

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 5.a

Title:

Recommendation to Approve a Resolution and Use of Amplification Equipment for the 2017 St. Patrick's Day Parade

Presenter:

Chief Keegan

Meeting: Government Services Committee

Date: January 23, 2017

Proposed Cost: PD \$5,911.45  
PW \$7,518.32  
**TOTAL: \$13,429.77**

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

A Resolution has been requested for the closure of Main Street on Saturday, March 11, 2017 for the annual St. Patrick's Day Parade. The parade will be held on Main Street, beginning at 6<sup>th</sup> St. and ending at 4<sup>th</sup> Ave.

In 2014, the cost to the City for this event was approximately \$8,108.

In 2015, the cost to the City for this event was approximately \$10,325.89.

In 2016, the cost to the City for this event was approximately \$11,772.85.

The Police Department is working with the Parade Committee to maintain safety for the parade participants and attendees. The significant increase in this year's estimate is due to the fact that the City now charges a productive hourly rate, which has increased cost estimates across the board for all special events. No changes have been proposed from last year's parade proposal.

Main Street will be closed (between 5<sup>th</sup> Avenue and 7<sup>th</sup> Street) from 1:45 p.m. – 3:15 p.m. No parking will be allowed on the parade and detour routes beginning at 11:00 a.m. The following streets will be closed beginning at 12:00 p.m. for parade staging:

- Walnut Street (between 3<sup>rd</sup> St. and 7<sup>th</sup> St.)
- N. 6<sup>th</sup> St. and N. 5<sup>th</sup> St. (between State St. and Main St.)
- S. 6<sup>th</sup> St., S. 5<sup>th</sup> St., and S. 4<sup>th</sup> St. (between Main St. and Illinois St.)

Two parking spaces will be coned off in the checkerboard parking lot for parade preparation. The loud speaker permit is for the music as well as the viewing stand for the parade.

**Attachments** *(please list):*

Resolution for St. Patrick's Day Parade

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to approve a Resolution and the Use of Amplification Equipment for the 2017 St. Patrick's Day Parade as the Committee has met the Special Event requirements.

**City of St. Charles, Illinois**  
**Resolution No. \_\_\_\_\_**

**A Resolution Requesting the Closure of Routes 64 and 31 for the St. Patrick's Day Parade**

**Presented & Passed by the City Council on \_\_\_\_\_**

WHEREAS, the Chamber of Commerce is sponsoring a St. Patrick's Day Parade in the City of St. Charles, and;

WHEREAS, this Parade will require the temporary closure of Main Street (Route 64) and Second Street (Route 31) state highways in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles that permission to close Main Street (Route 64) and Second Street (Route 31) on Saturday, March 11, 2017 from 1:30 p.m. to 3:30 p.m. be requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64: south on 5th Avenue (Route 25) to Illinois Avenue, west to 7th Street, north to Route 64. For southbound on Route 31: west on State Street from Route 31 to 7th Street, south on 7th Street to Illinois Street, east on Illinois Street to Route 31. For eastbound Route 64 and northbound Route 31, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

Resolution No. \_\_\_\_\_

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BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

\_\_\_\_\_  
Raymond P. Rogina, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: