



CITY OF
ST. CHARLES
ILLINOIS • 1834

AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item Number: 6

Title:

Recommendation to Approve a Proposal for a Sound Amplification Permit and a New Class E-1 Temporary Liquor License for the “Hops for Hope 5K” to be held at Mt. Saint Mary’s Park on October 14, 2023

Presenter:

Police Chief Keegan

Meeting: Liquor Control Commission

Date: February 21, 2023

Proposed Cost: \$966.12 (PD)
\$ 524.02 (PW)
\$57.00 (EMA)

TOTAL \$1,547.14

Budgeted Amount: \$

Not Budgeted:

Executive Summary *(if not budgeted please explain):*

This is an application request for a Class E-1 Temporary Liquor License, authorizing dispensing and consumption of craft beer on Park District property, as indicated on a proposed 5K road race route. This temporary license is requested for a single, one-day event, to be held on Saturday, October 14, 2023.

The event, known as “Hops for Hope 5K,” will take place on October 14, 2023, in Mount St. Mary’s Park from 10:00 a.m. to 4:00 p.m. and extend into Wheeler Park in Geneva. The estimated attendance is 1,000 participants (last event had 1,000). Project Mobility is a Non-for-Profit organization in partnership with the Bike Rack of St. Charles, with the goal of raising funds to provide adaptive cycling for subjects with physical disabilities.

Two EMA members will be present to cross traffic on Route 31 and two Officers will oversee the patrons at the beer fest. Event volunteers will monitor alcohol consumption (beer only) and credential runners (all pre-paid and registered) inside the designated consumption areas.

Runners will be allowed to sample a total of six 3 oz. tastings on the running route. The “beer fest” portion of this event is scheduled to begin at 12:30 and last until 4 pm. Runners and those registered just for this portion will receive tickets for six 2 oz. beer samples with their prepaid purchase for consumption inside a fenced-in area near the award tent at the end of the race route. Food will be served by local vendors. No additional service or beer purchases will be permitted once the attendee uses up their tickets.

All participants must be 21 or older and each will receive an event-specific wristband confirming their identification and age were verified. Each “beer stop” will be fenced with a single point of ingress and egress. The sample will be issued in a plastic cup which would be disposed of at the stop prior to egress. The event will have a fenced in area in Mt. Saint Mary’s Park that will include a tent, awards stand, and a dispensing area for craft beer.

A sound amplification permit has been applied for to accommodate a public address system and a band for event entertainment. This event has been approved by the St. Charles Park District Board.

PLEASE NOTE: this special event is being recommended for approval with the caveat that all approvals are contingent upon any governmental sanctions regarding public gatherings, social distancing, etc., pertaining to COVID-19.

Attachments *(please list):*

E-1 Liquor License Application; Route

Recommendation/Suggested Action *(briefly explain):*

Recommendation to approve a Sound Amplification Permit and a proposal for a new Class E-1 Temporary Liquor License for the Hops for Hope 5K to be held at Mt. Saint Mary’s Park on October 14, 2023.

For Office Use
Received:
Fee Paid: \$
Receipt #

NON-REFUNDABLE
CITY OF ST. CHARLES
TWO EAST MAIN STREET
ST. CHARLES, ILLINOIS 60174-1984



CITY LIQUOR DEALER LICENSE APPLICATION
CLASS E1 – NOT-FOR-PROFIT LICENSE
CLASS E3 – KANE COUNTY FAIR

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License, Class E1 – Not-For-Profit License or E3 – Kane County Fair
Commencing 10/14/23 and ending 10/14/23
Time Starting 12 pm and ending 4pm
Location of Event Mt. St. Mary Park

Name of Business Project Mobility
Address of Business 2930 Campden Hills Rd. Business Phone 630-762-9807
Is the Applicant a Not-For-Profit Organization? Yes
Authorized Agent Katherine Reda Title Event Director
Has Applicant had a Class E1 License in the previous 365 days? Yes If YES, on what date: 10/1/22
Does Applicant have Dram Shop Insurance? YES If YES, attach evidence of insurance. Will email

Requirements of a Class E1 / E3 – Not-For-Profit License

1. The Class E1 license fee is \$50.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Liquor supervisors shall be members of the organization holding the license.
4. Beer and/or Wine are the only alcoholic beverages to be sold.
5. Hours are restricted to 12 noon to 11:00 p.m.
6. Licensee must rope/fence off the licensed premises.
7. Are children/minors permitted in the licensed premises? Y~~N~~
8. Each patron must wear a wristband after having identification checked for legal alcohol consumption age.
9. A sign limited beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
10. Each server of alcohol must be **BASSET certified – need copy of BASSET certification.**
11. A copy of site plan diagram to include roped area shall accompany this application.
12. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.



Affidavit

I, first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and are made for the purpose of inducing the City of St. Charles to issue the Liquor Dealer License, Class E1 to me/us for the location hereinbefore indicated; that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: [Signature] Signed: _____
Sworn to before me this 14th day of February, 2023.
Notary Public Anne E Healy

ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: [Signature] Date: 2-14-23 Chief of Police: [Signature]
Approved: _____ Date: _____ Liquor Commissioner: _____

project mobility

HOPS FOR HOPE

5K

AND BREW FEST



NEW!
 Beer Stop #5
 MSM PARK
 PARKING LOT SMALL

Beer Stop #2 (originally at Rt. 31 crossing) has been moved to Wheeler Park

NEW!

NEW!

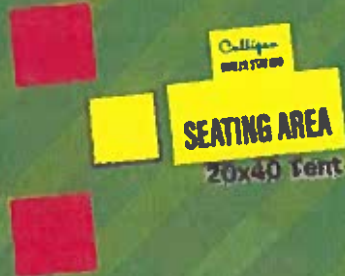
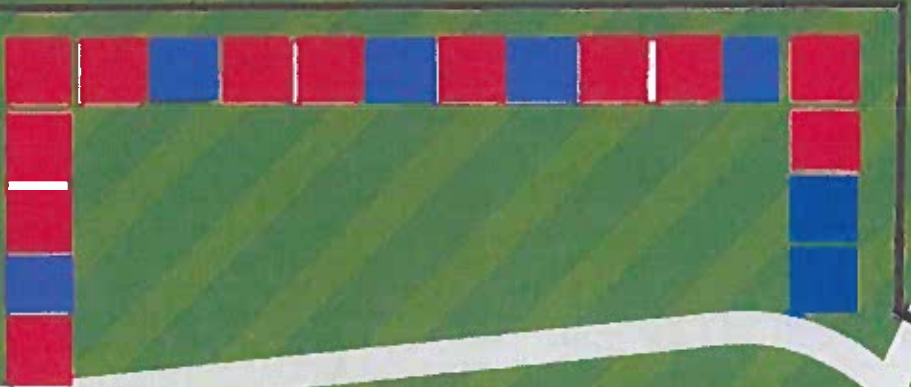
Road Running Technical Council & USA Track and Field Certification Code: IL17026NM

BREWERIES

SPONSORS

FOOD VENDORS

project mobility
HOPS FOR HOPE
5K
 AND BREW FEST



MUSIC STAGE
 Adaptive Bikes
 CODE40

Electric

ENTER/EXIT

Security

First Aid Station

BEER STOP #6

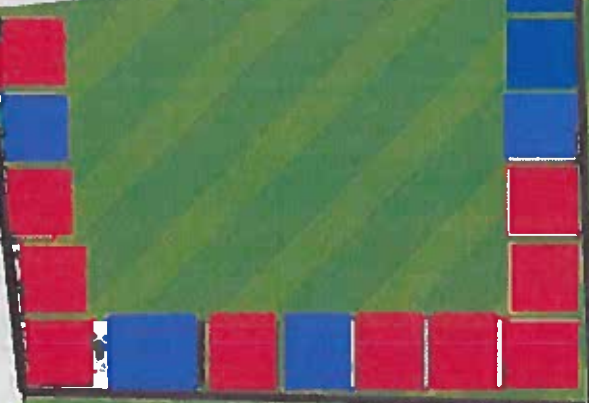
ID CHECK

5K START/ FINISH

Announcer

REGISTRATION CHECK-IN GEAR CHECK

Electric



Parking Lot

Dumpster