	AGENDA ITEM EXECUTIVE SUMMARY	Agenda Item number: 5a
	Title:	Recommendation to Approve an E-2 Temporary Liquor License as well as an Amplification Permit for a Special Event, "St. Patrick's on the Plaza," to be held on 1st Street Plaza
	Presenter:	Police Chief Keegan

Meeting: Government Operations Committee	Date: January 21, 2020	
Proposed Cost: $	Budgeted Amount: $	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

This is an application from McNally's for a Class E-2 Temporary License, authorizing for consumption of beer, wine or alcoholic liquors on City property, specifically, 1st Street Plaza. This temporary license request is for "St. Patrick's Day on the Plaza" to be held on March 17, 2020 from noon to 8:00 pm.

McNally's has reserved live entertainment in the 1st Street Plaza for this event; however, they will not play if there is inclement weather.

The set-up for this event is similar to the "Unwind Wednesdays" that take place in the summer, except for the fact that McNally's is solely responsible for this application, with the agreement of the three other plaza restaurants, as well as other area businesses. McNally's will have extra security and wait staff dedicated to service the plaza during this event. Identification will be checked and wristbands distributed to all those intending to consume alcohol during this event.

Pursuant to this item being presented at the Government Operations Committee Meeting on January 21 to seek approval; it will be brought before the Liqouor Control Commission at a meeting scheduled for 4:30 p.m., the same day, to process and move it forward to this Committee. This item will then continue on to the City Council Meeting scheduled on February 3, 2019 for final approval.

Attachments (*please list*)**:**
Application, Layout of event, COI

Recommendation/Suggested Action (*briefly explain*)**:**
Recommendation to approve an E-2 Temporary Liquor License and amplification permit for a Special Event, "St. Patrick's on the Plaza," to be held on the 1st Street Plaza.

For Office Use
Received:
Fee Paid: $
Receipt #

CITY OF ST. CHARLES

TWO EAST MAIN STREET — NON-REFUNDABLE

ST. CHARLES, ILLINOIS 60174-1984

CITY LIQUOR DEALER LICENSE APPLICATION
CLASS E2 – SPECIAL EVENTS

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License,
Class E2
Commencing 03/17/20 and ending 03/17/20.
Time Starting Noon and ending 8pm.
Location of Event 1ST ST. PLAZA.

Name of Business MC NALLYS IRISH PUB
Address of Business 109 W. MAIN ST. Business Phone (630) 513 6300
Has Applicant had a Class E2License in the previous 365 days? YES. If YES, on what date: 03/17/19
5.08.050A1 Circle Choice to Show: Individual Partnership Corporation Other: LLC

Requirements of a Class E2 – Special Event License for B & C Liquor License Holders

1. The Class E2 license fee is $100.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Beer and/or Wine are the only alcoholic beverages to be sold.
4. Hours are restricted to 12 noon to midnight.
5. Licensee must rope/fence off the licensed premises.
6. Each patron **must wear a wristband** after having identification checked for legal alcohol consumption age.
7. Are children/minors permitted in the licensed premises? **Y/N**
8. A sign limiting beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
9. **Each server of alcohol must be BASSET certified – need copy of BASSET certification.**
10. A copy of site plan diagram to include roped area shall accompany this application.
11. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

1. Name of Class B, Class C Liquor License: MC NALLYS IRISH PUB
2. Has the applicant had a Class E2 license in the previous 365 days? YES If Yes, on what date? 03/17/19
3. Is license to be used in conjunction with a special event approved by the City Council? YES
   If yes, provide name of event: ST. PATRICK'S ON THE PLAZA.
4. Is license to be used in conjunction with a picnic, bazaar, fair or similar assembly with food dispensing and/or sale the predominate purpose of the event? NO
5. Location/address of event. Important: Attached drawing of location to this application. 1ST. PLAZA.
6. Important: If location is out of doors, attach proof of liability insurance (photocopy) from an approved insurance agency.

Affidavit

State of Illinois)
County of Kane)

I/We, being duly sworn, that information contained in this application is true to my/our own knowledge and that the statements set forth are of my/our ~~own free~~ will. I/We solemnly swear that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: _____ Signed: _____

Sworn to before me this 13th day of Dec, 2019.

Notary Public Karen Muehlfelt

"OFFICIAL SEAL"
KAREN MUEHLFELT
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 7/7/2021

ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

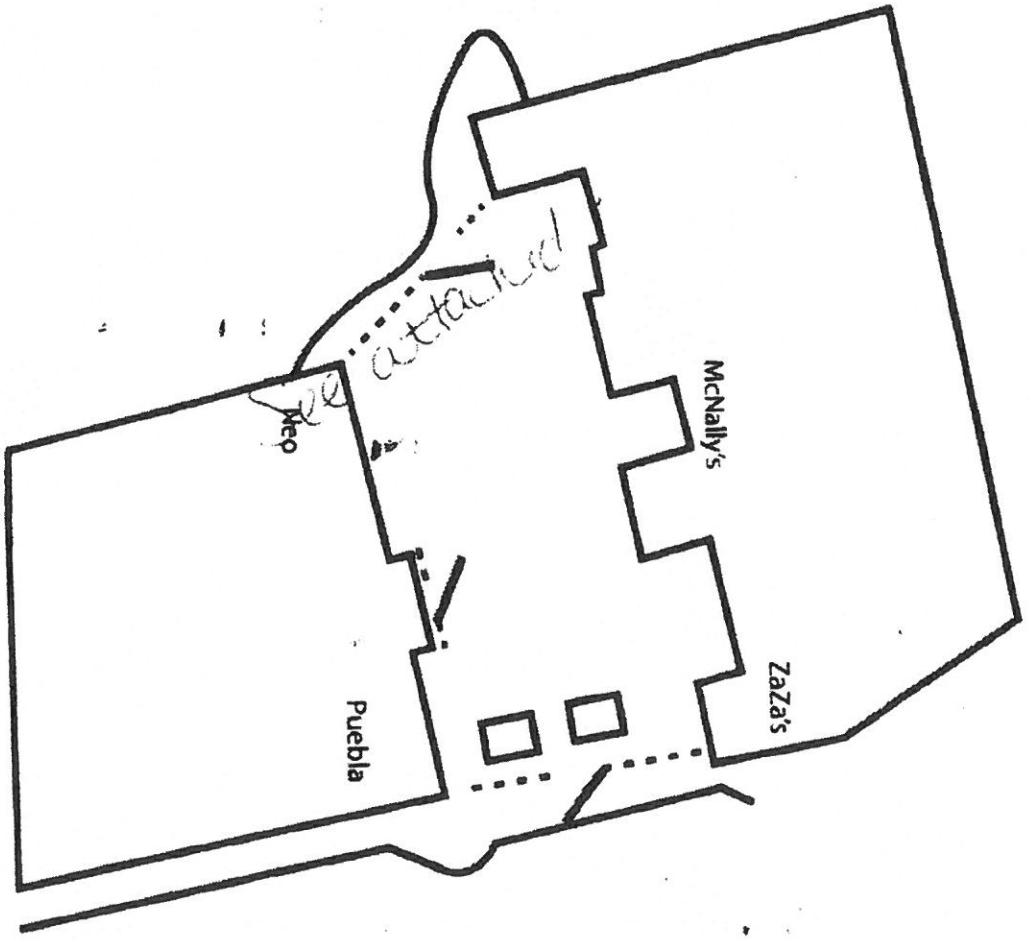
Approved: ✓ Date: 1-14-20 Chief of Police: _____

Approved: _____ Date: _____ Liquor Commissioner: _____

V2016a

SECTION 4 - SITE PLAN AND/OR ROUTE MAP

Please use the space below to illustrate the layout for your event. If you need additional space, please attach a separate sheet.



First Street Plaza

Wine Down Wednesday

If applicable, the following must be included:

Location of food vendors (FV)
Location of beverage vendors (BV)
Location of garbage receptacles (G)
Location of toilets (T)
Location of hand washing sinks (HWS)
Location of retail merchants (RM)
Location of First Aid (FA)
Location and number of barricades (B)
Location of fire lane (FL)
Location of fire extinguishers (FE)
Public entrances and exits (PE)
Location of sound stages and amplified sound (S)
Location of residential streets surrounding events
Electric (E)
(Hydrant Meter (H20)

Entrance/Exit

Barry Fencing

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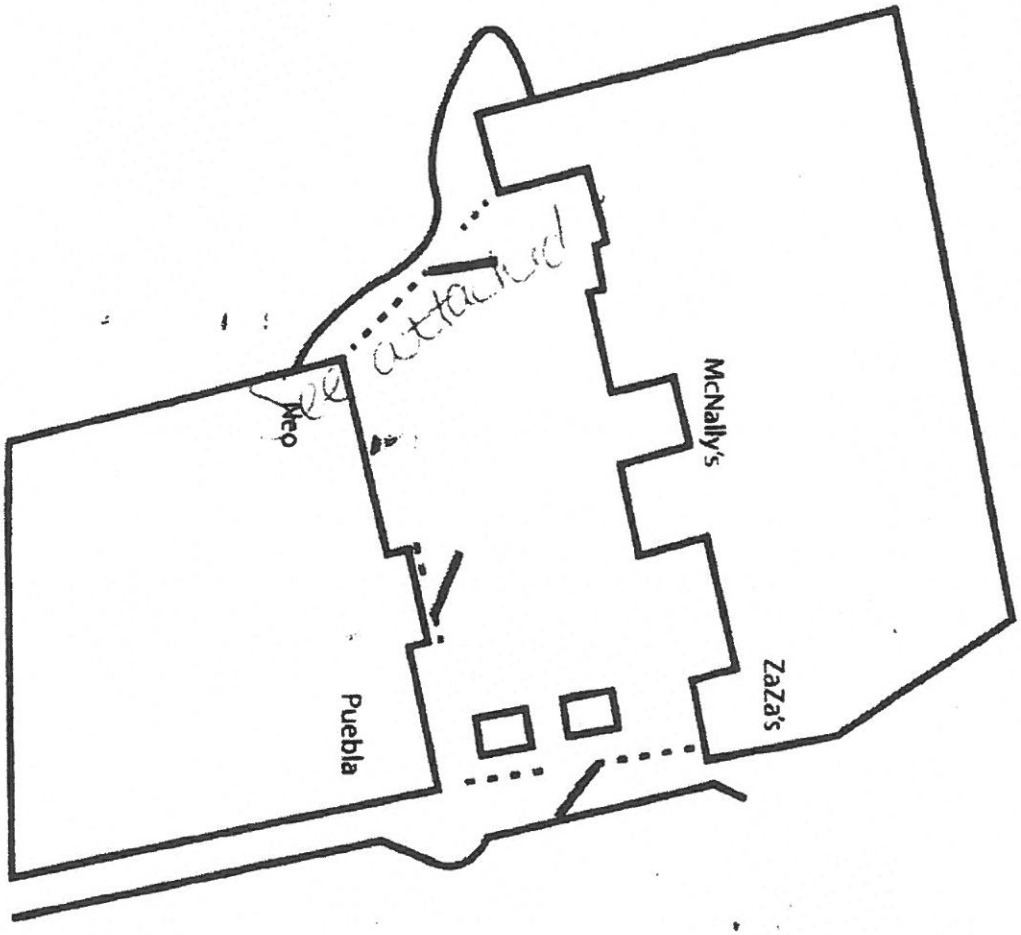

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Location of residential streets surrounding events
Electric (E)
(Hydrant Meter (H20)

Entrance/Exit

Perimeter Fencing

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/10/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Joseph M Wiedemann & Sons Inc 505 E. Golf Road, Suite A Arlington Heights IL 60005	**CONTACT NAME:** **PHONE (A/C, No, Ext):** 847-228-8400 **FAX (A/C, No):** 847-228-8505 **E-MAIL ADDRESS:** cdecaro@jmwsons.com
INSURED MCNAGRO-01 McNally Group LLC c/o Alexander X Kuhn & Co 123 W Front St Suite 200 Wheaton IL 60187	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Society Insurance — 15261 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 724707597 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [ ] PRO-JECT [ ] LOC OTHER:			BP15037699	12/31/2019	12/31/2020	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			CA15037700	12/31/2019	12/31/2020	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
A	X UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $			UM15037702	12/31/2019	12/31/2020	EACH OCCURRENCE AGGREGATE $	$ 2,000,000 $ 2,000,000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [Y] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC15037701	12/31/2019	12/31/2020	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 500,000 $ 500,000 $ 500,000
A	Liquor Liability			CY17037648	12/31/2019	12/31/2020		1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of St. Charles
2 E Main St.
Saint Charles IL 60174

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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