



AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve a Resolution for the Closure of Main Street for the Memorial Day Parade

Presenter: Deputy Chief David Kintz

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 3.28.16
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$N/A	Budgeted:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
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If NO, please explain how item will be funded:

Executive Summary:

The City of St. Charles is requesting to have a Memorial Day Parade on Monday, May 30, 2016 on Main Street between the hours of 9:45 a.m. and 11 a.m. The parade will begin at 10 a.m. and last approximately 30 minutes.

It is requested that Fire Station #1 be available again in case of inclement weather for the ceremony immediately following the parade. If weather permits, this ceremony will take place at the Freedom Shrine on the north side of the Police Department.

The special events application was submitted on February 26th and the special event committee met on March 3rd with the event coordinator. No changes to the time or event are requested from past Memorial Day parades.

Attachments: *(please list)*

Resolution

Recommendation / Suggested Action *(briefly explain):*

The Police Department recommends approval of the closure of Main Street for the Memorial Day Parade.

For office use only: *Agenda Item Number: 5.b*

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Requesting the Closure of Routes 64 and 31 for the
Memorial Day Parade**

**Presented & Passed by the
City Council on _____**

WHEREAS, the City of St. Charles is sponsoring a Memorial Day Parade in the City of St. Charles, and;

WHEREAS, this production will require the temporary closure of Main Street (Route 64) a state highway in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that permission to close Main Street (Route 64) on Monday, May 30, 2016 from 9:45 a.m. to 11 a.m. is requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64; south on 5th Avenue (Route 25) to Illinois Avenue, west to 7th Street, north to Route 64. For southbound on Route 31: west on State Street from Route 31 to 7th Street, south on 7th Street to Illinois Street, east on Illinois Street to Route 31. For eastbound Route 64 and northbound Route 31, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

Presented to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2016.

Passed by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2016.

Approved by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2016.

Raymond P. Rogina, Mayor

Attest:

Nancy Garrison, City Clerk

Council Vote:

Ayes: _____

Nays: _____

Abstain: _____

Absent: _____