



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve a Massage Establishment License for St. Charles Park District located at 1050 Dunham Road, St. Charles
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Presenter:	Chief Keegan
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Please check appropriate box:

	Government Operations		Government Services
	Planning & Development		City Council
	Public Hearing	X	Liquor Control Commission (7/18/16)

Estimated Cost:		Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

This is a request for a new Massage Establishment license St. Charles Park District located at 1050 Dunham Road, St. Charles. Background investigations were conducted by a detective of the St. Charles Police Department and reviewed both the site location as well as the corresponding applicant of this massage business license application. Through this investigation, we determined that all the requirements have been met and they are eligible for licensing, subject to City Council approval.

This application is recommended by City staff for approval to move forward to July 18, 2016 Government Operations Committee.

Attachments: *(please list)*

Massage Establishment Application (front page)
Background Check
Site Plan

Recommendation / Suggested Action *(briefly explain):*

Recommendation to Approve a Massage Establishment License for St. Charles Park District located at 1050 Dunham Road, St. Charles.

For office use only:

Agenda Item Number: 5



City of St. Charles
Office of the Mayor

Two East Main Street
St. Charles, Illinois 60174-1984
Phone: 630-377-4455 • Fax: 630-377-44400

Office Use Only
Received: 7/5/16
Amount Paid: 300.
Receipt: _____

MESSAGE ESTABLISHMENT LICENSE APPLICATION

IMPORTANT: Application must be completed in full and notarized before it will be accepted.
All fees must be paid at the time the application is submitted.

Annual License Application Fee: \$250.00 Fingerprint Fee: \$50.00 (if new owner)

NOTE: Applicant must be fingerprinted by the St. Charles Police Department and must provide two passport-size photographs (1" x 1.5" head and shoulders area, face forward) with this application.

1. New License Application Renewal Application Application Change

2. Please select the option that best describes your business:

Corporation Partnership Individual

3. Business Name: St. Charles Park District Sales Tax#: _____

Business Address: 1050 Dunham Rd Business Phone: 630-377-1405

4. Name of Applicant: Andrea Masoncup Home Phone: _____

Home Address: _____ City/Zip: Geneseo, 60134

Social Security #: _____ Date of Birth: _____

Driver's License #: _____ Issuing State: IL

****Must include a photocopy of government issued identification card.**

5. Have you ever been convicted of a criminal ordinance violation (other than minor traffic offences):

Yes No

6. If yes, explain in detail:



Memo

Date: 7/13/2016

To: The Honorable Ray Rogina, Mayor-Alcohol, and Tobacco & Massage Commissioner

From: James Keegan, Chief of Police

Re: Background Investigation: St. Charles Park District-Norris Center

The purpose of this memorandum is to document and forward to your attention the results of the background investigation conducted by members of the St. Charles Police Department concerning the above mentioned establishment.

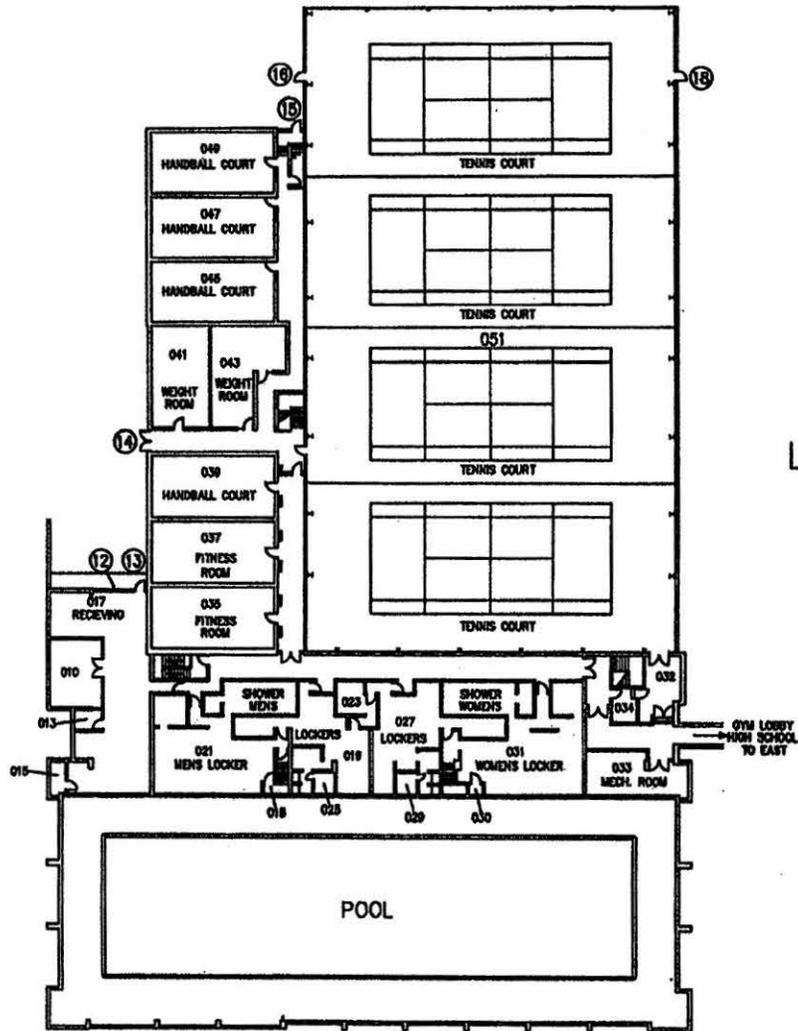
As is customary procedure, a detective was assigned to this investigation and reviewed not only the site location via an inspection, but also the corresponding application and applicants.

We found nothing of a derogatory nature that would preclude either the site location or the applicant from moving forward with a massage license, subject to Council/Commission approval.

Please see detailed drawing of floor plan and all other paper work is in order.

Thank you in advance for your consideration in this matter.

Space Plan (Lower Level)



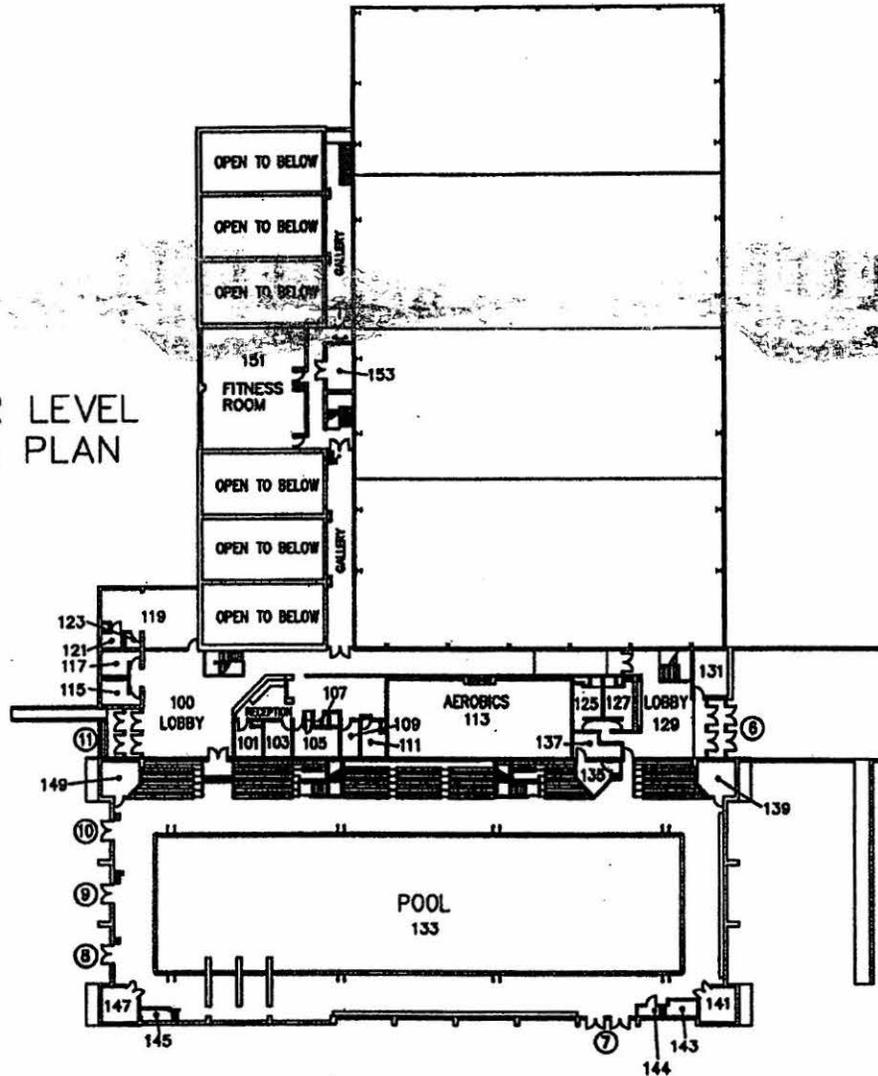
FLOOR PLAN
LOWER LEVEL

NORRIS REC CENTER 1050 Dunham Rd. St. Charles, IL 60174 PH# 331.228.4000

Space Plan (Upper Level)



UPPER LEVEL
FLOOR PLAN



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