



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: *5.i

Title:

Recommendation to Waive the Formal Bid Procedure for the Purchase of UV Disinfection Parts

Presenter:

Tim Wilson

Meeting: Government Services Committee

Date: November 26, 2018

Proposed Cost: \$70,000

Budgeted Amount: \$75,000

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

The ultraviolet (UV) disinfection equipment is a vital part of the wastewater treatment plant operation. The system is an environmentally friendly method of disinfecting wastewater. In addition, the UV system is also a cost effective operating system, lowering the day to day cost compared to other forms of disinfection. Overall, the process is used to disrupt microorganisms, including viruses prior to the final wastewater discharge to the public streams. The EPA requires the City to use UV disinfection between the months of May through November.

The city's current UV system operating at both wastewater treatment plants is manufactured by Trojan Technologies. The replacement parts to continue operating the system are only available from the original manufacturer and both systems, at the main (east) and the west wastewater treatment plants, are in need of maintenance. To remain EPA compliant, staff needs to complete the repairs to the UV system prior to the disinfection season in May.

Since all the repairs to the UV system need to occur during the upcoming winter months and the manufacturer is the sole source of the replacement parts, staff is requesting City Council to formally waive the bid procedure and accept the quotes provided by the current manufacturer.

Attachments *(please list):*

* Bid Waiver Form * Trojan UV Quotes

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Waive the Formal Bid Procedure for purchase of UV replacement parts from Trojan Technologies in the amount of \$70,000.

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

(NAME AND ADDRESS OF VENDOR)

Trojan UV
320 Gore Road
London, Ontario, Canada N5V4T7
Phone – 519.457.3400

For the purchase of: (ITEM TO BE PURCHASED),

UV replacement parts and supplies

At a cost not to exceed: (PRICING INFORMATION),

\$ 70,000

Reason for the request to waive the bid procedure: (EXPLANATION OF WHY YOU ARE REQUESTING THE WAIVER.)

All parts and supplies for the UV system can only be purchased from the original manufacture of the equipment of Trojan Technologies.

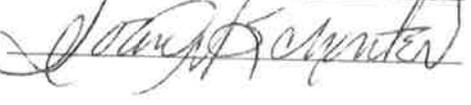
Other Quotations Received: (LIST OTHER QUOTES)

None

Date: 11.09.2018

Requested by: Tim Wilson  CA

Department Director: 

Purchasing Manager: 

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.



QUOTE

A division of Trojan Technologies Group ULC
 3020 GORE ROAD
 LONDON, ONTARIO, CANADA N5V 4T7
 T 519.457.3400 F 519.457.3030 www.trojanuv.com

Original

QUOTE FOR: CITY OF ST. CHARLES
 ACCOUNTS PAYABLE
 2 EAST MAIN ST.,
 ST.CHARLES, IL
 60174
 UNITED STATES

SHIP TO: CITY OF ST. CHARLES
 ATTN: INVENTORY CONTROL
 4095 DEVEREAUX WAY
 PH: 630-377-4449
 ST.CHARLES, IL
 60174
 UNITED STATES

FOR CUSTOMER SERVICE, CONTACT JUDY GEORGIJEV
 VOICE - 1-800-291-0218/1-800-291-0213
 FAX - 1-800-291-0083/1-800-290-6193
 EMAIL - westernus@trojanuv.com

FORWARD AGENT:
CUSTOMER #: 485600
QUOTE #: 121825
QUOTE DATE: 11-02-2018
REFERENCE: FORMAL QUOTATION
LOB: W97 AFTERMARKET PARTS

We thank you for your inquiry.

QTY	UNIT	ITEM	PRICE	UNIT	AMOUNT					
FREIGHT QUOTE ID# 3648 UPS GROUND SERVICE										
TAG: PROJ 420013 ST.CHARLES (WEST), IL										
24.00	EA	441143-024	406.98EA	0	9767.52					
		SLEEVE, PACKAGED UV4000 24"								
24.00	EA	441169-024	442.59EA	0	10622.16					
		LAMP ASSY, PKGD 24" UV 4000 G2								
20.00	EA	445039	236.60EA	0	4732.00					
		SEAL KIT, WIPER W/TFE BEARING								
4.00	EA	490291	1210.99EA	0	4843.96					
		BALLAST, REPLACEMENT KIT UV4G2								
1.00	EA	FREIGHT	191.94EA	0	191.94					
		FREIGHT & HANDLING								
<table border="0"> <tr> <td>GOODS</td> <td>COSTS</td> <td>TOTAL USD</td> </tr> <tr> <td>29965.64</td> <td>191.94</td> <td>30157.58</td> </tr> </table>					GOODS	COSTS	TOTAL USD	29965.64	191.94	30157.58
GOODS	COSTS	TOTAL USD								
29965.64	191.94	30157.58								

DELIVERY TERMS: NO URGENCY FOR DELIVERY

PAYMENT TERMS:

FREIGHT MAY BE ADDED TO THE TOTAL OF THIS QUOTE ONLY IF REQUESTED.

SUBJECT TO SALES TAX, WHERE APPLICABLE. Tax to be included if not tax exempt.

GST# R105405385

THIS QUOTE EXPIRES: 01-31-2019

U.S. CUSTOMERS MUST PROVIDE SHIP TO'S FEDERAL I.D. #'s
 FOR SHIPPING PURPOSES UPON RECEIPT OF A FORMAL PURCHASE ORDER.

SOLD:

SHIP:



A TROJAN TECHNOLOGIES BUSINESS

A division of Trojan Technologies Group ULC
 3020 GORE ROAD
 LONDON, ONTARIO, CANADA N5V 4T7
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 FAX - 1 800-291-0083/1-800-290-6193
 EMAIL - westernus@trojanuv.com

FORWARD AGENT:
CUSTOMER #: 485600
QUOTE #: 121824
QUOTE DATE: 11-02-2018
REFERENCE: FORMAL QUOTATION
LOB: W97 AFTERMARKET PARTS

We thank you for your inquiry.

QTY	UNIT	ITEM	PRICE	UNIT	AMOUNT
FREIGHT QUOTE ID# 3647 SKID/YRC STD SERVICE					
TAG: PROJ 410970 ST. CHARLES (MAIN), IL					
30.00	EA	441169-028	439.62EA	0	13188.60
		LAMP ASSY, PKGD 28" UV 4000 G2			
6.00	EA	490291	1210.99EA	0	7265.94
		BALLAST, REPLACEMENT KIT UV4G2			
30.00	EA	445067-001	251.00EA	0	7530.00
		SEAL KIT, UV4000+ WIPER STD			
20.00	EA	441143-028	406.98EA	0	8139.60
		SLEEVE, PACKAGED UV4000 28"			
4.00	CS	901507	182.00CS	0	728.00
		CLEANER, ACTICLEAN GEL 4X4L			
1.00	EA	FREIGHT	332.14EA	0	332.14
		FREIGHT & HANDLING			



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QTY	UNIT	ITEM	PRICE	UNIT	AMOUNT
FREIGHT QUOTE ID# 3647 SKID/YRC STD SERVICE TAG: PROJ 410970 ST. CHARLES (MAIN), IL					

GOODS	COSTS	TOTAL USD
36852.14	332.14	37184.28

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