



**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 5c

**Title:** Recommendation to Approve a Proposal for a New Class E-1 Temporary Liquor License for the “Hops for Hope 5K” to be held at Mount Saint Mary Park on May 16, 2020

**Presenter:** Police Chief James Keegan

Meeting: Government Operations Committee

Date: October 21, 2019

Proposed Cost:  
 PD: \$104.42  
 PW: \$182.04  
**TOTAL:\$286.46**

Budgeted Amount: \$

Not Budgeted:

**Executive Summary** (if not budgeted please explain):

This is an application request for a Class E-1 Temporary Liquor License, authorizing dispensing and consumption of craft beer on Park District property, as indicated on a proposed 5K road race route. This temporary license is requested for a single, one-day event, to be held on Saturday, May 16, 2020.

The event, known as “Hops for Hope 5K,” will take place on May 16, 2020, in Mount St. Mary’s Park from 10:00 a.m. to 3:00 p.m. and extend into Wheeler Park in Geneva. The estimated attendance is 1,000 participants (last year 700) and this is the 4<sup>th</sup> consecutive year that Project Mobility has hosted this event. Project Mobility is a Non-for-Profit organization in partnership with the Bike Rack of St. Charles, with the goal of raising funds to provide adaptive cycling for subjects with physical disabilities.

An officer will be present to cross traffic on Route 31 and security guards will monitor alcohol consumption (beer only) and credential runners (all pre-paid and registered) inside the designated consumption areas.

Runners will be allowed to sample 3 oz. tastings on the running route and be given 2-drinks tickets with their prepaid purchase for consumption inside a fenced in area near the award tent. Food will be served by local vendors. In the event that event spectators desire to enter the fenced area they would pay an entry fee, be provided a different color wristband, and would also be issued (2) two tickets to exchange for a total of (2) two pints, after which they would receive no other service.

All participants must be 21 or older and each will receive an event specific wristband confirming their identification and age were verified. Each “beer stop” will be fenced with a single point of ingress and egress. The sample will be issued in a plastic cup which would be disposed of at the stop prior to egress. The event will have a fenced in area in Mt. Saint Mary’s Park that will include a tent, awards stand, and a dispensing area for craft beer.

A sound amplification permit has been applied for to accommodate a public address system and a band for event entertainment.

This event is still pending final review and approval by the St. Charles Park District Board.

*Pursuant to this item being presented at the Government Operations Committee meeting on October 21, 2019 to seek approval; it will be brought before the Liquor Control Commission at a meeting scheduled for 4:30 p.m., the same day, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on November 4, 2019 for final approval.*

**Attachments** (please list):

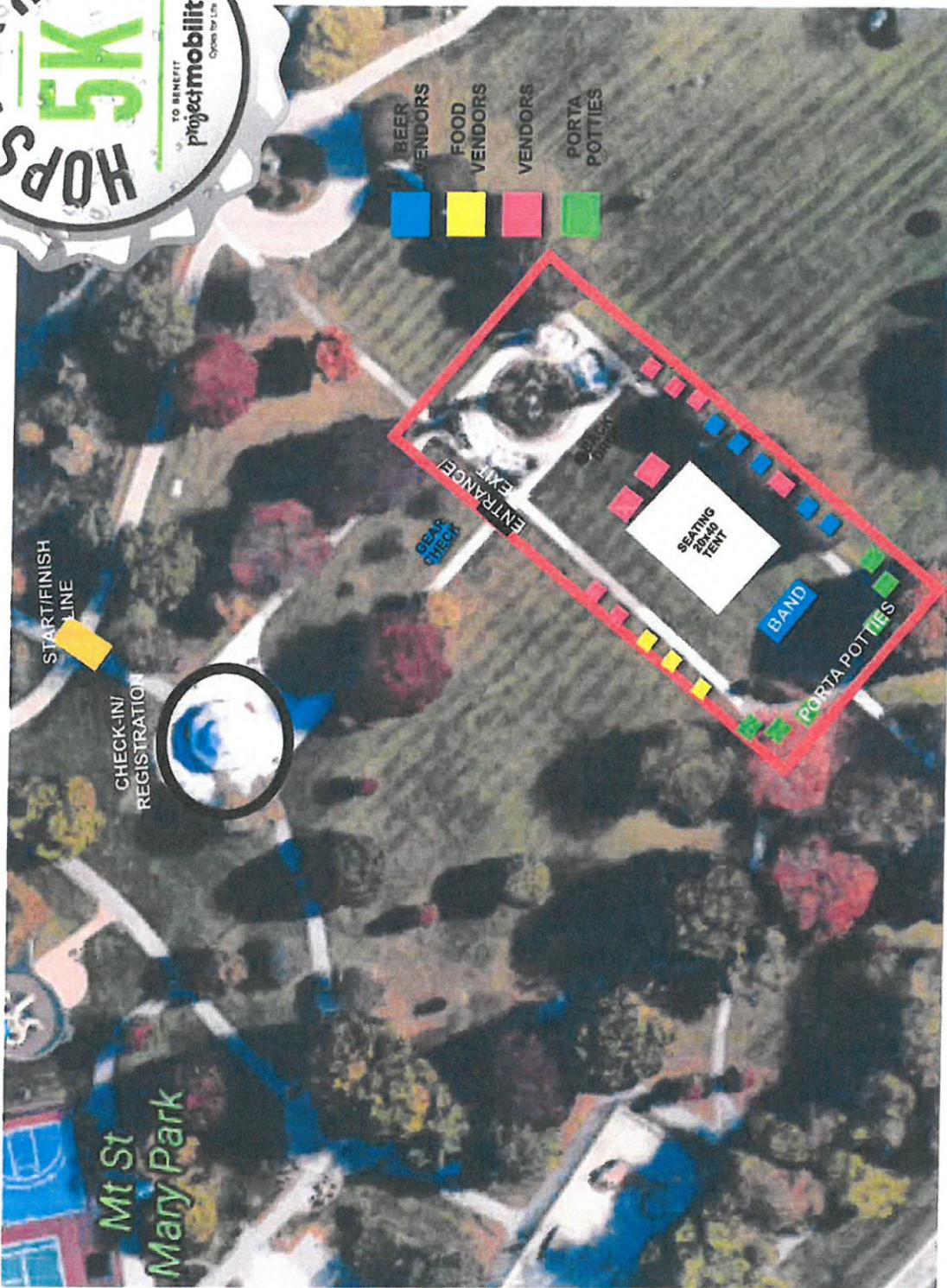
E-1 Liquor License Application; Site Plan; Amplification Application

**Recommendation/Suggested Action** (briefly explain):

Recommendation to Approve a Proposal for a New Class E-1 Temporary Liquor License for the “Hops for Hope 5K” to be held at Mt. Saint Mary’s Park on May 16, 2020.

# HOPS FOR HOPE 5K

TO BENEFIT  
project mobility  
Options for Life



START/FINISH LINE

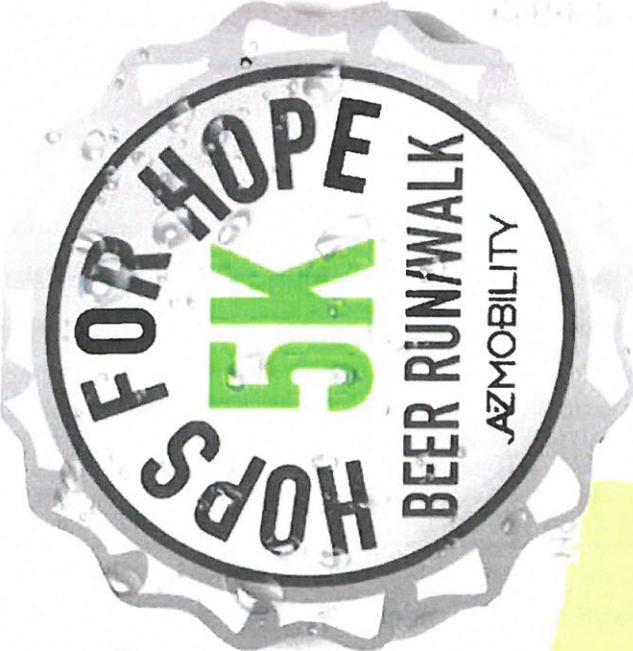
CHECK-IN/REGISTRATION

BEER VENDORS  
FOOD VENDORS  
VENDORS

BEER VENDORS  
FOOD VENDORS  
VENDORS  
PORTA POTTIES

SEATING 20x30 TENT  
BAND  
PORTA POTTIES

Mt St Mary Park



Road Running Technical Council  
& USA Track & Field  
Certification Code: IL17026NM

**For Office Use**  
 Received:  
 Fee Paid: \$  
 Receipt #

**NON-REFUNDABLE**  
**CITY OF ST. CHARLES**  
 TWO EAST MAIN STREET  
 ST. CHARLES, ILLINOIS 60174-1984



**CITY LIQUOR DEALER LICENSE APPLICATION**  
**CLASS E1 – NOT-FOR-PROFIT LICENSE**  
**CLASS E3 – KANE COUNTY FAIR**

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License, Class E1 – Not-For-Profit License or E3 – Kane County Fair  
 Commencing 5/16/20 and ending 5/16/20  
 Time Starting 10am and ending 3pm  
 Location of Event Mt. St. Mary Park

Name of Business Project Mobility  
 Address of Business 2930 Compton Hills Rd. Business Phone 630-464-2901 (direct line)  
 Is the Applicant a Not-For-Profit Organization? Yes \$26025  
 Authorized Agent Katherine Reda Title Event Director  
 Has Applicant had a Class E1 License in the previous 365 days? Yes If YES, on what date: 5/18/19  
 Does Applicant have Dram Shop Insurance? Yes If YES, attach evidence of insurance. to be provided in Feb 2020

**Requirements of a Class E1 / E3 – Not-For-Profit License**

- The Class E1 license fee is \$50.00 per day.
- A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
- Liquor supervisors shall be members of the organization holding the license.
- Beer and/or Wine are the only alcoholic beverages to be sold.
- Hours are restricted to 12 noon to 11:00 p.m.
- Licensee must rope/fence off the licensed premises.
- Are children/minors permitted in the licensed premises? Y/N
- Each patron must wear a wristband after having identification checked for legal alcohol consumption age.
- A sign limited beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
- Each server of alcohol must be BASSET certified – need copy of BASSET certification.**
- A copy of site plan diagram to include roped area shall accompany this application.
- All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

**Affidavit**

State of Illinois )  
 County of Kane )

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and are made for the purpose of inducing the City of St. Charles to issue the Liquor Dealer License, Class E1 to me/us for the location hereinbefore indicated; that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: [Signature]  
 Sworn to before me this 3 day of October,  
 Notary Public Sharon J. Bringelson

Signed: \_\_\_\_\_  
 "OFFICIAL SEAL"  
 SHARON J. BRINGELSON  
 NOTARY PUBLIC, STATE OF ILLINOIS  
 MY COMMISSION EXPIRES 12/5/2022

**ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER**

Approved: [Signature] Date: 10-4-19 Chief of Police: [Signature]  
 Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Liquor Commissioner: \_\_\_\_\_

CITY OF ST. CHARLES  
TWO EAST MAIN STREET  
ST. CHARLES, ILLINOIS 60174-1984



DEPARTMENT: BUILDING & CODE ENFORCEMENT

PHONE: 630.377.4406

FAX: 630.443.4638

LOUDSPEAKER/AMPLIFIER LICENSE APPLICATION

Important: this application must be fully and accurately complete.

- License term: FROM 5/16/20 TO 5/16/20 Number of Days 1
- Applicant is:  Corporation  Partnership  Individual
- Applicant's Name Project Mobility Telephone # 630-464-2991 (Direct line)  
D/B/A \_\_\_\_\_  
Address 2930 Compton Hills Rd City/State/Zip St. Charles, IL 60175
- Device Owner's Name Jake Mack Telephone # [REDACTED]  
Address 1708 Roanoke Ave City/State/Zip Aurora, IL 60506
- Device(s) to be used, specific to power amplification (wattage) and output:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Area where device(s) is/are to be used:  
Mount Saint Mary Park  
\_\_\_\_\_  
\_\_\_\_\_
- Amplification system will be used for:  
 Music  
 Public Speaking  
 Other (describe) \_\_\_\_\_
- If used for music, what type (include name of artist/band if applicable):  
The Heavy Lifting - Rock, America, Blues,  
and power pop  
\_\_\_\_\_  
Jake Mack - Guitar & vocals  
Jim Hunley - Drums  
Chad Watson - Bass & vocals

9. Time of day device(s) is/are to be used: 10:00 am - 3:00 pm

By signing this application, the applicant agrees to all the provisions of Chapter 9.24 of the City of St. Charles Municipal Code.

Applicant [Signature]  
Signature

The fee for such a license will be \$5.00 per day, payable when the application is submitted for review. The city's police chief will reserve the right to review the application, and in conjunction with the Public Health and Safety Committee, either approve or deny the license request.

Approved: [checkmark]

Denied: \_\_\_\_\_

by: [Signature]  
Chief of Police

For Office Use			
Date Received	<u>10/3/2019</u>	Fee Paid	<u>\$5.00</u>
		Receipt No.	<u>2722</u>
		Permit No.	<u>201901458</u>