

**AGENDA ITEM EXECUTIVE SUMMARY**Agenda Item number: **5a**

Title:

**Recommendation to Approve an Agreement with MAD Security to Provide Information Security Program Development Services for a not-to-exceed cost of \$38,680**

Presenters:

Larry Gunderson, Director of Information Systems

Meeting: Government Operations Committee

Date: December 19, 2016

Proposed Cost: \$36,680

Budgeted Amount: \$36,680

Not Budgeted: **Executive Summary** *(if not budgeted please explain):*

In order to determine if the threats, vulnerabilities and risks to the City's information assets have been identified and prioritized, the Information Systems Department is initiating an information security program development project in FY 2017. The purpose of the project is to develop an information security program that ensures the City's information security is aligned with its Strategic Plan and is focused on protecting its most critical information and business processes.

In order to meet its security program goals, the City released a Request for Proposal to select a consultant for information security program development services. The scope of the project includes the following:

- 1) Identification of the current state of the City's information security.
- 2) Conducting a risk assessment and business impact analysis.
- 3) Defining the target state of the City's information security program based on the City's risk, threat and vulnerability profile.
- 4) Developing an implementation plan.

The City received six responses to its RFP. Staff from the IS Department and the IT Steering Committee evaluated the proposals based on the proposed scope of services, the consultant firm's experience, the strength of the proposed project team, and the completeness of the proposal.

Based on proposed cost, the consultant's understanding of the City's project goals and reference calls, the proposal evaluation team is recommending MAD Security as the consultant for this project.

**Attachments** *(please list):*

Information Security Program Development Consultant Selection

MAD Security Professional Consulting Services Agreement, which includes the following:

- Exhibit A: Scope of Services
- Exhibit B: Project Milestone Deliverable and Payment Schedule
- Attachment A: City's Request for Proposal (RFP)
- Attachment B: Consultant's Proposal Response

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to approve an agreement with MAD Security to provide information security program development services for a not-to-exceed cost of \$38,680.