

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 5.j

Title:

Recommendation to Waive the Formal Bid Procedure and Approve Contract for the Public Works Parking Lot and Inventory Control Yard Paving Improvements

Presenter:

Karen Young

Meeting: Government Services Committee

Date: August 28, 2017

Proposed Cost: \$426,065.50

Budgeted Amount: \$561,000

Not Budgeted: ☐**Executive Summary** *(if not budgeted please explain):*

Various parking lot areas at the Public Works facility are scheduled to be paved this fall. The City is currently under contract with Geneva Construction for the 2017 Street Program. Since the street program was competitively bid this summer, Staff felt there would be a time and cost savings by negotiating a contract with Geneva Construction Services directly for this project and use the appropriate unit prices as bid with the 2017 Street Program. Geneva Construction has agreed to hold their unit prices for this work to be completed this fall.

Attachments *(please list):*

* Bid Waiver

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Waive the Formal Bid Procedure and Approve Contract for the Public Works Parking Lot and Inventory Control Yard Paving Improvements with Geneva Construction in the amount of \$426,065.50.

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Geneva Construction Company
PO Box 998
Aurora, IL 60507

For the purchase of: Public Works Parking Lot and Inventory Control Yard Paving Improvements

At a combined total cost not to exceed: \$426,065.50

Geneva Construction Company was the low bidder for the 2017 MFT Street Rehabilitation Program and has agreed to hold their pricing for this project.

Other Quotations Received: None

Date: 08/28/17

Requested by: _____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.