

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: *5.b

Title:

Recommendation to Approve Downtown St. Charles Partnership Request for Amplification and to Partially Close 1st Street to Host Lighting of Lights on the 1st Street Plaza

Presenter:

Chief Keegan

Meeting: Government Services Committee

Date: August 27, 2018

Proposed Cost: \$913.48 (PW)
\$44.60 (PD)
\$958.08 (Total)

Budgeted Amount: \$

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

This special event application was received on July 5, 2018. The special events committee met with event organizers on Tuesday, July 17th to discuss the details of this event.

The Downtown St. Charles Partnership is requesting to hold the Lighting of the Lights event on Friday, November 23, 2018 at the 1st Street Plaza again this year. The request includes the following:

- Closure of 1st Street from Main St. to the entrance of the parking deck from 4 – 7 p.m.
- Use of amplification/loudspeaker system.

Barricades already reserved for the parade on Saturday can be utilized for the closure and will not add additional costs for their use.

Please note, the Christmas tree sales lot is not requested this year.

Attachments *(please list):*

None

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve the Downtown St. Charles Partnership request for amplification and to partially close 1st Street to host the Lighting of Lights event on the 1st Street Plaza.