

**AGENDA ITEM EXECUTIVE SUMMARY****Agenda Item Number: 5a****Title:**

Recommendation to approve a Proposal for an E1 Liquor License Application for Alter Brewing & Kitchen as part of the Chicagoland Tour De Cure taking place in Pottawatomie Park on August 12, 2023.

Presenter:

Police Chief James Keegan

Meeting: Government Operations Committee **Date:** July 17, 2023

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted: ☐

Executive Summary (*if not budgeted, please explain*):

Alter Brewing & Kitchen has teamed up with the 2023 Chicagoland Tour de Cure event happening on August 12 from 12 pm to 3 pm. As part of their partnership, Alter Brewing & Kitchen will be donating beer and providing a bartender at the beer garden to check IDs and issue wristbands before serving any beer. It's important to note that only individuals who are 21 years old and above will be allowed to enter the beer garden. To ensure everyone's safety, there will be clear signage indicating the rules, and a liquor supervisor will always be present on-site.

Before being presented to this Committee, this item was discussed at the Liquor Control Commission meeting at 4:30 pm on July 17, 2023. The City Council will vote on this item during the City Council Meeting on August 7, 2023.

Attachments (*please list*):

Liquor License Application, COI, Event Description, BASSET Training, Event Maps

Recommendation/Suggested Action (*briefly explain*):

Recommendation to approve a Proposal for an E1 Liquor License Application for Alter Brewing & Kitchen as part of the Chicagoland Tour De Cure taking place in Pottawatomie Park on August 12, 2023.

For Office Use
Received:
Fee Paid: \$
Receipt #

NON-REFUNDABLE
CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



CITY LIQUOR DEALER LICENSE APPLICATION
CLASS E1 - NOT-FOR-PROFIT LICENSE
CLASS E3 - KANE COUNTY FAIR

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License, Class E1 - Not-For-Profit License or E3 - Kane County Fair
Commencing August 12, 2023 and ending August 12, 2023
Time Starting 10am and ending 3pm
Location of Event Pottawatomie Park, 8 North Ave, St. Charles, IL

Name of Business Alter Brewing + Kitchen

Address of Business 12 S. 1st Street, St. Charles, IL 60174

Business Phone (331) 901-5949

Is the Applicant a Not-For-Profit Organization? No

Authorized Agent Adam Hoozko

Title Marketing Manager

Has Applicant had a Class E1 License in the previous 365 days? NO If YES, on what date:

Does Applicant have Dram Shop Insurance? Yes If YES, attach evidence of insurance.

Requirements of a Class E1 / E3 - Not-For-Profit License

1. The Class E1 license fee is \$50.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. Please provide a list of all supervisors with this application.
3. Liquor supervisors shall be members of the organization holding the license.
4. Beer and/or Wine are the only alcoholic beverages to be sold.
5. Hours are restricted to 12 noon to 11:00 p.m.
6. Licensee must rope/fence off the licensed premises.
7. Are children/minors permitted in the licensed premises? Y/N
8. Each patron must wear a wristband after having identification checked for legal alcohol consumption age.
9. A sign limited beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
10. Each server of alcohol must be BASSET certified - need copy of BASSET certification. Adam Hoozko
11. A copy of site plan diagram to include roped area shall accompany this application.
12. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

Affidavit

State of Illinois)
County of Kane)

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and are made for the purpose of inducing the City of St. Charles to issue the Liquor Dealer License, Class E1 to me/us for the location hereinbefore indicated; that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: [Signature] Signed: _____
Sworn to before me this 30 day of June, 2023.
Notary Public [Signature]



ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: [Signature] Date: 7-3-23 Chief of Police: [Signature]
Approved: _____ Date: _____ Liquor Commissioner: _____



MADAPEL-01

MMENONI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/29/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Robertson Ryan - Oak Brook Scully Insurance Group 815 Commerce Drive Oak Brook, IL 60523	CONTACT NAME:		
	PHONE (A/C, No, Ext): (630) 468-5400	FAX (A/C, No): (630) 468-5432	
INSURED Mad Ape, LLC dba Alter Browing Company 2300 Wisconsin Avenue, # 208 - 217 Downers Grove, IL 60515	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: WEST BEND MUTUAL INSURANCE COMPANY		15350
	INSURER B: Sequoia Insurance Company		22985
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		A902075	5/1/2023	5/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (E& occurrence) \$ 300,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY		A902075	5/1/2023	5/1/2024	COMBINED SINGLE LIMIT (E& accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		A902075	5/1/2023	5/1/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	QWC1259305	1/1/2023	1/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	LIQUOR LIABILITY		A917116	5/1/2023	5/1/2024	LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

American Diabetes Association
8 Nareth Avenue
St. Charles, IL

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Requirements for a Class E1/E3 Liquor License

Liquor supervisors:

- Olivia Martin
- Kayla Carter
- Rebecca Johnson
- Doris del Valle
- Mary Agnes Zellmer

Donated Beer from Alter Brewing will be served only to participants of the 2023 Chicagoland Tour de Cure. When they receive their bib with their race number, they will also receive a drink ticket (good for one Beer or one non-alcoholic beverage), which they must present at the Beer Garden. Once they present their ticket, the bartender for Alter Brewing will check their ID and issue them a wrist band before giving them their allotted one (1) free beer.

The Beer Garden will be a small fenced off area containing one 10x10 tent, and a few high boy tables for guests to consume their beverage at. All alcohol consumption must be done inside the Beer Garden. No persons under the age of 21 shall be permitted inside the Beer Garden. There will be clear signage indicating the Beer Garden and its rules, and at least one Liquor Supervisor will be always present to ensure the rules are being enforced.

Congratulations!

You have successfully completed the ServSafe® Training and Certificate Program. This is your official ServSafe Alcohol Certificate Card and provides confirmation that you have studied, and are knowledgeable about, how to serve alcohol responsibly.

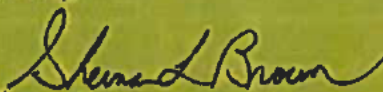
Thank you for participating in the ServSafe Alcohol program. Responsible alcohol service begins with the choices you make, and ServSafe Alcohol training will help you make the right decision when the moment arises.

By completing the ServSafe Alcohol program, you show your dedication to safe and responsible alcohol service. The ServSafe Alcohol program and the National Restaurant Association are dedicated to helping you continue to raise the bar on alcohol safety.

To learn more about our full suite of responsible alcohol service training products, contact your State Restaurant Association, your distributor or visit us at ServSafe.com.

We value your dedication to responsible alcohol service and applaud you for making the commitment to keep your operation, your customers and your community safe.

Sincerely,



Sherman Brown

Executive Vice President, National Restaurant Association Solutions



ServSafe
National Restaurant Association

ID # 22005200
CARD # 24100077

ServSafe Alcohol® CERTIFICATE



ADAM HOOZEKO
NAME
02/02/2023
DATE OF EXAMINATION
Card expires three years from the date of examination. Local laws apply.

©2017 National Restaurant Association Educational Foundation (NRAEF). All rights reserved. ServSafe and the ServSafe logo are trademarks of the NRAEF. National Restaurant Association® and the logo design are trademarks of the National Restaurant Association. 17110001 4/1/17

Sherman Brown
Executive Vice President, National Restaurant Association Solutions

This certificate confirms completion of the ServSafe Alcohol® responsible alcohol service program.

In Alaska you must laminate your card for it to be valid.

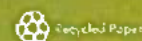
NOTE: You can access your score and certification information anytime at ServSafe.com.

If you have any questions regarding your certification please contact the National Restaurant Association Service Center at ServiceCenter@restaurant.org or 800.765.2122, ext. 6703.

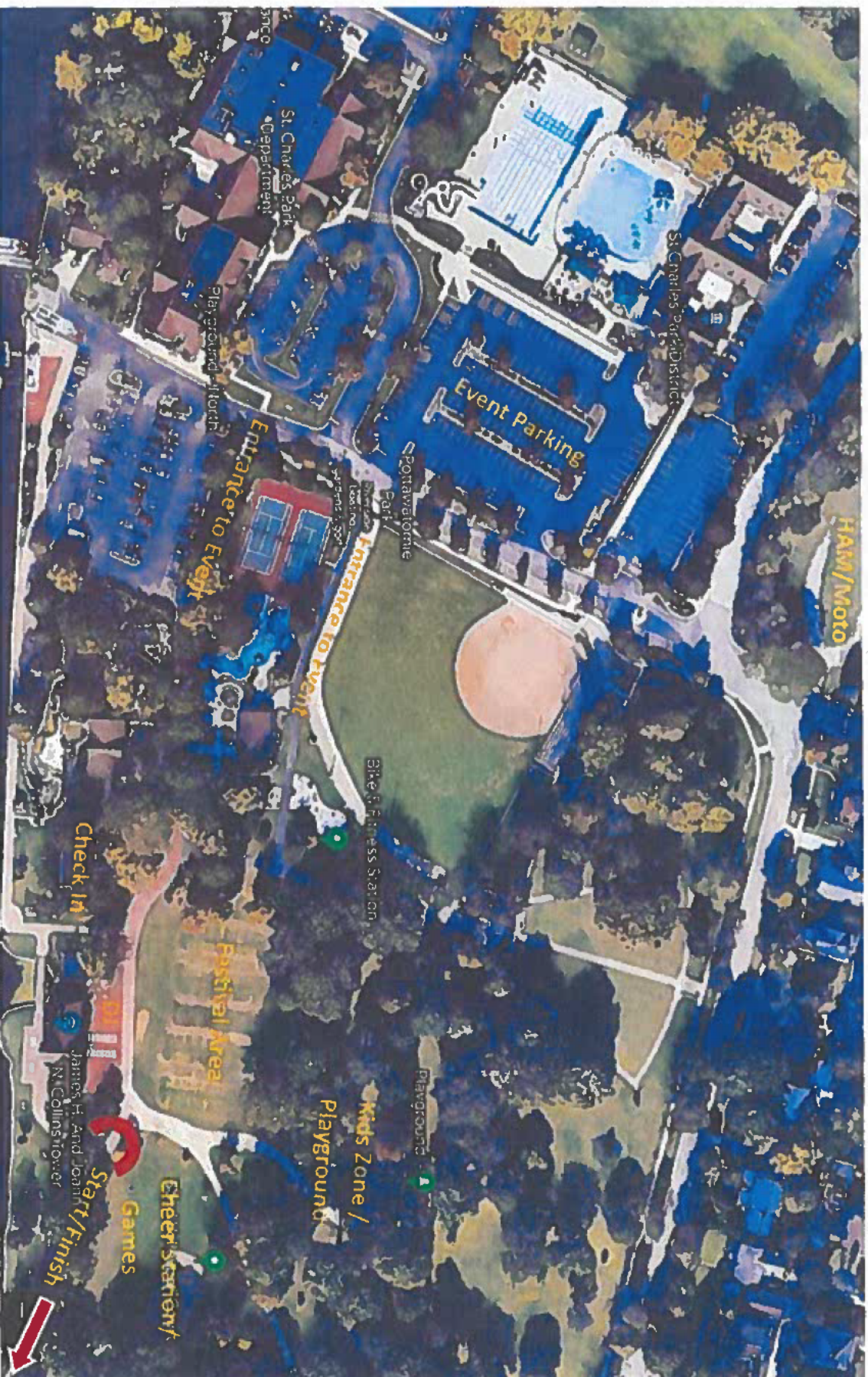
NATIONAL
RESTAURANT
ASSOCIATION

233 South Wacker Drive
Suite 3600
Chicago, IL 60605-0383
1-800-SERVSAFE
312.715.1010 In the Chicago area
ServSafe.com

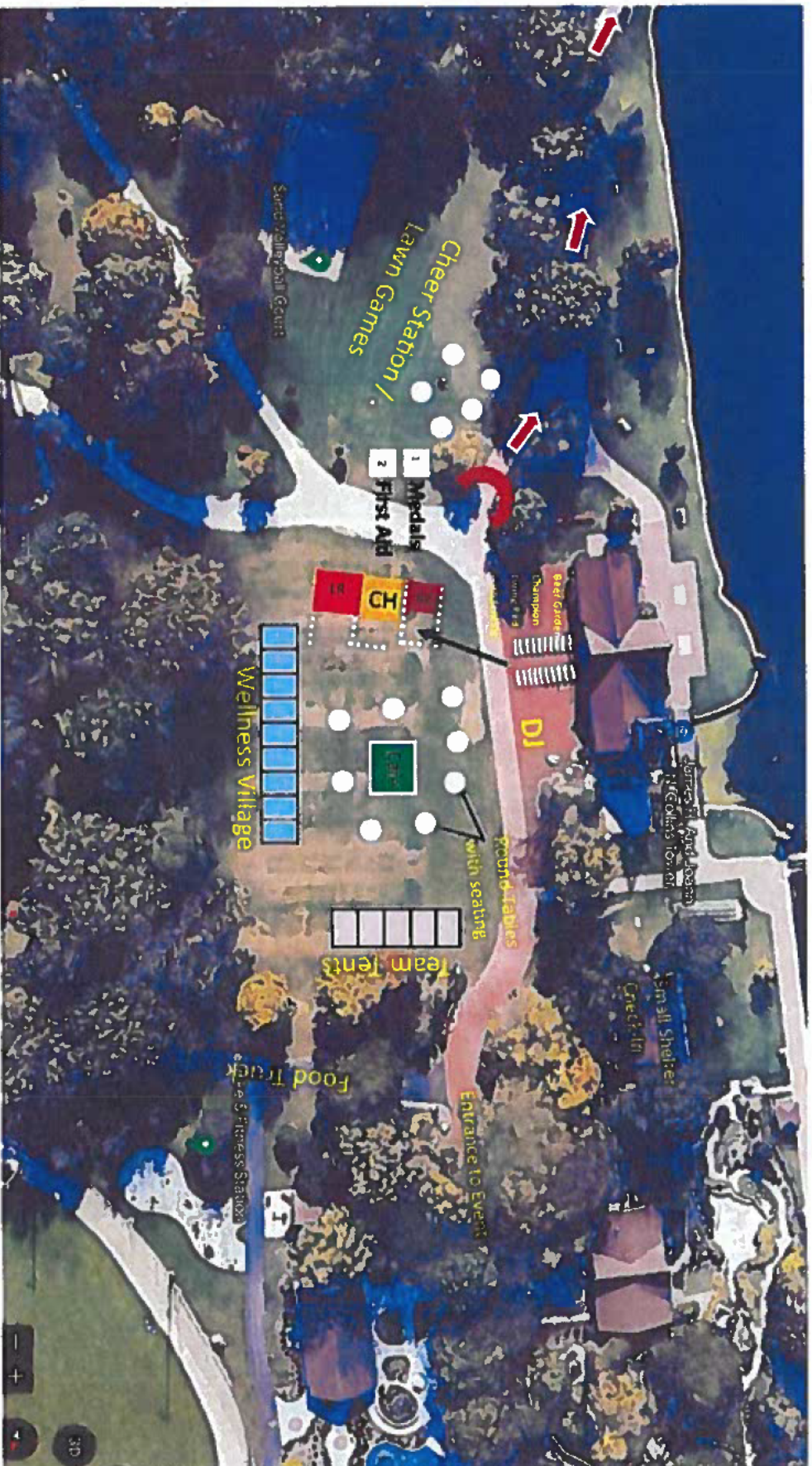
©2017 National Restaurant Association Educational Foundation (NRAEF). All rights reserved. ServSafe® and the ServSafe logo are trademarks of the NRAEF. National Restaurant Association® and the logo design are trademarks of the National Restaurant Association. 17110001 4/1/17



Chicagoland Tour de Cure: August 12th
Pottawatomie Park, 8 North Ave,
St. Charles, IL 60174



ChicagoLand Tour de Cure: August 12th
Pottawatomie Park, 8 North Ave,
St. Charles, IL 60174





CHICAGO RACE MANAGEMENT AND TIMING

630.479.8116

maz@chicagoracemanagement.com

chicagoracemanagement.com

26 South Third Street, #637
Geneva, IL 60134

Invoice –081223-1

Date: June 26, 2023

Payable To: Chicago Race Management, LLC
1800 W. Hawthorne Lane, Suite I
West Chicago, IL 60185

Client: American Diabetes Association

Contact: Ms. Olivia Marlin

Event: Tour de Cure – Chicagoland

Date: Saturday, August 12, 2023



Services & Deliverables

SECURITY SERVICES

CRM has contracted with STT Security, for security at beer garden

One (1) officer for three (3) hours to provide security during the Tour de Cure at the Beer Garden

Hours: 12:00pm-3:00pm

Location: Pottawatomie Park, St. Charles, IL

Arrival Time: 11:30am

Duties: Monitor the beer garden entrance/exit, check wrist bands, no children allowed in beer garden

Rate: 3 hours @ \$75.00 per hour

\$225.00

TOTAL

\$225.00





Receipt

Date: June 30, 2023

Received From:
Alter Brewing
Adam Hooczko

**Need to be fingerprinted? Please contact the St. Charles
Police Department for an appointment:
630-377-4435**

Payment Method	Check No.	Received From
cash		Adam Hooczko

Qty	Cost	Description	Account Code	Fee
		Liquor License Class A - Packaged	100999-42100	\$ -
		Liquor License Class B - Restaurants	100999-42101	\$ -
		Liquor License Class C - Tavern/Bar	100999-42102	\$ -
		Liquor License Class D - Specific	100999-42103	\$ -
1	\$50.00	Liquor License Class E - Temporary	100999-42104	\$ 50.00
		Liquor Viloations Fee	100999-42290	\$ -
		Massage Establishment License Fee/Renew	100999-42205	\$ -
		Business Licenses/Permits	100999-42200	\$ -
		Towing License	100999-42202	\$ -
		Scavenger/Refuse License	100999-42203	\$ -
		Bowling Alley License	100999-42204	\$ -
		Billiard License	100999-42206	\$ -
		Carnival License/Fees	100999-42210	\$ -
		Coin-Operated Amusement	100999-42220	\$ -
		E-Cigarettes/Tobacco Specialty Store	100999-42230	\$ -
		Cigarette OTC	100999-42231	\$ -
		Theater License	100999-42240	\$ -
	\$50.00	Fingerprint Fee (\$50 per person)	100900-20618	\$ -
		Legal Fees	100120-54110	\$ -
		Miscellaneous Revenue	100999-46299	\$ -
		Liquor License Violations	100999-42120	\$ -
		Tobacco/Massage Violations	100999-42290	\$ -
		Video Gaming	100999-42225	\$ -
Total				\$ 50.00

Thank you for your business!



Receipt

Date: June 30, 2023

Received From:
Alter Brewing
Adam Hoozko

**Need to be fingerprinted? Please contact the St. Charles
Police Department for an appointment:
630-377-4435**

Payment Method	Check No.	Received From
cash		Adam Hoozko

Qty	Cost	Description	Account Code	Fee
		Liquor License Class A - Packaged	100999-42100	\$ -
		Liquor License Class B - Restaurants	100999-42101	\$ -
		Liquor License Class C - Tavern/Bar	100999-42102	\$ -
		Liquor License Class D - Specific	100999-42103	\$ -
		Liquor License Class E - Temporary	100999-42104	\$ -
		Liquor Violations Fee	100999-42290	\$ -
		Massage Establishment License Fee/Renew	100999-42205	\$ -
		Business Licenses/Permits	100999-42200	\$ -
		Towing License	100999-42202	\$ -
		Scavenger/Refuse License	100999-42203	\$ -
		Bowling Alley License	100999-42204	\$ -
		Billiard License	100999-42206	\$ -
		Carnival License/Fees	100999-42210	\$ -
		Coin-Operated Amusement	100999-42220	\$ -
		E-Cigarettes/Tobacco Specialty Store	100999-42230	\$ -
		Cigarette OTC	100999-42231	\$ -
		Theater License	100999-42240	\$ -
1	\$50.00	Fingerprint Fee (\$50 per person)	100900-20618	\$ 50.00
		Legal Fees	100120-54110	\$ -
		Miscellaneous Revenue	100999-46299	\$ -
		Liquor License Violations	100999-42120	\$ -
		Tobacco/Massage Violations	100999-42290	\$ -
		Video Gaming	100999-42225	\$ -
Total				\$ 50.00

Thank you for your business!