



ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Waive the Formal Bid Procedure and Approve Purchase Order for Media Replacement at Well 13
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Presenter:	Chris Adesso
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*Please check appropriate box:*

	Government Operations	X	Government Services – 06.27.16
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$82,489	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

**Executive Summary:**

The media or material that is used at Well 13 (Oak Street & Main St.) to filter Iron and Magnesium from the water pumped out of the ground has reached the end of its useful life and has begun to show signs of performing at a level that would indicated the need be replaced. This filter material is a proprietary material called Greensand, and it is only mined by a single manufacturer in Brazil. However, there are three distributors in the US that have a stockpile of material from which we can order material. Staff requested price quotes for the media from all three of these distributors and the pricing came back as illustrated below.

All Services Contracting Corporation, Decatur IL - \$82,489  
 Tonka Water Filtration, St Paul MN - \$103,362  
 Hungerford & Terry Filter Corporation, Clayton NJ - \$109,580

All Services Contracting Corporation of Decatur, IL provided the lowest price quotation for the filter media and can supply the material to meet the City's timeframe.

**Attachments:** *(please list)*

\* Bid Waiver

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to Waive the Formal Bid Procedure and approve Purchase Order for Media Replacement at Well 13 in the amount of \$82,489.

<i>For office use only:</i>	<i>Agenda Item Number: 5.c</i>
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**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

**All Service Contracting Corporation  
2024 E. Damon Avenue  
Decatur, IL 62526**

For the purchase of: Filter Media for Well #13.


At a cost not to exceed: \$82,489.

Reason for the request to waive the bid procedure: The media or material that is used at Well 13 (Oak Street & Main St.) to filter Iron and Magnesium from the water pumped out of the ground has reached the end of its useful life and has begun to show signs of performing at a level that would indicated the need be replaced. This filter material is a proprietary material called Greensand and it is only mined by a single manufacturer in Brazil. However, there are three distributors in the US that have a stockpile of material from which we can order material. Three quotes were received and staff recommended purchasing the material from the lowest quote.

Other Quotations Received: Hungerford & Terry, Inc - \$109,580 & Tonka Water - \$103,362

Date: June 27, 2016

Requested by: \_\_\_\_\_

*Chris Adesso* 

Department Director: \_\_\_\_\_

*Pat Johnson*

Purchasing Manager: \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**