



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: 5a

Title:

Recommendation for Approval of Street Parking and Lot Closures for the 2021 Fine Arts Show

Presenter:

Police Chief Keegan

Meeting: Government Operations Committee

Date: March 15, 2021

Proposed Cost: \$2,000.00

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

Due to the COVID-19 State Guidelines, the St. Charles Business Alliance will be making changes to the traditional Fine Art Show taking place May 29-30, 2021, while still continuing to follow our mission of attracting people to St. Charles to shop and dine. The footprint will be reduced, with artist tent spaces centered around Riverside Ave. and placed at least 6 feet apart. The entrances will be monitored by volunteers for tracking the number of attendees. One-way dividers along with directional stickers will also be used, and safety guidelines and sanitation stations will be implemented for added protection. The St. Charles Business Alliance will not have live music in public space, but rather work with Pollyanna and Flagship to provide live background music to accent the show.

The St. Charles Business Alliance is requesting the closure of the following streets for the duration of the event (including set-up and take-down):

- South Riverside Avenue from Main St. to Illinois Avenue from 5 a.m. on Friday, May 28th through 8 p.m. on Sunday, May 30th.
- Walnut Avenue from 2nd Avenue to Riverside Avenue from 5 a.m. on Friday, May 28th through 8 p.m. on Sunday, May 30th.
- 2nd Avenue from Walnut Avenue to Illinois Avenue from 5 a.m. on Friday, May 28th through 8 p.m. on Sunday, May 30th.
- The City parking lot between Riverside and 2nd Avenue from 5 a.m. on Friday, May 28th through 8 p.m. on Sunday, May 30th.

The applicant has requested temporary electric service and will be responsible for the actual time and material costs expended by the Electric Utility, as well as the electric energy consumption, for the requested temporary service.

The event volunteers will remove all barricades from the street once all of the booths are gone.

PLEASE NOTE: this special event is being recommended for approval with the caveat that all approvals are contingent upon any governmental sanctions regarding public gatherings, social distancing, etc., pertaining to COVID-19.

Attachments *(please list):*

Event Maps

Recommendation/Suggested Action *(briefly explain):*

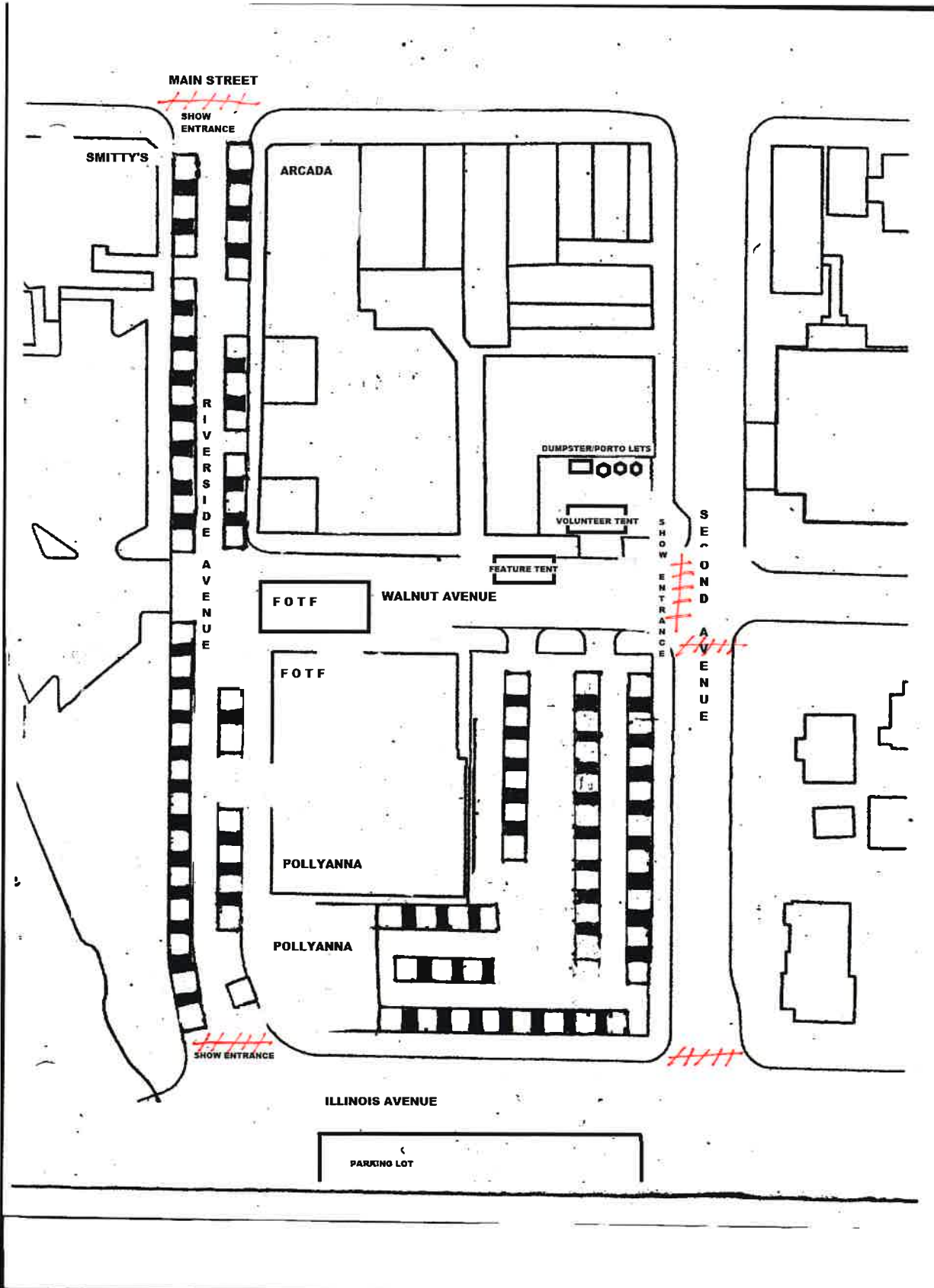
The Police Department recommends approval of City street and parking lot closures for the 2021 Fine Arts Show.

St. Charles Fine Art Show 2021

- Layout
 - There are 79 spaces on the attached layout
 - All tents are 10x10 and are spaced at least 6 feet apart
 - Riverside Ave.
 - The walkway is over 12 feet wide, giving us room to divide with stanchions and/or similar setup (see below photo)
 - Concrete stickers will be used to mark walking direction for one-way aisles
 - Volunteers will be stationed to monitor the number of people coming in and out



- Space behind Pollyanna
 - Tents will be spaced 6 feet apart with over 12 feet in between
 - Concrete stickers and one-way aisle dividers will be used as listed above
 - Volunteers will be stationed to monitor the number of people coming in and out
- Old BMO Lot
 - The owner will be updating this area and therefore this area will not be used in this year's Fine Art Show.
- Music
 - We will not have live music in public space, but rather work with Pollyanna/ Flagship on them having live music to provide background music to accent the show
- Safety
 - Signage will display the requirement for social distancing and mask wearing
 - Signage will display the number of people allowed in each artist tent (2, not counting artist)
 - Masks will be mandatory
 - Extra Masks will be provided by Fine Art Show volunteers for people who do not have masks
 - Hand Sanitizer will be provided and hand washing stations will be placed throughout the show for added protection.



MAIN STREET

SHOW ENTRANCE

SMITTY'S

ARCADA

RIVERSIDE AVENUE

DUMPSTER/PORTO LETS

VOLUNTEER TENT

FEATURE TENT

SECOND AVENUE

FOTF

WALNUT AVENUE

FOTF

POLLYANNA

POLLYANNA

SHOW ENTRANCE

SHOW ENTRANCE

ILLINOIS AVENUE

PARKING LOT