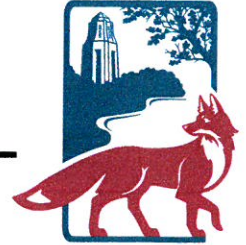
	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: 5d
	Title:	Recommendation to Approve a Proposal for a New Class E-2 Temporary Liquor License for Boke Enterprises, LLC dba The Wine Exchange and Eden on the River During the Fine Arts Fair in the North Fox Island Square Parking Lot	
	Presenter:	Police Chief Keegan	
Meeting: Government Operations Committee		Date: April 15, 2019	
Proposed Cost: \$		Budgeted Amount: \$	Not Budgeted: <input type="checkbox"/>
Executive Summary <i>(if not budgeted please explain):</i> <p>This is an application request for a Class E-2 Temporary License, authorizing for consumption of beer, wine or alcoholic liquors to be served in the north parking lot of the Fox Island Square property. This temporary license request is for two days, Saturday, May 25 and Sunday, May 26, 2019, from noon to 6:00 pm during the Fine Arts Fair.</p> <p>The Wine Exchange has received written permission from the property owner, Shodeen Group, LLC, to authorize this request. They have also submitted the required Certificate of Insurance for the property.</p> <p>All eligible participants will be required to show proper identification. Wristbands will be distributed to those 21 and over.</p> <p>An amplification permit has been requested for live music during the event.</p> <p><i>Pursuant to this item being presented at the Government Operations Committee meeting on April 15, 2019 to seek approval; it will be brought before the Liquor Control Commission at a meeting scheduled for 4:30 p.m., the same day, to process and move it forward to this Committee. This item will then continue on to the City Council meeting scheduled on May 6, 2019 for final approval.</i></p>			
Attachments <i>(please list):</i> Application, Insurance, Site Plan, BASSETT, Letter of Authorization from Shodeen Group, LLC, amplification application.			
Recommendation/Suggested Action <i>(briefly explain):</i> Recommendation to Approve a Proposal for a New Class E-2 Temporary Liquor License for Boke Enterprises, LLC dba The Wine Exchange and Eden on the River During the Fine Arts Fair in the North Fox Island Square Parking Lot			

For Office Use

Received:
 Fee Paid: \$
 Receipt #

CITY OF ST. CHARLES

TWO EAST MAIN STREET
 ST. CHARLES, ILLINOIS 60174-1984

NON-REFUNDABLE

CITY LIQUOR DEALER LICENSE APPLICATION
CLASS E2 – SPECIAL EVENTS

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License,

Class E2

Commencing May 25th and ending May 26th
 Time Starting 12:00 and ending 6:00
 Location of Event 1 W Illinois St

Name of Business The Wine Exchange & Eden on the River
 Address of Business 1 W Illinois St #140 Business Phone 630-513-5577
 Has Applicant had a Class E2 License in the previous 365 days? NO If YES, on what date:
 5.08.050A1 Circle Choice to Show: Individual Partnership Corporation Other: LLC

Requirements of a Class E2 – Special Event License for B & C Liquor License Holders

1. The Class E2 license fee is \$100.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Beer and/or Wine are the only alcoholic beverages to be sold.
4. Hours are restricted to 12 noon to midnight.
5. Licensee must rope/fence off the licensed premises.
6. Each patron **must wear a wristband** after having identification checked for legal alcohol consumption age.
7. Are children/minors permitted in the licensed premises? Y/N
8. A sign limiting beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
9. **Each server of alcohol must be BASSET certified – need copy of BASSET certification.**
10. A copy of site plan diagram to include roped area shall accompany this application.
11. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

1. Name of Class B, Class C Liquor License: A5 - Dual Consumption (ON/OFF PREMISE)
2. Has the applicant had a Class E2 license in the previous 365 days? NO If Yes, on what date?
3. Is license to be used in conjunction with a special event approved by the City Council? Yes
 If yes, provide name of event: St Charles Art Fair
4. Is license to be used in conjunction with a picnic, bazaar, fair or similar assembly with food dispensing and/or sale the predominate purpose of the event? Yes
5. Location/address of event. Important: Attached drawing of location to this application. Please see Attached
6. Important: If location is out of doors, attach proof of liability insurance (photocopy) from an approved insurance agency. Attached

Affidavit

State of Illinois)
 County of Kane)

I/We, being duly sworn, that information contained in this application is true to my/our own knowledge and that the statements set forth are of my/our own free will. I/We solemnly swear that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: _____ Signed: _____

Sworn to before me this 4 day of April, _____.

Notary Public [Signature]

ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER



Approved: _____ Date: _____ Chief of Police: _____

Approved: _____ Date: _____ Liquor Commissioner: _____



the wine exchange

City of St Charles Art Fair Scope:

- The Wine Exchange will only serve wine and beer by the glass from 12:00-6:00 on the 25th and 26th of May in the designated fenced off area.
- No spirits or wine by the bottle will be permitted to be consumed outside of the Wine Exchange store.
- Clearly marked designated Entrance/Exit locations.
- A Wine Exchange employee will attach a wristband for everyone 21 years or older. No one without a wristband will be served wine or beer.
- Children will be permitted in the designated area. We are considering the Art Fair as a family event.
- We will provide garbage cans for trash.
- All patrons will have access to our bathrooms in the store.
- The Wine Exchange will remove all the wine and beer from the parking lot after 6:00pm and store in back inside the shop.
- The Wine Exchange was issued a COI for the use of the parking lot. Please see attached.
- The Wine Exchange was approved by ShoDeen to close down the parking lot and use it to serve wine and beer. Please see attached.
- Signs will be displayed indicating the consumption of only wine and beer (by the glass) and only within the designated area.
- Site plan attached.
- Tables and chairs provided in the fenced area.



the wine exchange

The Wine Exchange

List of Liquor Supervisors for Fine Art Fair

Bob Sommer
President
The Wine Exchange

Basset Certified- Expiration 1/28/2021

Keri Foster
CEO
The Wine Exchange

Basset Certified- Expiration 4/6/2021

Michael Burkholder
Director of Wine
The Wine Exchange

Basset Certified- Expiration 7/3/2021

BASSET Card



January 30, 2018



Letter ID: L0893253328

BOB SOMMER
39W 821 S HATHAWAY LN
GENEVA IL 60134

License No.: 5A-0110606
Expiration Date: 1/28/2021
License Type: Basset Card

Your "Student ID number" is: 11897784

Your "Trainer's ID number" is: 5A-0110606

Your BASSET Card is located BELOW

DO NOT throw away this letter as you will need your "Student ID number" directly above to re-print your card.

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

ILLINOIS LIQUOR CONTROL COMMISSION
100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601
**BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING [BASSET] CARD**

Date of Certification: 1/28/2018 Expires: 1/28/2021
Trainer's IL Liquor License Number: 5A-0110606
BOB SOMMER

****Card is not transferrable****

BASSET Card



April 11, 2018



Letter ID: L0858824016

KERI FOSTER
39W821 SOUTH HATHAWAY LANE
GENEVA IL 60134

License No.: 5A-0110606
Expiration Date: 4/6/2021
License Type: Basset Card

Your "Student ID number" is: 11934483

Your "Trainer's ID number" is: 5A-0110606

Your BASSET Card is located BELOW

DO NOT throw away this letter as you will need your "Student ID number" directly above to re-print your card.

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

<p>ILLINOIS LIQUOR CONTROL COMMISSION 100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601 BEVERAGE ALCOHOL SELLERS AND SERVERS EDUCATION AND TRAINING [BASSET] CARD</p> <p>Date of Certification: 4/6/2018 Expires: 4/6/2021 Trainer's IL Liquor License Number: 5A-0110606 KERI FOSTER</p> <p>**Card is not transferrable**</p>
--

BASSET Card



July 9, 2018



Letter ID: L1298350384

MICHAEL BURKHOLDER
410 INDIANA AVE. 301
ST. CHARLES IL 60174

License No.: 5A-0110606

Expiration Date: 7/3/2021

License Type: Basset Card

Your "Student ID number" is: 12480779

Your "Trainer's ID number" is: 5A-0110606


Your BASSET Card is located BELOW

**DO NOT throw away this letter as you will need your
"Student ID number" directly above to re-print your card.**

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.illinois.gov

(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

<p>ILLINOIS LIQUOR CONTROL COMMISSION 100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601 BEVERAGE ALCOHOL SELLERS AND SERVERS EDUCATION AND TRAINING [BASSET] CARD Date of Certification: 7/3/2018 Expires: 7/3/2021 Trainer's IL Liquor License Number: 5A-0110606 MICHAEL BURKHOLDER  **Card is not transferrable**</p>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008		CONTACT NAME: PHONE (A/C, No, Ext): 630-773-3800 FAX (A/C, No): 630-587-8406 E-MAIL ADDRESS:		
INSURED BOKE Enterprises 1 Illinois St. Saint Charles IL 60174		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Ohio Security Insurance Company		24082
		INSURER B : Ohio Casualty Insurance Company		24074
		INSURER C :		
		INSURER D :		
		INSURER E :		
INSURER F :				

COVERAGES

CERTIFICATE NUMBER: 982560558

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	BKS58544313	4/1/2019	4/1/2020	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BKS58544313	4/1/2019	4/1/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO58544313	4/1/2019	4/1/2020	EACH OCCURRENCE	\$ 2,000,000
							AGGREGATE	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	XWS58544313	4/1/2019	4/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Liquor Liability			BKS58544313	4/1/2019	4/1/2020	Aggregate Limit Occurrence	\$2,000,000 \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: 21st Annual St. Charles Fine Art Show on May 25th - May 26, 2019 at The Wine Exchange Property and Front Parking Lot, 1 West Illinois Street, St. Charles IL 60174.

Fox Island Limited Partnership and Shodeen Group LLC are shown as additional insureds with respect to General Liability on a primary/non-contributory basis as required by written contract with respect to the work performed by the named insured. A waiver of subrogation is included under the General Liability coverage as evidenced herein as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Shodeen Group LLC 77 North First Street Geneva IL 60134	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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St. Charles, IL

Fox Island Square

1 West Illinois Street



JOIN

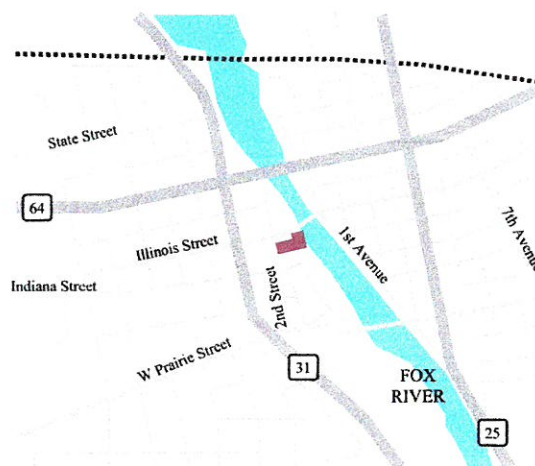
ALE Solutions
The Wine Exchange
Bull & Bear Cigar Shop
Kimmer's Ice Cream

DEMOGRAPHICS

Area	Population	Avg Household Income
1 Mile	10,754	\$93,848
3 Mile	57,187	\$108,306
5 Mile	103,658	\$112,128

TRAFFIC

Downtown St. Charles



PROPERTY DETAILS

- 1630 to 5417 SF Available
- Retail Space Available
- 5417 SF Fully Equipped Restaurant on Fox River
- Historic Downtown St. Charles
- Close to Shops and Restaurants
- Newly Completed Bike Trail
- Zoned: CBD-1 - Central Business

Justin Heinz | Vice President
Ph: 630-232-7883 Fax: 630-232-8695
Shodeen Group www.shodeen.com
77 N. 1st Street
Geneva, IL 60134

SHODEEN
SHODEEN GROUP, L.L.C.

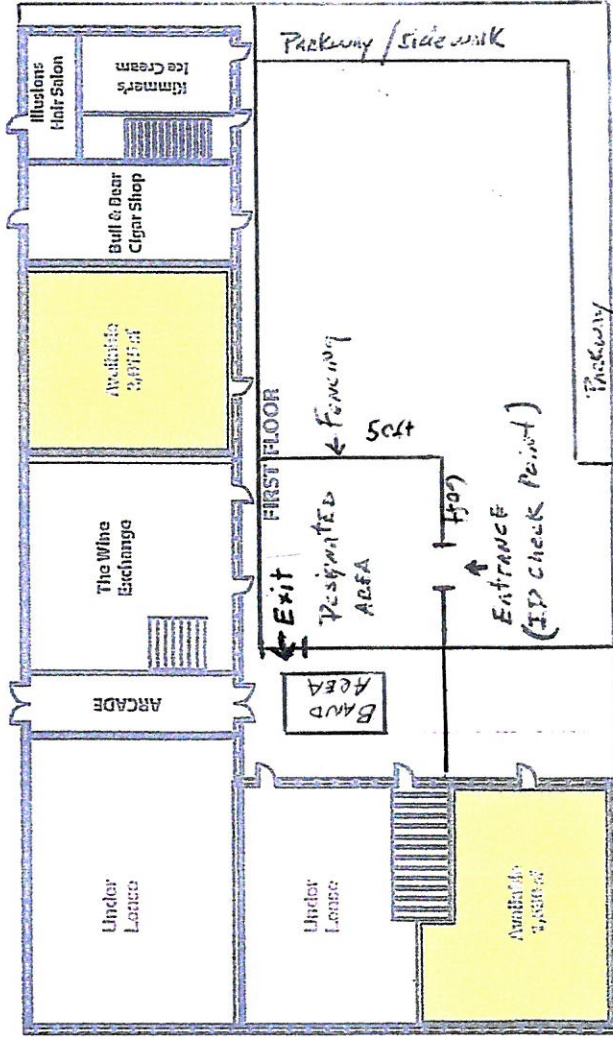
St. Charles, IL

Fox Island Square

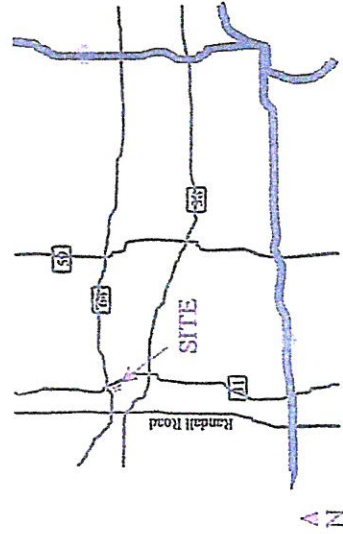
1 West Illinois Street

SHODEEN

SHODEEN GROUP, L.L.C.



GLA 30/253 SF		
Unit	Tenant	Sq. Ft.
FIRST FLOOR		
100	Kimmer's Ice Cream	1,040 sf
105	Illusions Hair Salon	740 sf
110	Bull & Bear Cigar Shop	1,400 sf
120	Leased	2,015 sf
130	The Wine Exchange	1,100 sf
140	The Wine Exchange	1,285 sf
100/170	Leased	5,417 sf
180	Available	1,630 sf
SECOND FLOOR		
200	ALE Solutions	1,400 sf
210	ALE Solutions	1,000 sf
215	ALE Solutions	535 sf
230	ALE Solutions	2,631 sf
240	ALE Solutions	1,134 sf
250	ALE Solutions	800 sf
260	ALE Solutions	580 sf
270	ALE Solutions	1,304 sf
280	ALE Solutions	900 sf
285	ALE Solutions	1,935 sf
290	ALE Solutions	790 sf
THIRD FLOOR		
200	ALE Solutions	1,600 sf



This site plan is not a representation, warranty or guarantee as to size, location, identity of any tenant, the suite number, address or any other physical indicator or parameter of the property and for use as approximated information only. The improvements are subject to changes, additions, and deletions as the architect, landlord or any governmental agency may direct of determine in their absolute discretion. The information and design of this brochure is the property of Shodeen Management and may not be altered in any way without the express written authorization of Shodeen Management or its affiliates.

April 3, 2019

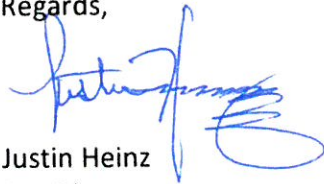
City of St. Charles
Attn: Tracey Conti
2 E. Main Street St.
St. Charles, IL 60174

Dear Ms. Conti:

Shodeen Group, LLC gives permission to the Fox Island tenants to use the North parking lot at 1 West Illinois Street on Saturday, May 25 and Sunday, May 26.

If you have any questions or need any additional information, please don't hesitate to contact me.

Regards,



Justin Heinz
President
Shodeen Group, LLC

SHODEEN

17 North First Street
Geneva, Illinois 60134

phone 630.232.8570
facsimile 630.232.7895

www.shodeen.com

CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



DEPARTMENT: BUILDING & CODE ENFORCEMENT

PHONE: 630.377.4406

FAX: 630.443.4638

LOUDSPEAKER/AMPLIFIER LICENSE APPLICATION

Important: this application must be fully and accurately complete.

1. License term: FROM May 25th TO May 26th Number of Days 2
2. Applicant is: ☐ Corporation ☒ Partnership ☐ Individual
3. Applicant's Name Bob Sommer Telephone # 630-809-4376
D/B/A The Wine Exchange
Address 1 W Illinois St #140 City/State/Zip St Charles, IL 60174
4. Device Owner's Name N/A Telephone # N/A
Address N/A City/State/Zip N/A
5. Device(s) to be used, specific to power amplification (wattage) and output:
low output Amplifiers - 800 watts max, 30-40 decibels
(100 watts)
6. Area where device(s) is/are to be used:
In front of the Eden On the River (in the corner of the
Fox Island building) Identified on event diagram submitted
7. Amplification system will be used for:
☒ Music
☐ Public Speaking
☐ Other (describe) _____
8. If used for music, what type (include name of artist/band if applicable):
Jazz or light pop. Music to be inline with Art Festival
Atmosphere: David Purdy 630-915-8292, Brandon Bott
NIU steel band 815-793-7793, Rodrigo Velencueve NIU
Jazz Quartet 608-718-1673, Guitones Azul, 313-391-2698

9. Time of day device(s) is/are to be used: 12:00 pm - 6:00 pm on the 25th/26th

By signing this application, the applicant agrees to all the provisions of Chapter 9.24 of the City of St. Charles Municipal Code.

Applicant

Signature

The fee for such a license will be \$5.00 per day, payable when the application is submitted for review. The city's police chief will reserve the right to review the application, and in conjunction with the Public Health and Safety Committee, either approve or deny the license request.

Approved: X

Denied: _____

by:

Chief of Police

For Office Use

Date Received _____ Fee Paid _____ Receipt No. _____ Permit No. _____