

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 5.a

Title:

Recommendation to Approve Parking Lot, Street Closure, and Use of Amplification Equipment for St. Charles Cruise Nights

Presenter:

Chief Keegan

Meeting: Government Services Committee

Date: January 29, 2018

Proposed Cost: \$2,755.50 (PW)

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

The St. Charles Chamber of Commerce is requesting to host Cruise Nights for the eighth year on the following Tuesdays in 2018: April 24, May 22, June 26, July 24, August 28, and September 25, 2018. The following are requested rain dates: June 5, August 7, and September 4, 2018. These cruise nights have been held the past seven years without incident.

The requested location for this event is the same as last year's location on Riverside and Walnut Avenues. Riverside Avenue will be closed from Main St. to Illinois St. and Walnut Ave. will be closed from Riverside Ave. to Second Ave. from approximately 4:30 to 8:00 p.m. on each of the dates.

In addition to the street closure and use of barricades, they will need an electric hook-up and a loudspeaker permit during the time of the event on each date. The event sponsor will be responsible to move the barricades on each evening to reopen the street.

Any prep work, such as dropping barricades, will be handled by Public Works personnel as part of their regular work. Similarly, any need for Police assistance will be handled by on-duty personnel. There will be minimal cost to the City, if any, since no overtime will be expended nor any rental fees associated with barricades.

The sponsor has been in contact with all the affected businesses in the immediate area; they support the events and may participate in some manner. The Fire Department requires a 12-foot lane for access of any apparatus that may be needed.

No changes are requested to this year's event.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve parking lot, street closure, and use of amplification equipment for St. Charles Cruise Nights.