

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 5.h

Title:

Recommendation to Award the Bid for Brick Paver Maintenance

Presenter:

AJ Reineking

Meeting: Government Services Committee

Date: June 25, 2018

Proposed Cost: \$65,000

Budgeted Amount: \$65,000

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

The Public Works Department maintains the brick streetscape throughout the downtown area. Given the four-season climate that St. Charles experiences, over time the bricks, and/or the base foundation that the bricks rest on, deteriorates and requires leveling or replacement.

The Public Services Division issued an Invitation to Bid to perform paver restoration and maintenance work and received five responses with TNT Landscape Construction, Inc. of Elgin, IL being the lowest responsive, responsible bidder at a price of \$8.00 per square foot of brick paver restored.

TNT has provided similar services for other communities and has furnished a list of favorable references.

Attachments *(please list):*

*Bid Tabulation * Bid Specifications * TNT Bid Price Sheets

Recommendation/Suggested Action *(briefly explain):*

Recommendation to award the bid for Brick Paver Maintenance to TNT Landscape Construction, Inc. in the amount of \$8.00 per square foot of brick paver restored.

Brick Paver Bid Tabulation
2018

	Unit Rate per Sq. Ft.	
TNT	\$	8.00
Americana	\$	11.30
Pedersen	\$	15.75
Countywide	\$	16.00
B&L	\$	19.00

INVITATION TO BID
Brick Paver Maintenance & Restoration

The City of St. Charles has an immediate need for a qualified contractor to perform general maintenance, repairs and restoration work to landscape brick pavers at various public facilities and rights-of-way within the City limits.

SCOPE OF WORK/SPECIFICATIONS:

All work performed for the City shall meet the highest industry standard. All repair and restoration work shall be level and uniform with the existing pattern, and executed in such a way that the repair is not noticeable to pedestrians utilizing the space.

Work shall consist of removing brick where hazard is apparent, leveling the base, and re-securing the brick in the same location. Existing brick pavers in good condition shall remain in place once leveled and secured. Existing brick pavers in poor condition (broken, cracked, chipped, significant spalling, dramatic weathering) shall be replaced with a new paver (provided by City). Once complete, all paver areas restored shall be consistent with the existing pattern, matching uniformity of other existing pavers, and be locked in securely with polymetric sand.

PRICE:

The City is seeking hourly rates and material mark-up prices for contractors to perform brick sidewalk and streetscape restorations throughout the downtown business district. The contractor shall furnish a copy of all material invoices with their payment request for the City to verify mark-up rate.

The hourly rate shall include all labor for a two-man crew, vehicles, and non-disposable tools, equipment, and supplies necessary to perform the work. An additional labor rate shall be requested for one additional laborer.

The materials mark-up rate shall be applicable only to materials expended as a result of performing work for this contract.

TERM:

The contract shall commence May 1, 2018 upon execution of the agreement, and prices shall remain firm through April 30, 2019.

WARRANTY:

The successful bidder shall warrant all work for a period of one year. If cracks appear, or the surface becomes uneven, or a hazard – as defined by the City – appears within one year of the work, the contractor shall remedy the issue at the contractor's expense.

LOCATION OF WORK:

The City has identified several areas in need of immediate repair. Other areas may be added to the scope of this contract as landscape defects are identified. The following areas have been identified for immediate repair:

1. City Hall – 2 E. Main Street
2. Main Street (Route 64) sidewalks from 5th Avenue to 5th Street
3. First Street sidewalks and cross walks from Main Street to Prairie Street

PREVAILING WAGE:

Brick work activities are subject to the Illinois Prevailing Wage Act. As such, the contractor is required to pay a prevailing wage and submit certified payroll records to the City with all pay requests. No payment will be processed until such certified payroll records are furnished.

BASIS OF AWARD:

Basis of award will be placed solely on the Hourly Labor Rate.

Brick Paver Maintenance Bid Sheet

Bids will be accepted until 2:30 PM on Thursday, May 31, 2018.

Company: _____

Contact: _____ Contact Phone Number: _____

Contact Email: _____

BID

Hourly Labor Rate: \$ _____

Includes two laborers, vehicle(s), and non-disposable materials, equipment, tools and supplies

**** Supplemental Rates ****

Hourly Labor Rate per Additional Laborer: \$ _____

Includes one additional laborer, vehicle, and non-disposable materials, equipment, tools and supplies

Hourly Flagger Rate: \$ _____

Includes necessary flaggers and signage to safely direct traffic in the roadway.

Materials Mark-up: _____%

Includes all materials expended as a result of performing work for this contract. Tools and equipment that break or malfunction during the course of work for the City do not qualify for reimbursement under this section.

List any and all deviations from minimum specifications:

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.

Signature of Authorized Representative

CITY OF ST. CHARLES

INVITATION TO BID:

Brick Paver Restoration & Repair

Bids Due: Thursday, May 31, 2018 at 2:30 p.m.

ADDENDUM #1 – Tuesday, May 15, 2018

Please Note:

1. In addition to hourly rates, the City is requesting a price per square foot for brick paver maintenance.
2. The bid price per square foot will be utilized for the basis of award.
3. Hourly rates may be utilized for any supplemental work that arises, such as retaining wall work or miscellaneous landscaping work.
4. A modified price sheet is attached to this addendum to include unit rates per square foot of brick paver restored.

Modifications to the specifications are as follows:

PRICE:

The City is seeking a price per square foot of paver restored. Pavers shall be reused where possible, but replacement bricks will be provided by the City as needed. The Contractor shall furnish all other material necessary to level and secure the brick paver in place.

In addition, the City is seeking hourly rates and material mark-up prices for contractors to perform ~~brick sidewalk-landscape~~ and streetscape restorations throughout the downtown business district. The contractor shall furnish a copy of all material invoices with their payment request for the City to verify mark-up rate.

The hourly rate shall include all labor for a two-man crew, vehicles, and non-disposable tools, equipment, and supplies necessary to perform the work. An additional labor rate shall be requested for one additional laborer.

The materials mark-up rate shall be applicable only to materials expended as a result of performing hourly rate work for this contract. As noted above, materials required for per square foot restoration shall be incidental to the unit price rate.

BASIS OF AWARD:

Basis of award will be placed solely on the ~~Hourly Labor Rate~~ unit rate per square foot of pavers restored.

THIS ADDENDUM MUST BE INCLUDED WITH THE SUBMITTED PROPOSAL

Brick Paver Maintenance Bid Sheet

Bids will be accepted until 2:30 PM on Thursday, May 31, 2018.

Company: _____

Contact: _____ Contact Phone Number: _____

Contact Email: _____

BID

Unit Rate: \$ _____

Price per square foot of brick paver restored.

**** Supplemental Rates ****

Hourly Labor Rate: \$ _____

Includes two laborers, vehicle(s), and non-disposable materials, equipment, tools and supplies

Hourly Labor Rate per Additional Laborer: \$ _____

Includes one additional laborer with necessary vehicle, tools, and equipment

Hourly Flagger Rate: \$ _____

Includes necessary flaggers and signage to safely direct traffic in the roadway.

Materials Mark-up: _____%

Includes all materials expended as a result of performing work for this contract. Tools and equipment that break or malfunction during the course of work for the City do not qualify for reimbursement under this section.

List any and all deviations from minimum specifications:

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.

Signature of Authorized Representative

Brick Paver Maintenance Bid Sheet

Bids will be accepted until 2:30 PM on Thursday, May 31, 2018.

Company: TNT Landscape Construction Inc

Contact: Tim Terlent Contact Phone Number: 847-717-5231

Contact Email: tntconstructioninc@yahoo.com

BID

Unit Rate: \$ 8.00
Price per square foot of brick paver restored.

**** Supplemental Rates ****

Hourly Labor Rate: \$ 191.00
Includes two laborers, vehicle(s), and non-disposable materials, equipment, tools and supplies

Hourly Labor Rate per Additional Laborer: \$ 108.00
Includes one additional laborer with necessary vehicle, tools, and equipment

Hourly Flagger Rate: \$ 108.00
Includes necessary flaggers and signage to safely direct traffic in the roadway.

Materials Mark-up: 20 %
Includes all materials expended as a result of performing work for this contract. Tools and equipment that break or malfunction during the course of work for the City do not qualify for reimbursement under this section.

List any and all deviations from minimum specifications: NONE

I certify that I am acting as an agent for the firm designated below and that the firm will sell to the City of St. Charles the product(s) described herein for the amount specified above. Further, I certify that all exceptions or deviations from the attached detailed specifications are clearly stated in writing and the price quoted shall include all terms specified unless otherwise noted.

[Signature]
Signature of Authorized Representative