



CITY OF
ST. CHARLES
ILLINOIS • 1834

AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item number: 5c

Title:

Recommendation for Approval of the Closure of Parking Lot “B” and IDOT Resolutions for the Closure of Main St. (Route 64) from 6th Street to 2nd Avenue for Two High School Homecoming Parades

Presenter:

Police Chief Keegan

Meeting: Government Operations Committee

Date: August 2, 2021

Proposed Cost:

STC East Parade

PW: \$2,834.72

PD: \$4,218.90

(includes EMA estimate)

TOTAL:\$7,053.62

STC North Parade

PW: \$2,876.26

PD: \$4,218.90

(includes EMA estimate)

TOTAL:\$7,095.16

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

The Special Event committee has met with members of both schools and reviewed the applications for the 2021 high school homecoming parades. East High School’s Homecoming parade will be held on Friday, September 24, 2021 and North High School’s Homecoming parade will be held on Friday, October 15, 2021. Both parades commence at 1:00 p.m., lasting approximately one half hour.

Both schools have requested a partial closure of Municipal Lot “B”, the parking lot behind Flagship on the Fox/Pollyanna, to better facilitate the parade logistics. North has requested a DJs for their parade and that will be set up in front of City Hall.

Both high schools have requested the tradition continue by having the parades on Main Street from 6th Street to 2nd Avenue. Both parade routes will be traveling west to east.

Public Works will set up three garbage cans in the “set-up” parking lot across from the D303 Administration building and three garbage cans in Municipal Lot “B”. They will also participate in the parade with one of their vehicles, along with the Police and Fire Departments.

PLEASE NOTE: this special event is being recommended for approval with the caveat that all approvals are contingent upon any governmental sanctions regarding public gatherings, social distancing, etc., pertaining to COVID-19.

Attachments *(please list):*

Resolution

Recommendation/Suggested Action *(briefly explain):*

Recommendation for approval of Municipal Lot “B” partial closure and IDOT resolutions for the closure of Main Street (Route 64) from 6th Street to 2nd Avenue for two High School Homecoming parades on September 24 and October 15, 2021.

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Requesting the Closure of Routes 64 and 31 for the
St. Charles East and North High School Homecoming Parades**

**Presented & Passed by the
City Council on _____**

WHEREAS, the St. Charles North and East High Schools are sponsoring a Homecoming Parade in the City of St. Charles, and;

WHEREAS, these Parades will require the temporary closure of Main Street (Route 64) and Second Street (Route 31) state highways in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, that permission to close Main Street (Route 64) and Second Street (Route 31) on Friday, September 24, 2021 from 12:45 p.m. to 2:30 p.m. for the St. Charles East High School Homecoming Parade and Friday, October 15, 2021 from 12:45 p.m. to 2:30 p.m. for the St. Charles East High School Homecoming Parade be requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64: south on 5th Avenue (Route 25) to Illinois Avenue, west to 7th Street, north to Route 64. For southbound on Route 31: west on State Street from Route 31 to 7th Street, south on 7th Street to Illinois Street, east on Illinois Street to Route 31. For eastbound Route 64 and northbound Route 31, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2021.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2021.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2021.

Lora A. Vitek, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain: