



**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item Number: 5f

**Title:**

Recommendation to Approve an Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications” of the St. Charles Municipal Code. (Addition of a D-13 Liquor License Classification for the St. Charles Library.)

**Presenter:**

Police Chief Keegan

**Meeting:** Government Operations Committee

**Date:** March 15, 2021

Proposed Cost: \$

Budgeted Amount: \$

Not Budgeted:

**Executive Summary** *(if not budgeted please explain):*

**D-13**

This new classification provides the St. Charles Library an on-site liquor license that provides the option of allowing catered events with the appropriate licensure or BYOB events where the library staff takes control of the beverages and serves them appropriately with Bassett trained servers. This ordinance was reviewed and approved by legal counsel of both entities and was endorsed by the St. Charles Library Board. This license will not be used at the current, temporary location (Haines Middle School) but rather, the remodeled site once it becomes operational.

Please see the attached document for the proposed changes to the City of St. Charles Municipal Code.

*Pursuant to this item being presented at the Government Operations Committee Meeting on March 15, 2021 to seek approval; it will be brought before the Liquor Control Commission at a meeting scheduled for 4:30 pm, the same day, to process and move it forward to this Committee. This item will then continue on to the City Council Meeting scheduled on April 5, 2021, for final approval.*

**Attachments** *(please list):*

Changes highlighted in ordinance format

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to Approve an Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications” of the St. Charles Municipal Code. (Addition of a D-13 Liquor License Classification for the St. Charles Library.)

## License classifications

### Class D-13 license:

1. The D-13 license shall authorize the service, sale, and/or delivery of alcoholic liquor for consumption on the premises of the St. Charles Public Library District owned premises within the City of St. Charles where authorized by the St. Charles Public Library District Board Trustees for St. Charles Public Library District sponsored events, subject to the following:
  - a. The St. Charles Public Library District shall take control of such alcoholic liquors promptly upon purchase, delivery thereof to the premises, and shall provide BASSET trained servers for the opening, dispensing, delivery and/or serving of such alcoholic liquors during the event.
  - b. Any and all alcoholic liquors shall be opened, dispensed, delivered and/or served on the premises only by such servers and only to the attendees of the event.
  - c. As an alternative to engaging the service of St. Charles Public Library District staff, the St. Charles Public Library District may allow (i) the service of a vendor who holds a then current and otherwise valid Class E or H license issued by the City of St. Charles for the purpose of selling or delivering alcoholic liquor for a particular event on St. Charles Public Library District owned or leased premises, or (ii) allow for the sale, delivery, and consumption of alcoholic liquors on its premises, that have been brought onto premises by a person or persons who have contracted for an event to be held on the premises, subject to the following:
    - i. Attendance at the event shall not be open to the general public and must be by appointment, presale tickets or special invitation by the person or persons who have contracted for the event to be held on the premises.
    - ii. The service and consumption of alcoholic liquor shall be permitted only on the event premises to the invitees.
    - iii. The contracting person or persons obtains such other liquor license(s) required by the City of St. Charles.
2. Maximum number of licenses allowed: One such license is allowed, which shall be applicable for all St. Charles Public Library District owned premises within the City of St. Charles.