



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: *5.j

Title:

Recommendation to Waive the Formal Bid Procedure and Approve a Construction Contract for Pavement Repairs to Fairview Drive

Presenter:

Ken Jay

Meeting: Government Services Committee

Date: September 28, 2020

Proposed Cost: \$36,500

Budgeted Amount:

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

On August 25th, 2020, the public water main experienced a break underneath Fairview Drive, which was recently resurfaced as part of the 2020 MFT rehabilitation program. The main break caused the asphalt pavement section to heave and separate, damaging a large section of the street.

Staff obtained a quote to perform an emergency repair to the asphalt pavement from J.A. Johnson Paving Company, of Arlington Heights, IL. J.A. Johnson recently completed the City's 2020 MFT program and is capable and able to perform the repair.

Staff recommends awarding a contract to J.A. Johnson Paving Company, of Arlington Heights, IL in the amount of \$36,500 to repair the asphalt pavement damaged by the water main break underneath Fairview Drive. While this repair was not budgeted, funds are available within the City's water fund to cover the emergency expense.

Attachments *(please list):*

*Bid Waiver Form

Recommendation/Suggested Action *(briefly explain):*

Recommendation to Waive the Formal Bid Procedure and approve a Construction Contract with J.A. Johnson Paving Company for pavement repairs to Fairview Drive in the amount of \$36,500.



ST. CHARLES
SINCE 1834

BID WAIVER One Time Today through _____

Description: Fairview Pavement Repair

Requested Vendor: J.A. Johnson Paving Company

Requested by: Ken Jay

Date: 09-28-20

Approvals: _____
Department Head Procurement

Bid Waivers are required when there are unique circumstances related to a proposed procurement that has not been competitively solicited.

1. This procurement is valued at \$__\$36,500.00_____ for this one time order, and/or
\$_____ for a 12 month period.

2. This good/service has been competitively solicited within the past 24 months. Yes No
If yes: Was the solicitation published on the city website? Yes No

3. Justification for Bid Waiver

Emergency i.e. declared by the Mayor and applicable to EOC/FEMA procedures.

Urgent i.e. required to resolve an unanticipated problem that, if not resolved within 48 hours, may cause undue risk to individuals and/or extensive damage to property.

Need for these goods/services were **not anticipated and procurement through normal channels would take too long.**

A responsible **contractor was on site** performing a related repair, and, based on professional judgement; it was prudent to request this service/repair from said contractor.

These goods are replacement parts for a **warranted item, and the warranty is still in place**, and purchase of a non-brand item will jeopardize warranty.

These goods/services are **inherently related to, and an ongoing part of**, other goods/services previously provided by the Provider.

These goods utilize a **proprietary, patent, trademark, or customized programing** resulting in lack of competition.

These goods are **standardized** for operational safety and efficiency.

These goods are only available through the provider's **local distribution** channels.

Other: