

MINUTES
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY, MAY 2, 2018 – 5:30 P.M.

1. Call to Order

The meeting was convened by Barb Gacic at 5:37PM

2. Roll Call

Members Present: Chair Barb Gacic, Carolyn Waibel, Carla Cumblad, Ron Silkatis, Ron Weddell, Brian Travilla

Carla Cumblad at 5:39PM

Members Absent: Michael Cohen

Others Present: Kimberly Abatangelo -Recording Secretary

3. Approval of the minutes of the 708 Mental Health Board meeting that took place on February 22, 2018

Motion to Approve: Ron Silkatis Second: Brian Travilla

Ayes: 5 No: 0

Approval of the minutes of the 708 Mental Health Board meeting that took place on February 27, 2018

Motion to Approve: Carolyn Waibel Second: Ron Weddell

Ayes: 5 No:0

4. Old Business

a. Update of Kane County Mental Health Association Committee

Currently no meetings scheduled as of this past Monday April 30th 2018.

b. ACMHAI 1st Quarter 2018 report – Barb Gacic

Copy of first quarter report was shared with members of the board. Report outlines the power the Mental Health Boards have as a collective group under ACMHAI. Chair Barb Gacic recently attended a quarterly meeting of ACMHAI in Starved Rock which presented the Kennedy Forum which states they will “revolutionize the way mental health care is delivered in America and create a future where diagnosis and treatment covers the brain and the body.”

c. Verification everyone has filed their Statement of Economic Interest

Barb confirmed that all present members of the Board have completed their Statement of Economic Interest.

5. New Business

a. Election of City of St. Charles 708 Mental Health Board Chair and Vice Chair for F/Y 2018/2019
Open roundtable discussion while reviewing the bylaws for Board Chair. Chair Barb Gacic opened the nomination discussion for Board Chair. Ron Silkatis nominated Carolyn Waibel for Board Chair. Carolyn Waibel nominated Carla Cumblad for Board Chair. Barb Gacic stated she would be interested in remaining in the position. Carolyn accepted the nomination. Carla declined the nomination. Barb accepted the nomination. Roundtable discussion regarding change in leadership, or seeking Mayoral approval for an extension of current leadership. Voice vote of board members.

Vote for Carolyn Waibel as Board Chair Ayes: 6 Ney: 0

Carolyn Waibel named new Chair of the City of St Charles 708 Mental Health Board.

Open roundtable discussion for Vice Chair. Carla Cumblad nominated Ron Weddell. Carolyn Waibel nominated Carla Cumblad. Ron Weddell accepted nomination. Carla Cumblad accepted the nomination.

Voice vote for Ron Weddell as Vice Chair Ayes: 6 Ney:0.

Ron Weddell voted as new Vice Chair for the City of St Charles 708 Mental Health Board.

b. Review of this year's Application process & recommendations for changes/modifications

Barb discussed appointment of a subcommittee for the application process.

- Roundtable discussion about use of rubric for next year's applications and subsequent allocation decisions.
- Recommendation was made for the addition of emergency contact information for agency representatives should they be unable to attend the presentation meeting as scheduled.
- Roundtable discussion regarding potential recommendation of change requiring agency applicants/recipients to be non-profit organizations.
- Roundtable discussion about documenting number of St Charles residents served on the application.
- Recommendation was made to add a footer to the bottom of the page as well as a space for a printed name of who prepared the grant versus signature only.
- Recommendation was made to add a line for who would be presenting information at the Bidders Meeting as it may be different from the individual who completed the application.
- Roundtable discussion about how extensive the requirement for the budget analysis should be on applications.
- Roundtable discussion of Board Members to potentially attend site visits throughout the year to review priorities as noted on the application. This topic to be added to the agenda for further discussion at next meeting.

c. Recommendations for changes/modifications to Scoring Rubric

- Roundtable discussion of specific criteria on the rubric for next year's application; or perhaps a change in definition of how the rubric is used by the Board.
- Recommendation was made to add definitions of what each section of the rubric is seeking.
- Recommendation was made to add a line for who would be presenting information at the Bidders Meeting as it may be different from the individual who completed the application.
- Recommendation was made to add a line item to the rubric as to how well the presenter could answer questions from the Board during the Bidders Meeting.

d. Appointment of Application/Rubric Sub-committee

Barb recommended Ron Weddell, Carla Cumblad and Michael Cohen to this subcommittee.

e. The City Council Government Operations presentations for agencies receiving over \$25,000 is scheduled for Monday, June 18th. Barb Gacic and Carolyn Waibel will attend to present information.

d. Additional Items

Discussion of final Tax Extension Detail Report. Roundtable discussion of final funds available for disbursement which included additional funding of \$7,500, for which options to disburse this year or hold in reserve for next year was discussed. It was recommended by Ron Weddell, and second by Brian Travilla to retain the funds for next year.

Voice vote to retain the funds for disbursement next year: Ayes: 6 Ney: 0

Funds will be retained

Ron Weddell left the meeting at 7:18M

Barb met with two potential new 708 Board Members as recommended from Mayor Rogina that may be held in reserve for future open seats.

e. Adjourn

Motion to adjourn: Carolyn Waibel Second: Ron Silkatis

All in favor Aye: 5 No: 0

Meeting was adjourned at 7:28PM

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meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq.
(Open Meetings Act).