



**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: \*5.c

Title:

Recommendation to Approve Amplification and a Resolution for the Closure of Routes 64 and 31 for the Holiday Homecoming Electric Christmas Parade

Presenter:

Chief Keegan

Meeting: Government Services Committee

Date: August 27, 2018

**Proposed Cost: Total:\$23,551.07**

Police:\$7,962.03

EMA: \$500.00

PW:\$15,089.04

Budgeted Amount: \$

Not Budgeted:

**Executive Summary** *(if not budgeted please explain):*

This special event application was received on July 5, 2018. The special events committee met on Tuesday, July 17<sup>th</sup> to discuss the details of this event with event organizers.

Closure of state roadways requires formal approval from the Illinois Department of Transportation. The Downtown Partnership is requesting Committee and Council approval of a resolution that will be submitted to IDOT for the closure of Routes 64 and 31 from 5:15 – 7:30 p.m. on Saturday, November 24, 2018 for the annual Electric Christmas parade.

In addition, approval of amplification for this event is needed from the Committee.

The Downtown Partnership is a not-for-profit requesting financial assistance under the City special events policy.

**Attachments** *(please list):*

\* Resolution

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to approve amplification and a Resolution for the closure of Routes 64 and 31 for the Holiday Homecoming Electric Christmas Parade.

**City of St. Charles, Illinois**  
**Resolution No. \_\_\_\_\_**

**A Resolution Requesting the Closure of Routes 64 and 31 for the  
Holiday Homecoming Electric Christmas Parade**

**Presented & Passed by the  
City Council on \_\_\_\_\_**

WHEREAS, the Downtown St. Charles Partnership is sponsoring a Holiday Homecoming Electric Christmas Parade in the City of St. Charles, and;

WHEREAS, this Parade will require the temporary closure of Main Street (Route 64) and Second Street (Route 31) state highways in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that permission to close Main Street (Route 64) and Second Street (Route 31) on Saturday, November 24, 2018 from 5:15 p.m. to 7:30 p.m. be requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64: south on 5th Avenue (Route 25) to Illinois Avenue, west to 7th Street, north to Route 64. For southbound on Route 31: west on State Street from Route 31 to 7th Street, south on 7th Street to Illinois Street, east on Illinois Street to Route 31. For eastbound Route 64 and northbound Route 31, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

Resolution No. \_\_\_\_\_

Page 2

PRESENTED to the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

PASSED by the City Council of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

APPROVED by the Mayor of the City of St. Charles, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Raymond P. Rogina, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: