	AGENDA ITEM EXECUTIVE SUMMARY	Agenda Item number: 5a
	Title:	Recommendation to approve an agreement with Gartner Consulting to provide information technology research and consulting services for $61,200
ST. CHARLES SINCE 1834	Presenters:	Larry Gunderson, Director of Information Systems

Meeting: Government Operations Committee   Date: December 3, 2018

Proposed Cost: $61,200	Budgeted Amount: $96,500	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

The City supports its business operations with a diverse software application portfolio and underlying technology infrastructure. As a result, there are opportunities to improve the City's ability to respond to new technology requirements and increase overall cost effectiveness with a well-defined and planned technology architecture. To address that need the City's 2015 Strategic Plan included a goal to develop a strategy to simplify, consolidate, and understand the City's resource needs for its technology infrastructure and enterprise applications.

Several initiatives have been undertaken that support the 2015 Strategic Plan goal. For FY 19 a project was budgeted to complete a planning process that includes the following:

- Establish enterprise architecture methods and practices within the City

- Utilize enterprise architecture practices and methodology to facilitate the alignment of the City's business strategy and its technology

- Review the City's software applications and supporting technology with the goal of attaining long term sustainability

To support this planning process the Information Systems Department is seeking the services of an information technology consulting firm with expertise in the discipline of enterprise architecture. Due to their extensive experience with enterprise architecture the City is seeking to contract with the technology research and consulting firm Gartner Consulting.

Gartner Consulting is proposing a one-year agreement to provide consulting services to guide Information Systems staff in developing an enterprise architecture program at the City. In addition to support for enterprise architecture program development, the agreement will also enable the City to utilize Gartner's IT research, advisory and contract review services to provide support for all of its upcoming initiatives. This includes the following:

- Network systems infrastructure
- Information security program
- Website redevelopment
- Enterprise software applications

Because of Gartner's unique position as an independent, global technology research company, no other consulting firm provides similar services. As a result, this will be a sole source procurement.

Attachments (*please list*)**:**   None

Recommendation/Suggested Action (*briefly explain*)**:**
Recommend approval of an agreement with Gartner Consulting for information technology research and consulting services for $61,200.