>Construction of the First Street Plaza Project has begun. Public Works staff will be managing the day-to-day coordination of the construction with assistance from our consulting architects and engineers. When Serena Sturm Architects was originally hired for this project, they provided a cost proposal for anticipated services for the various phases of the project including Schematic Design, Design Development, Construction Documents, Bidding and Construction Administration. The original cost proposal estimate for the Construction Administration services was just over \$150,000, which has been reduced to \$94,200 reflecting the anticipated actual work needed from the consultants during construction. This is the last professional services phase of the project requiring formal approval from City Council and was budgeted at \$193,760.</p> <p>The Schematic Design phase of the First Street Plaza Project is complete. Staff would like to provide the Committee with an update on progress since the December 14, 2020 Government Services Meeting and Request Approval to move forward with the project into the Design Development Phase.</p>			
Attachments (please list):			
*Serena Sturm Professional Services Agreement			
Recommendation/Suggested Action (briefly explain):			
Recommendation to approve Professional Services Agreement with Serena Sturm for the Construction Administration Phase of the First Street Plaza in the amount of \$94,200.			

ADDITIONAL SERVICES AUTHORIZATION



PROJECT NO: 2020.15.00

NUMBER: ASA 07

PROJECT: First Street Plaza Improvements
First Street Plaza
Main Street and First Street
St. Charles, IL 60174

DATE: 5/1/23

BY: Marty Serena, SSA

CLIENT: City of St. Charles
2 East Main Street
St. Charles, IL 60174

ORIGINALS: Peter Suhr, City of St. Charles
Contract File, SSA

In accordance with the written Agreement between the Owner, the City of St. Charles, and the Architect, Serena Sturm Architects, Ltd., for the First Street Plaza Improvements Project No. 2020.15.00, the Architect hereby requests the Owner's authorization to proceed with Additional Services as follows:

Construction Administration Service

Architectural, Structural, Electrical, Plumbing	\$46,500.00
Landscaping	8,000.00
Civil (Hourly Allowance)	38,200.00

Reimbursable Allowance	<u>\$3,000.00</u>
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Additional Services:

Total Phase 2 Additional Services **\$94,200**

Upon return of a fully executed authorization, this service shall become part of the Agreement identified above.

Agreed to by: <u>Marty Serena SSA, 261</u>	Date: <u>5/2/2023</u>
Martin Serena Serena Sturm Architects, Ltd.	
Agreed to by: <u>Peter Suhr</u>	Date: <u>5/4/23</u>
Peter Suhr Director of Public Works, City of St. Charles	